



**TOWN BOARD AGENDA
REGULAR MEETING**

(All items listed for discussion and possible action)

Hybrid Meeting

South Metro Fire Protection District Station #42
7320 South Parker Road

**Thursday, July 21, 2022
6:30 p.m.**

1. Call to Order
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
 - a. Approval of Minutes – June 16, 2022
 - b. Financial Reports – May and June 2022
5. For Possible Action
 - a. Caselle and Laserfiche Upgrade
6. For Discussion
 - a. Introduction of Austin Pierce Flanagan and discussion regarding the Master Plan Update and Municipal Code Rewrite
 - b. Norfolk Stop Signs
 - c. Centennial Congregation of Jehovah's Witnesses Request
 - d. Long Range Financial Forecast
7. Reports
 - a. Correspondence
 - b. Mayor
 - c. Members of Town Board
 - d. Staff
8. Future Agenda Items
9. Executive Session to receive Legal advice pursuant to 24-6-402 (4)(b) regarding the Allen litigation
10. Adjournment



MINUTES

BOARD OF TRUSTEES MEETING

June 16, 2022

Call to Order/Roll Call

The virtual meeting was called to order at 6:30 p.m. via Zoom.

The following Trustees were present: Mayor Jones, Debby Farreau, Josie Cockrell, and Pam Thompson. A quorum was present.

Audience Participation

None.

Consent Agenda

Mayor Jones moved, seconded by Trustee Thompson, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – June 2, 2022

The motion passed by unanimous roll call vote.

For Possible Action

Colorado Family and Medical Leave Insurance Program

Resolution 2022-04 Electing to Opt the Town Out from Participation in the State of Colorado Family and Medical Leave Insurance Program.

Mayor Jones moved to approve Resolution 2022-04 Electing to Opt the Town out from Participation in the State of Colorado Family and Medical Leave Insurance Program. Following a second by Trustee Thompson, the motion passed by unanimous roll call vote.

Reports

Mayor

No report.

Members of the Town Board

Trustee Farreau reported the draft Traffic Control Gate Policy is being sent for legal review.

Additionally, Trustee Farreau noted that the camera installation at the Fremont gate will begin June 17, 2022.

Trustee Thompson reported that Clean-Up Day, with the help of volunteers, was a success. The 4th of July, volunteer signups have slowly increased. She reminded each Trustee to bring two cases of water to the event.

Trustee Cockrell noted the following items:

- Bike to Work Day is June 22nd.

- She attended numerous meetings to understand what types of projects would be eligible under the Transportation Improvement Plan. The Town's Path Project, which is a multi-modal project, may be eligible for 10% matching funds.
- She joined the Arapahoe County Transportation Forum and met with a Council Member for Centennial to get feedback on the Town's potential project. Feedback has been positive.
- The Town may work with Aurora, Centennial and Developers to help put in pathway.
- The Arapahoe Road sidewalk portion of the project will be removed.
- Trustee Cockrell will provide written bullets outlining the project, which is expected to continue for several years.

Staff

- Deputy Town Clerk Gallivan noted that the Board doesn't typically meet the first week of July. She asked for any potential agenda items.
- Town Administrator Karen Proctor noted that a town legal representative will attend the July 21st meeting to discuss the code update project. That meeting will be a hybrid meeting with in-person attendance available at the fire station, along with a virtual meeting via Microsoft Teams.

Adjournment

Mayor Jones adjourned the meeting at 7:19 p.m.

