



MINUTES

BOARD OF TRUSTEES MEETING

August 18, 2022

Call to Order/Roll Call

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

The following Trustees were present in person: Trustee Cockrell, Trustee Herold, and Trustee Schultz.

The following Trustees were present via Microsoft Teams: Mayor Jones, Trustee Farreau, Trustee Goddard, and Trustee Thompson. A quorum was present.

Audience Participation

None.

Consent Agenda

Mayor Jones moved, seconded by Trustee Farreau, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – August 4, 2022
- b. Financial Reports – July 2022

The motion passed by unanimous roll call vote.

For Possible Action

Resolution 05-2022 A Resolution Adopting a Traffic Control Gate Policy

Town Administrator Proctor introduced the revised Policy. Mayor Jones moved approve to Resolution 05-2022 A Resolution Adopting a Traffic Control Gate Policy and Trustee Herold seconded the motion. The Motion passed by unanimous roll call.

For Discussion

Microsoft Teams Phone Service

Town Clerk Schmitz presented the potential for adding new Microsoft Licenses to allow for Microsoft Teams issued phone number. After discussing the cost, the Board did not move to approve the additional licenses.

Long Range Financial Forecast

Town Administrator noted that the off-duty officer cost continues to climb but will be monitored.

Reports

Mayor

Mayor Jones noted that there are a lot of resident complaints about speeding. Buckley, Waco, and the Our Lady of Loretto traffic patterns have been noted as areas of concern. Mayor Jones suggested that we move forward with the traffic study and/or traffic mitigation.

Members of the Town Board

Trustee Thompson summarized the meeting with Terracare and Mile High Flood District and stated it was very productive.

Trustee Farreau noted the Tuesday afternoon Gate Study meeting, scheduled on August 23, 2022, will cover resident carpools, bus routes, the traffic study, and a texting notification solution.

Trustee Cockrell noted that the RTD bus stop discussion is still to come and will update accordingly.

Staff

Town Administrator Proctor noted the agreed upon Open Space plan includes a Fall mowing of the undergrowth and a Springtime preemergent spraying of the Thistle. Terracare presented an estimate and will follow up once the work is approved. Ms. Proctor also noted that CDOT has been contacted about the homeless encampment, the damaged rails on the tunnel and the graffiti on the fins on the open space tunnel. Lastly, Ms. Proctor shared Attorney Hoffmann's Master Plan advice, which included breaking down the updates into sections and creating schedules for discussion.

Town Clerk Schmitz noted that the Caselle cloud migration is in the early stages and noted that while migration is dependent on the vendor's implementation schedule, the target is still the end of August. Ms. Schmitz also contacted the Sheriff's department to enquire about getting more information added to the Computer-Aided Dispatch Reports, but that is not possible. However, the Arapahoe County Sergeant has been invited to a future meeting. Ms. Schmitz also communicated with the Cherry Creek School District Transportation representative about the consolidation of bus routes and will follow-up if any additional information is received.

Future Agenda Items:

Master plan study session

Adjournment

Mayor Jones adjourned the meeting at 7:06pm.

Kathleen Schmitz, Town Clerk

Lisa Jones, Mayor