



## MINUTES

### BOARD OF TRUSTEES MEETING

February 18, 2021

#### **Call to Order/Roll Call**

The virtual meeting was called to order at 6:30 p.m. via Zoom.

The following Trustees were present: Amy Snell-Johnson, Debby Farreau, Scott Freas, Josie Cockrell, Lori Finch, Pam Thompson and Mayor Jones. A quorum was present.

#### **Audience Participation**

Allyson Zoellner, 16915 E. Costilla Avenue, reported that the roads were plowed when there was not enough snow to warrant that.

Shadia Ahmad, 7271 S. Quintero Street, voiced the same complaint about plowing tearing up the crack sealing when there isn't enough snow.

#### **Consent Agenda**

Mayor Jones moved, seconded by Trustee Snell-Johnson, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – February 4, 2021
- b. Treasurer's Report – January 2021

The motion passed by unanimous roll call vote.

#### **For Discussion**

##### **Traffic Control Gate Policy Draft and RFID Tags FAQs**

Mayor Jones gave a brief history of the timing and funding for paving the roads in Foxfield, followed by comments from six residents expressing opposition to allowing access to non-residents.

The Board conducted a straw poll on the issue of access. Trustees Thompson, Freas and Snell-Johnson are in favor of allowing some access from contiguous neighborhoods while Trustees Farreau, Finch, Cockrell and Mayor Jones are opposed. Initially, there will be no access passes given to other neighborhoods. It was agreed the gates will be lowered only during morning and evening rush hours for the initial evaluation period. Tentative hours are 6-9 am and 3-7 pm.

Residents will be given two free RFID tags per household and may purchase additional tags at cost (currently \$5) for vehicles registered at their Foxfield address. They must submit copies of the vehicle registration forms for all tags, free or purchased. The tags will not expire. The registration process is being finalized.

In response to a question from a resident, it was noted that the gate arms are raised and lowered quickly so it is difficult for a following vehicle to sneak in behind another. The arms do have sensors to prevent them dropping onto a vehicle.

## **For Possible Action**

### **Approval of the Terracare Contract**

Mayor Jones moved to approve the Terracare Associates 2021 Landscape Services Agreement with the Town of Foxfield, with the additional cost of \$5,400 for the removal of twine from the trees on the Ring Road and \$600 to bag the weeds in the Open Space once they are wilted. Following a second by Trustee Finch, the motion passed by unanimous roll call vote.

## **For Discussion**

### **Ordinance 2021-01 Amending Section 16-6-10 of the Foxfield Municipal Code to Clarify the Definition of Accessory Structure**

This proposed amendment will clarify the rules regarding what constitutes an attached structure. The basic change is that an attached structure must share a common or party wall with the primary structure. There will be a public hearing on this ordinance on March 4, at which time public comment will be allowed.

### **Crime Survey Results**

Trustee Cockrell conducted a crime survey with Foxfield residents. The primary crime reported is mail theft, followed by mailbox vandalism. There is very little major crime in Foxfield. The results will be posted on the website. Trustee Cockrell noted that all reported mailbox thefts were from non-locking mailboxes; the recommendation is for all residents to install locking mailboxes to thwart this type of theft.

### **Long Range Financial Forecast Update**

Town Administrator Proctor reported on the financial forecast. She noted that the 2020 figures are not yet final as the audit is scheduled for next week but she is forecasting a budget surplus for 2020 of approximately \$85,000.

## **Reports**

### **Mayor**

Mayor Jones gave an update to the discussion with Arapahoe County regarding a sidewalk on the south side of Arapahoe Road. A question arose as to easements so the Mayor asked the Board to approve the cost of Town Attorney Hoffmann to research the issue, which was granted.

### **Members of the Town Board**

Trustee Thompson requested the Board revisit group housing, specifically as it applies to sex offenders.

Trustee Freas asked that the Board clarify the trigger as to when Terracare is supposed to plow Foxfield streets.

Trustee Finch requested a study session regarding allowing mother-in-law suites in Foxfield.

Trustee Farreau reported that the sidewalk along E. Arapahoe Road had not been plowed.

### **Town Staff**

Town Administrator Proctor reported that due to a retirement, the IREA release for electrical work for the gates on Richfield has been delayed until the beginning of April.

## **Future Agenda Items**

- Mowing of Town easements
- Signage for gates
- Home occupations
- Allowing mother-in-law units
- Group housing

**Adjournment**

Mayor Jones adjourned the meeting at 8:29 p.m.

**Study Session**

At 8:29 pm, Mayor Jones convened a Study Session to discuss the following:

- Municipal Code Revisions regarding outdoor storage of vehicles and junk

The Study Session was terminated at 8:46 pm.



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Randi Gallivan, Town Clerk



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Lisa Jones, Mayor