Kathleen Schmitz, Town Clerk

Lisa Jones, Mayor

Treasurer's Report
May 2022

	Credit	Debit	Balance
1st Bank Checkbook Beginning Balance			10,472.41
<u>Deposits</u>			
Colo Interac - gate tags	120.00		
Colo Interac - building permits	4,806.42		
Colo Interac - driveway permit	250.00		
Comcast Q1 franchise fee	1,271.40		
Transfer from ColoTrust	35,000.00		
16311 E Easter Way escrow deposit	3,000.00		
Amazon refund for missing part	7.98		
Arapahoe County Q1 Road & Bridge	2,013.01		
Total Deposits	46,468.81		
<u>Disbursements</u>			
CORE - 6805 S. Lewiston Way lights		48.40	
CORE - 6773 S. Lewiston Cir SP		21.61	
CORE - Fremont Ave gate		31.21	
CORE - Richfield gate		30.14	
Microsoft Online email hosting		34.03	
EFTPS - April payroll tax deposit		2,654.87	
Amazon - cameras and fittings		846.84	
USPS - stamps, newsletters		63.44	
Intermedia - clerk phone, setup		31.04	
Comcast - internet		113.45	
ACWWA - irrigation		75.03	
Caselle - monthly support		150.00	
CORE - 6806 S Parker Road lights		61.00	
Terracare Assoc - public works		6,886.75	
SEH - engineering		2,302.25	
SafeBuilt - building, CE, P&Z		2,579.33	
HPWC, PC - legal services		890.00	
Town of Parker		226.66	
J&S Contractors - No Camping signs		78.20	
ACSO - off-duty officers		2,275.00	
Arapahoe County - Animal Control		65.00	
Comcast - internet		113.45	
CBI - background check		5.00	
Kevin Sidel - municipal judge		500.00	
Jeff Briar		369.40	
M. Gallivan		3,110.01	
K. Proctor		4,898.27	
First Bank		2.00	
Total Disbursements		28,462.38	
1st Bank Checkbook Ending Balance			28,478.84

Treasurer's Report
May 2022

	Credit	Debit	Balance
ColoTrust General Fund Beginning Balance			
			\$ 1,046,272.63
Deposits			
Cigarette Tax	0.00		
Sales Tax	53,313.74		
Arapahoe County	18,638.07		
Mineral Lease Distribution	0.00		
Severance Tax	0.00		
HUTF	2,747.00		
Public Service	1,308.35		
Interest Income	727.09		
Total Deposits	76,734.25		
Disbursements			
Transfer to checking		35,000.00	
Total Disbursements		35,000.00	
ColoTrust General Fund Ending Balance			\$ 1,088,006.88
ColoTrust CTF Fund Beginning Balance (Lottery Money)			
			\$ 30,218.14
Deposits			
CTF Funds	0.00		
Interest Income	20.31		
Total CTF Deposits	20.31		
Disbursements			
Transfer to General Fund		0.00	
Total CTF Disbursements		0.00	
ColoTrust CTF Fund Ending Balance			\$ 30,238.45
ColoTrust Open Space - Beginning Balance			
			\$ 182,428.33
Deposits			
Arapahoe County Shareback	0.00		
Interest Income	122.61		
Total Deposits	122.61		
Disbursements			
Transfer to General Fund		0.00	
Total Disbursements		0.00	
ColoTrust Open Space Ending Balance			\$ 182,550.94

Treasurer's Report
May 2022

	Credit	Debit	Balance
ColoTrust Amer Rescue Plan - Beginning Balance			
			\$ 85,102.01
Deposits			
State of Colorado	0.00		
Interest Income	57.17		
Total Deposits	57.17		
Disbursements			
Transfer to General Fund			
Total Disbursements		0.00	
		0.00	
ColoTrust Amer Rescue Plan Ending Balance			
			\$ 85,159.18

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2022

GENERAL FUND

ASSETS

10-10220	CASH ON DEPOSIT - 1ST BANK	24,853.37
10-10310	CASH - COUNTY TREASURER	14,979.48
10-10410	INVESTMENT ACCOUNT - COLOTRUST	1,088,006.88
10-11500	PROPERTY TAX RECEIVABLE	34,802.72
10-13110	DUE FROM CTF	4,952.26
10-13190	DUE FROM ARP FUNDS	5,387.58

