



MINUTES

BOARD OF TRUSTEES MEETING

July 21, 2022

Call to Order/Roll Call

The virtual meeting was called to order at 6:31 p.m. via Microsoft Teams.

The following Trustees were present in person: Mayor Jones, Trustee Cockrell, Trustee Thompson, Trustee Goddard and Trustee Herold.

The following Trustees were present via Microsoft Teams: Trustee Farreau. Trustee Schultz was not available for roll call. A quorum was present.

Audience Participation

None.

Consent Agenda

Mayor Jones moved, seconded by Trustee Goddard, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – June 16, 2022
- b. Financial Reports – May and June 2022

The motion passed by unanimous roll call vote.

Board Recognition:

Mayor Jones and the Town Trustees recognized Frank Lawrence of E Davies Avenue and Bob Farreau, who was not present, for their work on the gate camera installation.

For Possible Action

Town Administrator Proctor suggested an upgrade for two Town software applications: Caselle and Laserfiche. The upgrade would change the support model from server-based to a cloud-based configuration, and would provide enhanced access, security and backup.

Mayor Jones moved to approve the cloud upgrade for Caselle and Laserfiche. Trustee Goddard seconded and the motion passed by unanimous consent.

For Discussion:

- A) Mayor Jones introduced Austin Pierce Flanagan, a lawyer with Hoffmann, Parker, Wilson & Carberry, P. C., to discuss the update to the Town of Foxfield Master Plan and Municipal Code. The Town will organize a study session to review the Master Plan and suggest changes to Mr. Flanagan. Mr. Flanagan will advise the Board on any trends or potential considerations for the Code update.

- B) A discussion was held concerning the request for stop signs on Norfolk. The Town Engineer recommends a warrant process be initiated to see if the addition of a stop sign is supported. Trustee Thompson noted that the residents in the area desire a simple solution. Trustee Cockrell noted that stop signs are not an effective mitigation for speeding. It was agreed to gather data, and if warranted implement a temporary center island to narrow the roadway, which is a recognized speed mitigation technique.
- C) A discussion was held regarding the Centennial Congregation of Jehovah's Witnesses request to change the operational hours for the gates. Resident Zoellner of Costilla Avenue voiced an objection to any change of the current hours and also believes that the traffic has, in fact, increased over the years. Resident Guzman of E Hinsdale Ave noted that the traffic from Our Lady of Loretto is equally heavy. The Board agreed to deny the change request. Town Clerk Schmitz will communicate the decision.
- D) Town Administrator Proctor discussed the impact of the off-duty officer changes on the Long-Range Financial Forecast and asked whether any changes to the hours were desired. The Board desired to keep the hours, but requested information on the number of traffic stops to evaluate effectiveness. Town Clerk Schmitz will follow-up with a report from the Sheriff's office, and will invite The Town's officer liaison to the next Board meeting.

Reports

Mayor

Mayor Jones recognized Trustee Thompson and resident Guzman for their 4th of July celebration help.

Members of the Town Board

Trustee Thompson reported the following:

- Recognized residents for assisting in the recent town events, in particular recognizing the Andersons, and the Johnsons.
- The Autistic Child sign is missing.
- The new guardrails on Fremont may need to be upgraded next year.
- Small paint project will be done in the tunnels.

Trustee Farreau reported the following:

- The cameras have added value in researching several recent violations.
- Data has been captured and used for church traffic behavior analysis.

Trustee Cockrell noted the following items:

- Met with an both Aurora and Centennial representatives to discuss the path project. Application strategies and community partnerships were discussed.
- Met with Arapahoe County Bicycle Pedestrian Planner, and there was mention of potential money available for trails.

Staff

- Town Administrator Karen Proctor noted that two gate violation letters have been issued.
- Town Clerk Schmitz noted that Colorado Municipal Clerks Associations classes are done for the year, and thanked Deputy Town Clerk Gallivan for covering duties while classes were in session.

Future Agenda Items:

- Open Space
- Master Plan Study Session

Executive Session

At 8:15 P.M. Mayor Jones motioned to convene into an Executive Session to discuss legal advice pursuant to C.R.S. 24-6-402 (4)(b) regarding a litigation matter.

Adjournment

Mayor Jones adjourned the meeting at 8:34 P.M.

Kathleen Schmitz, Town Clerk

Lisa Jones, Mayor