



## MINUTES

### BOARD OF TRUSTEES MEETING

November 4, 2021

#### **Call to Order/Roll Call**

The virtual meeting was called to order at 6:30 p.m. via Zoom.

The following Trustees were present: Amy Snell-Johnson, Debby Farreau, Josie Cockrell, and Mayor Jones. A quorum was present.

#### **Audience Participation**

Patrick Duffy, 7213 S. Buckley Street, asked why the exit gates needed tags to open. He also asked why the banners were still up.

#### **Consent Agenda**

Mayor Jones moved, seconded by Trustee Cockrell, to approve the following item on the Consent Agenda:

- a. Approval of Minutes – October 7, 2021

The motion passed by unanimous roll call vote.

#### **For Possible Action**

##### **Seventh Addendum to Agreement for Services with Terracare Associates**

The only substantial change from previous addendums is an approximate 3.5% rate increase. The Board asked that the snow removal authorization language be removed from the agreement.

Mayor Jones moved to approve the Seventh Addendum and 2022 Pricing Agreement with Terracare Associates with the following changes:

- On page 12, we will delete that snow removal services must be pre-authorized by the town, and we will also delete that within the actual agreement; and
- Under #4, to include and add that the thistle will be bagged as necessary.

Following a second by Trustee Farreau, the motion passed by unanimous roll call vote.

##### **Terracare Proposal for Open Space Cleanup**

The Board discussed options for proceeding with this project, whether to just have MHFD move forward with Areas 1 and 2 or also have the Town begin working in Area 3. Trustee Cockrell reported her research on permits potentially being required from the Army Corps of Engineers for the Town's portion of the work. It was agreed to table any action on the proposal until these questions have been researched.

##### **Vance Brothers Stop Bar Proposal**

Given the high cost of this proposal, Town Clerk Gallivan will research other contractors to install stop bars on the new pavement.

## **Reports**

### **Members of the Town Board**

Trustee Farreau suggested the Town hire a resident as a “gatekeeper”, paid by the hour to help when the gates are hit or need other minor maintenance. She also would like the Town to buy a supply of gate arms to keep on hand for replacement purposes. She suggested an RFP for a maintenance contract for the gates by a local vendor who would be able to perform maintenance quickly without high mileage charges.

Because the Richfield gate has been hit frequently, Trustee Farreau suggested a speed hump or rumble strips on the south side of the Richfield gate to remind drivers to slow down as they approach the entrance gate from the south. Trustee Snell-Johnson suggested magnetic flashers attached to the gate housing as a warning. Mayor Jones will research inexpensive video cameras that will send the feed to a cell phone. The Board discussed posting the times the gates are operational at the Fremont gates also, but decided it was not necessary. An additional time sign will be added to the sign at Richfield and Arapahoe.

### **Town Staff**

Town Administrator Proctor noted DGO would have to come out to adjust the clocks at the gates for the change to Mountain Standard Time.

### **Future Agenda Items**

- Open Space cleanup
- Open Space grant
- IGA for Arapahoe Road

### **Adjournment**

Mayor Jones adjourned the meeting at 7:46 p.m.

### **Study Session**

At 7:46 pm, Mayor Jones convened a Study Session to discuss the following:

- a. Proposed 2022 Budget

The Study Session was terminated at 8:02 pm.

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Randi Gallivan, Town Clerk

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Lisa Jones, Mayor