TOTAL ASSETS

1,172,982.29

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(70.91)
10-21100	PAYROLL PAYABLES	(.05)
10-21110	PAYROLL TAXES PAYABLE		3.84
10-22000	A.C. USE TAX PAYABLE		1,233.33
10-22210	DEFERRED PROPERTY TAX		34,802.72
10-22420	LAND USE ESCROW - WORSHAM GRAD		61.87
10-22470	LAND USE ESCROW - OLOL		191.84
10-22590	LAND USE ESCROW - MILLER		260.19
10-22700	LAND USE ESCROW - GARRETT		198.43
10-22720	LAND USE ESCROW - B. JOHNSON	(403.50)
10-22730	LAND USE ESCROW - JIN PAK		3,500.00
10-22765	LAND USE ESCROW - SEEVERS		441.76
10-22770	LAND USE ESCROW - JACKSON		2,537.00
10-22780	LAND USE ESCROW - NORDELL		977.45
10-22785	LAND USE ESCROW - VAUTIER		373.39
10-22800	LAND USE ESCROW - HEARTLAND	(287.94)
10-22815	LAND USE ESCROW - QDOBA		226.87
10-22820	LAND USE ESCROW - SANITKHUM	(460.86)
10-22830	LAND USE ESCROW - MILLER LOT C		187.09
10-22840	LAND USE ESCROW - MILLER GUEST		196.06
10-22850	LAND USE ESCROW - GONZALES		2,718.63
10-22860	LAND USE ESCROW - MOR/FURBERG		50.85
10-22870	LAND USE ESCROW - WAMBSGANSS	(177.50)
10-22880	LAND USE ESCROW- C. JONES		717.77
10-22890	LAND USE ESCROW - KAPPA CONSUL		195.65
10-22900	LAND USE ESCROW - BEHR		255.50
10-22910	LAND USE ESCROW-WAMBSGANSS NEW		883.38
10-22920	LAND USE ESCROW - KUBALA	(590.15)
10-22930	LAND USE ESCROW - MONTANO		200.00
10-22940	LAND USE ESCROW - ALKAYALI		3,099.75

TOTAL LIABILITIES

51,322.46

FUND EQUITY

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2022

GENERAL FUND

10-28970	FUND BAL RESRVD-LAW ENFORCEMNT		21,000.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE - UNRESTRICTED	1,011,171.55		
	REVENUE OVER EXPENDITURES - YTD	89,488.28		
	BALANCE - CURRENT DATE		1,100,659.83	
	TOTAL FUND EQUITY			1,121,659.83
	TOTAL LIABILITIES AND EQUITY			1,172,982.29

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2022

OPEN SPACE FUND

ASSETS

22-10410 INVESTMENT ACCOUNT - COLOTRUST

182,550.94

TOTAL ASSETS

182,550.94

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

22-29800 FUND BALANCE

182,296.26

REVENUE OVER EXPENDITURES - YTD

254.68

BALANCE - CURRENT DATE

182,550.94

TOTAL FUND EQUITY

182,550.94

TOTAL LIABILITIES AND EQUITY

182,550.94

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2022

AMERICAN RESCUE PLAN FUND

ASSETS

23-10410	INVESTMENT ACCOUNT - COLOTRUST	85,159.18	
23-13120	DUE TO GENERAL FUND	(5,387.58)	
	TOTAL ASSETS		79,771.60

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
23-29800	FUND BALANCE	85,039.10	
	REVENUE OVER EXPENDITURES - YTD	(5,267.50)	
	BALANCE - CURRENT DATE	79,771.60	
	TOTAL FUND EQUITY		79,771.60
	TOTAL LIABILITIES AND EQUITY		79,771.60

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2022

CTF

ASSETS

31-10410	INVESTMENT ACCOUNT - COLOTRUST		30,238.45	
	TOTAL ASSETS			30,238.45

LIABILITIES AND EQUITY

LIABILITIES

31-23110	DUE TO GENERAL FUND		1,949.81	
	TOTAL LIABILITIES			1,949.81

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	27,183.16		
	REVENUE OVER EXPENDITURES - YTD	1,105.48		
	BALANCE - CURRENT DATE		28,288.64	
	TOTAL FUND EQUITY			28,288.64
	TOTAL LIABILITIES AND EQUITY			30,238.45

