



MINUTES

BOARD OF TRUSTEES MEETING

April 7, 2022

Call to Order/Roll Call

The virtual meeting was called to order at 6.32 p.m. via Zoom.

The following Trustees were present: Debby Farreau, Josie Cockrell, Pam Thompson, Lori Finch Amy Snell-Johnson, Scott Freas and Mayor Jones. A quorum was present.

Audience Participation

Vanessa Guzman, 18149 E. Hinsdale Avenue, reported that a charter bus had been held up at the Richfield gate, having been directed to go that route by a dispatcher. She used her RFID tag to let the bus and the traffic that had backed up through the gate.

Consent Agenda

Mayor Jones moved, seconded by Trustee Thompson, to approve the following item on the Consent Agenda:

- a. Approval of Minutes – March 17, 2022

The motion passed by unanimous roll call vote.

Adjournment

The Mayor adjourned the meeting *sine die* at 6:34 p.m.

Oaths of Office

Newly elected Ward 2 Trustee David Goddard, selected Ward 1 Trustee Tim Schultz and selected Ward 3 Trustee Joe "Hark" Herold read their oaths of office into the record and were duly sworn in.

Call to Order/Roll Call

Mayor Jones called the meeting to order at 6:37 pm.

The following Trustees were present: Debby Farreau, Josie Cockrell, Pam Thompson, Dave Goddard, Tim Schultz, Joe "Hark" Herold and Mayor Lisa Jones. A quorum was present.

Appointment of Mayor Pro Tem

Mayor Jones moved to appoint Josie Cockrell as Mayor Pro Tem, seconded by Trustee Thompson. The motion passed by unanimous roll call vote.

Board Training by Town Attorney Corey Hoffmann

Town Attorney Hoffmann presented an orientation/refresher session to the Board covering legal and ethical considerations of an elected official in a municipality.

Appointment of Acting Town Clerk/Treasurer

Mayor Jones moved to appoint Randi Gallivan as the Acting Town Clerk and Treasurer, seconded by Trustee Thompson. The motion passed by unanimous roll call vote.

Appointment of Town Attorney

Mayor Jones moved to appoint Corey Hoffmann as Town Attorney, seconded by Trustee Thompson. The motion passed by unanimous roll call vote.

For Possible Action

2022 Pavement Repair and Surface Treatment Proposal

This proposal is to authorize SEH to administer the Pavement Repair and Surface Treatment plan. Mayor Jones moved to approve the SEH Scope of Work Proposal and Fee Estimate for the 2022 Pavement Repair and Surface Treatment Program. Following a second by trustee Thompson, the motion passed by unanimous roll call vote.

Reports

Members of the Town Board

Trustee Farreau reported that the Gate Study Group met on April 6 and agreed to recommend installing cameras per the alternate proposal presented on February 17, with the Town purchasing the cameras and components and using qualified residents (Bob Farreau and Frank Lawrence) as volunteer installers. The components should cost about \$1,000.

Trustee Thompson:

- Reported Centennial Airport logged more than 314,000 flights in 2021.
- Proposed the tunnel painting project to two local high school art departments. Regis High School was interested but does not have the time or staff to implement it at this time.
- Recruited Sarah Staal to lead the tunnel painting project.

Staff Reports

Town Administrator Proctor reported on a potential candidate for the Town Clerk/Treasurer position and asked who would like to be on the interview committee. Trustee Farreau was chosen to join Mayor Jones for the first round of formal interviews following a selection process by Town Administrator Proctor.

Town Administrator Proctor said she hoped to have the 2021 audited financial statements ready to present to the Board at the next meeting.

Acting Town Clerk Gallivan noted that several residents have asked about the Community Garage Sale. The Board agreed upon July 15-16 to schedule that event.

Acting Town Clerk Gallivan suggested the Town consider purchasing its own traffic counters rather than relying on borrowing them from another organization. They are always in high demand and difficult to procure on a temporary basis.

Trustee Thompson will work with Acting Town Clerk Gallivan on forming a resident committee for the 4th of July parade and picnic.

Future Agenda Items

- 2021 Audit
- Traffic counters

Executive Session

At 8:27 p.m., Mayor Jones moved to go to an executive session pursuant to C.R.S 24-6-402(4)(e) determining position relative to matters that may be subject to negotiations; developing strategy for negotiations and instructing negotiators regarding Arapahoe Road. The motion was seconded by Trustee Thompson and passed by unanimous roll call vote.

At 8:44 p.m., Mayor Jones moved to end the executive session, seconded by Trustee Goddard. The motion passed by unanimous roll call vote.

Adjournment

Mayor Jones adjourned the meeting at 8:44 p.m.

Randi Gallivan, Acting Town Clerk

Lisa Jones, Mayor