



## MINUTES

### BOARD OF TRUSTEES MEETING

May 6, 2021

#### **Call to Order/Roll Call**

The virtual meeting was called to order at 6:30 p.m. via Zoom.

The following elected officials were present: Amy Snell-Johnson, Debby Farreau, Josie Cockrell, Scott Freas, Pam Thompson, Lori Finch and Mayor Jones. A quorum was present.

#### **Consent Agenda**

Mayor Jones moved, seconded by Trustee Cockrell, to approve the following item on the Consent Agenda:

- a. Approval of Minutes – April 15, 2021

The motion passed by unanimous roll call vote.

#### **Public Hearing – 6972 S. Yampa Court Variance Application**

Mayor Jones opened the hearing at 6:33 p.m. Paul Behr, a resident of Chapparral, submitted a variance application to allow him to build an accessory structure on the vacant lot he owns in Foxfield. Presentations were given by Town Staff, the applicant and his representatives. The Mayor then invited public comment:

Dan Gaddy, 7139 S. Quintero Street, said he had no objection to the granting of the variance.

Trustees Cockrell recused herself due to some inadvertent ex parte communication with a resident regarding the issue. Trustee Finch recused herself because she works with a relative of the applicant.

Mayor Jones closed the hearing at 8:08 pm.

Following discussion by the Board regarding the staff report and evidence presented by the applicant, the consensus was that the rules have to be applied consistently as they have been in the past. Mayor Jones moved to deny the request of the applicant to construct an accessory structure on the parcel at 6972 S. Yampa Court prior to the establishment of the principal permitted use. The motion was seconded by Trustee Snell-Johnson. The motion passed by unanimous roll call vote, with five voting in favor and two recusals.

#### **For Possible Action**

##### **Ordinance 2021-03 Amending Chapter 7 of the Foxfield Municipal Code Concerning Outdoor Storage in the Rural Residential Zone District**

Trustee Cockrell reported a resident had inquired about the possibility of using a portable carport as approved screening. The Board agreed they need a definition as to what constitutes acceptable screening of excess vehicles. Town Administrator Proctor will do more research on the subject for a future meeting.

## **2021 Pavement Maintenance Bid Package**

Erica Olsen with SEH attended the meeting to answer questions regarding the proposal and warranty work. She noted the roads in Foxfield are in decent shape and only require routine maintenance and resurfacing of some areas at this time.

Mayor Jones moved to approve the 2021 Foxfield Pavement Maintenance Bid Package from SEH, seconded by Trustee Finch. The motion passed by unanimous roll call vote.

## **2020 Audited Financial Statements**

Town Administrator Proctor presented the findings of the 2020 Audit, noting the Town finances ended last year better than budget. Mayor Jones moved to approve the 2020 Audited Financial Statements, seconded by Trustee Thompson. The motion passed by unanimous roll call vote.

## **For Discussion**

### **Ordinance 2021-04 Amending Chapter 16 of the Foxfield Municipal Code Concerning Home Occupations**

Mayor Jones read an email from a resident regarding concerns about allowing employees in a home occupation based in an accessory structure. Town Administrator Proctor will research this issue and bring the ordinance back to the next meeting. At that time, the Board may choose to continue the hearing to a later date.

## **Reports**

### **Mayor**

Mayor Jones reported that the Arapahoe County offer to build the sidewalk along Arapahoe Road has been withdrawn for a variety of reasons, including prohibitive cost and difficulty in obtaining easements from adjacent landowners.

Trustee Farreau noted that Arapahoe County will be eliminating the left turn from eastbound Arapahoe Road onto Olathe Street due to the number of traffic accidents that have occurred there. She also suggested the Town should have another food drive for the summer.

Trustee Finch asked if the Town would be sponsoring the 4<sup>th</sup> of July event this year. With an affirmative response, the Board will discuss details at the next meeting.

Trustee Thompson reported that F16s will be flying overhead with night maneuvers until May 20. She also inquired if the Town would be going back to in-person meetings in the fall.

## **Members of the Town Board**

### **Town Administrator**

Town Administrator Proctor noted we are awaiting completion of electrical work for the Richfield gates. She is talking with SEH regarding paving to widen the road and barriers to prevent drivers from going around the gates.

## **Future Agenda Items**

- Home Occupations
- Outdoor Storage
- 4<sup>th</sup> of July

## **Adjournment**

Mayor Jones adjourned the meeting at 9:12 p.m.

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Randi Gallivan, Town Clerk

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Lisa Jones, Mayor