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FRANCHISE FEES</u>					
10-31-111 CURRENT PROPERTY TAX	15,484.41	84,837.08	119,640.00	34,802.92	70.9
10-31-121 SPECIFIC OWNERSHIP TAX	556.98	3,085.08	7,000.00	3,914.92	44.1
10-31-161 XCEL FRANCHISE FEE	1,308.35	7,384.69	7,000.00	(384.69)	105.5
10-31-162 IREA FRANCHISE FEE	.00	5,769.69	22,000.00	16,230.31	26.2
10-31-163 CABLE TELEVISION FEES	1,271.40	1,396.99	4,800.00	3,403.01	29.1
10-31-191 CURRENT PROPERTY TAX INTEREST	7.36	14.78	100.00	85.22	14.8
10-31-311 SALES TAX	53,313.74	219,288.99	450,000.00	230,711.01	48.7
10-31-312 USE TAX	1,849.37	17,074.37	20,000.00	2,925.63	85.4
TOTAL TAXES AND FRANCHISE FEES	73,791.61	338,851.67	630,540.00	291,688.33	53.7
<u>LICENSES AND PERMITS</u>					
10-32-211 LIQUOR LICENSES	.00	.00	300.00	300.00	.0
10-32-215 BUSINESS LICENSES	.00	210.00	350.00	140.00	60.0
10-32-219 COMMUNIQUE ADS	.00	.00	200.00	200.00	.0
10-32-221 BUILDING PERMITS	2,789.99	22,673.99	35,000.00	12,326.01	64.8
10-32-222 STREET CUT PERMITS/ROW	.00	.00	300.00	300.00	.0
10-32-223 GRADING PERMITS	.00	.00	150.00	150.00	.0
10-32-224 ZONING REVIEW REVENUE	.00	.00	100.00	100.00	.0
10-32-225 ENGINEERING REVIEW REVENUE	.00	148.00	500.00	352.00	29.6
10-32-226 DRIVEWAY PERMITS	250.00	850.00	250.00	(600.00)	340.0
TOTAL LICENSES AND PERMITS	3,039.99	23,881.99	37,150.00	13,268.01	64.3

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERGOVERNMENTAL</u>					
10-33-321	MOTOR VEHICLE REGISTRATN FEES	305.50	1,610.88	3,500.00	1,889.12	46.0
10-33-342	CIGARETTE TAX	.00	338.24	1,200.00	861.76	28.2
10-33-350	SEVERANCE TAX	.00	.00	400.00	400.00	.0
10-33-352	HIGHWAY USER TAX	2,747.00	14,104.91	30,000.00	15,895.09	47.0
10-33-360	MINERAL LEASE	.00	.00	133.00	133.00	.0
10-33-371	COUNTY ROAD/BRIDGE LEVY	2,013.01	2,013.01	6,724.00	4,710.99	29.9
	TOTAL INTERGOVERNMENTAL	5,065.51	18,067.04	41,957.00	23,889.96	43.1
	<u>CHARGES FOR SERVICES</u>					
10-35-510	TRAFFIC COURT REVENUES	.00	268.60	500.00	231.40	53.7
10-35-540	CHARGEBACK ADMINISTRATION FEE	.00	.00	100.00	100.00	.0
	TOTAL CHARGES FOR SERVICES	.00	268.60	600.00	331.40	44.8
	<u>MISCELLANEOUS</u>					
10-36-611	INTEREST EARNINGS	727.09	1,441.07	600.00	(841.07)	240.2
10-36-680	MISCELLANEOUS/OTHER INCOME	127.98	461.98	1,000.00	538.02	46.2
	TOTAL MISCELLANEOUS	855.07	1,903.05	1,600.00	(303.05)	118.9
	TOTAL FUND REVENUE	82,752.18	382,972.35	711,847.00	328,874.65	53.8

