



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: January 06, 2022

RE: 2022 Addendum to SEH Contract

DISCUSSION:

Attached is SEH's proposed 2022 rates and draft contract addendum. The rate increases reflect 2022 annual salary adjustments of 3%. The Board is asked to acknowledge that the original signed contract and general conditions will remain and the Town of Foxfield is approving the rate increases through the end of 2022.

SUGGESTED MOTION:

"I move to approve the 2022 Addendum to the SEH Contract."

ATTACHMENT:

Exhibit A – SEH 2022 Contract Addendum and Rates Letter Proposal

ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT

THIS ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT is made and entered into this ___ day of 2022, by and between the Town of Foxfield, Colorado (hereinafter referred to as the "Town") and Short Elliott Hendrickson, Inc. (hereinafter referred to as "Consultant").

RECITALS:

- A. Effective January 1, 2015, the Town and Consultant entered into a Professional Services Agreement (the "Agreement").
- B. The parties desire to extend the Agreement with this Addendum for one additional year.

AGREEMENT

NOW, THEREFORE, it is hereby agreed that for the consideration hereinafter set forth, Consultant shall provide to the Town, the additional work as needed in the manner provided in this Addendum.

- 1. The contract term for the Agreement is hereby extended by this Addendum for one additional year, from January 1, 2022, through and including December 31, 2022.
- 2. Consultant shall perform all work as set forth in the Agreement in accordance with Consultant's rate schedule attached hereto as **Exhibit A**, and incorporated by this reference.
- 3. The original Agreement is in full force and effect and is hereby ratified by the Town and the Consultant. The original Agreement and this Addendum constitute all of the agreements between the Town and the Consultant.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

TOWN OF FOXFIELD, COLORADO

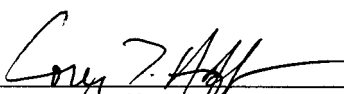
By:

Lisa Jones, Mayor

ATTEST:

Miranda Gallivan, Deputy Town Clerk

APPROVED AS TO FORM:



Corey Y. Hoffmann
Town Attorney

Exhibit B

Rate Sheet
Through December 31, 2022

Name	Title	Hourly Rate
Mike Russell, Mike Perez, Chuck Gustafson, Josh Anfinson	Principal / Group Manager	\$234.00
Scott Jardine, Steve Kaye, Jason Triplett, Tom Wrona, Matt Massa	Senior Project Manager	\$208.00
George Robinson	Survey Manager	\$212.00
Erica Olsen, Tim Nuetzel, Annette Marquez, David Hoesly, Matt Massa	Senior Project Engineer II	\$181.00
Steve Halewski, Josh Sopata	Senior Project Engineer I	\$165.00
Scott Klinker	Survey Office Manager	\$152.00
Kevin Martin, Josh Lord	Survey Field Chief	\$130.00
Kit Clunis	Professional Engineer II	\$145.00
Craig Sweney, Justin Jones, Craig Burgess, Mitch Wagner,	Professional Engineer I	\$130.00
Katie Croell, Gavin Macwilliam	Staff Engineer II	\$120.00
Craig Hayson, Abril Gonzalez- Torres	Staff Engineer I	\$110.00
TBD	Senior Designer	\$135.00
TBD	Designer	\$ 99.00
Suzie O'Connor	Accounting	\$129.00
Jessica Pease, Kari Young	Administration	\$ 98.00
Bob Ewing	Utility Locator	\$101.00
TBD	Engineer Intern	\$ 80.00
Adam Jones	Survey instrument person	\$113.00
Expenses		
Tier 3 Drone		\$135.00/Hr
3D Scanner (SX-10)		\$35.00/Hr
Survey Equipment		\$30.00/Hr
Magnetometer		\$10.00/Hr
Subconsultants (preapproved)		Cost + 5%
Vehicle Mileage		Current IRS Federal mileage rate
Field Vehicle		\$4.50/Hr + mileage
All other expenses		At cost



Building a Better World
for All of Us™

December 29, 2021

RE: Town of Foxfield 2022 On-Call
Engineering Services Contract

Ms. Karen Proctor
Town Administrator
Town of Foxfield
P.O. Box 461450
Foxfield, CO 80046

Dear Karen:

Please find attached SEH's proposed 2022 rates and draft contract addendum. Similar to past updates, the rate increases reflect annual salary adjustments.

After review of the statement below, if all looks acceptable, please sign and return a copy for my files acknowledging the originally signed contract and general conditions remains in force, and that the Town of Foxfield finds our rates to be acceptable through the end of 2022.

"The agreement entered into between Short Elliott Hendrickson Incorporated and the Town of Foxfield, signed and dated, December 14, 2014, is hereby extended through December 31, 2022, and SEH's attached 2022 Rate Schedule is hereby accepted".

Sincerely,

Short Elliott Hendrickson Inc.

A handwritten signature in blue ink, appearing to read "Scott Jardine", is written over a blue horizontal line.

Scott Jardine, PE (CO), LEED AP
Project Manager

Accepted for Town of Foxfield

By: _____

Title: _____

Date: _____

Attachments: 2022 Foxfield Contract Addendum, SEH 2022 Rate Schedule

Cc: Mike Russell, PE, Principal – Short Elliott Hendrickson, Inc.