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 PERSONNEL EXPENSES	10,666.27	54,755.46	138,273.00	83,517.54	39.6
10-41-116 PAYROLL TAXES	815.97	4,188.79	10,578.00	6,389.21	39.6
10-41-118 WORKERS COMPENSATION INS.	.00	472.00	800.00	328.00	59.0
10-41-120 SUPPLIES/MATERIALS	.00	60.48	700.00	639.52	8.6
10-41-130 POSTAGE/BULK MAIL CHARGES	63.44	453.44	450.00	(3.44)	100.8
10-41-140 PRINTING	.00	.00	50.00	50.00	.0
10-41-141 NEWSLETTER	.00	.00	50.00	50.00	.0
10-41-143 MUNICIPAL CODE SUPPLEMENTS	.00	1,929.78	1,500.00	(429.78)	128.7
10-41-145 LEGAL NOTICES	.00	32.42	250.00	217.58	13.0
10-41-148 RECORDING FEES	.00	.00	50.00	50.00	.0
10-41-151 AUDIT	.00	7,000.00	7,000.00	.00	100.0
10-41-152 LEGAL	890.00	8,170.00	15,000.00	6,830.00	54.5
10-41-160 COUNTY TREASURER FEES	157.41	848.52	1,196.00	347.48	71.0
10-41-170 COMMUNICATIONS/IT	150.00	907.50	2,800.00	1,892.50	32.4
10-41-171 TELEPHONE/INTERNET	257.94	841.98	1,500.00	658.02	56.1
10-41-172 E-MAIL SERVER	34.03	200.03	500.00	299.97	40.0
10-41-180 INSURANCE	.00	7,082.38	7,080.00	(2.38)	100.0
10-41-182 MEMBERSHIP/DUES/TRAINING	.00	1,267.00	4,000.00	2,733.00	31.7
10-41-190 MISCELLANEOUS EXPENSE	5.00	420.64	25,000.00	24,579.36	1.7
10-41-192 BANK SERVICE CHARGES	2.00	10.00	24.00	14.00	41.7
TOTAL ADMINISTRATION	13,042.06	88,640.42	216,801.00	128,160.58	40.9
<u>ELECTIONS</u>					
10-42-121 ELECTIONS - JUDGES	.00	.00	300.00	300.00	.0
10-42-131 ELECTION EXPENSES	.00	.00	400.00	400.00	.0
TOTAL ELECTIONS	.00	.00	700.00	700.00	.0

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>JUDICIAL</u>					
10-44-211	MUNICIPAL JUDGE	500.00	1,250.00	3,000.00	1,750.00	41.7
10-44-220	COURT RELATED EXPENSES	226.66	226.66	5,000.00	4,773.34	4.5
	TOTAL JUDICIAL	726.66	1,476.66	8,000.00	6,523.34	18.5
	<u>PUBLIC SAFETY</u>					
10-46-311	LAW ENFORCEMENT	.00	119,662.70	119,640.00	(22.70)	100.0
10-46-314	OFF DUTY OFFICER PATROLS	2,275.00	7,150.00	5,000.00	(2,150.00)	143.0
10-46-400	ANIMAL CONTROL	65.00	325.00	500.00	175.00	65.0
	TOTAL PUBLIC SAFETY	2,340.00	127,137.70	125,140.00	(1,997.70)	101.6

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC WORKS</u>					
10-48-451	PLANNING	365.00	700.50	5,000.00	4,299.50	14.0
10-48-452	ENGINEERING	336.00	3,286.00	17,000.00	13,714.00	19.3
10-48-453	CODE ENFORCEMENT	547.50	2,463.75	10,000.00	7,536.25	24.6
10-48-454	SNOW REMOVAL	.00	28,818.00	25,000.00	(3,818.00)	115.3
10-48-455	ROW AND ISLAND MAINTENANCE	4,232.60	16,930.40	52,000.00	35,069.60	32.6
10-48-456	TRAFFIC CONTROL/SIGNAGE	1,436.20	2,351.20	1,500.00	(851.20)	156.8
10-48-457	BUILDING PERMIT EXPENSES	1,666.83	13,363.08	25,000.00	11,636.92	53.5
10-48-458	ST. CUT/ROW PERMIT EXPENSES	.00	.00	300.00	300.00	.0
10-48-459	STREET LIGHTS	109.40	593.84	1,200.00	606.16	49.5
10-48-460	ENGINEERING ROAD MAINTENANCE	1,966.25	1,966.25	17,000.00	15,033.75	11.6
10-48-461	GATE ELECTRICITY & MAINTENANCE	61.35	4,732.43	6,000.00	1,267.57	78.9
10-48-500	COMM EVENTS (PARADE,DIRECTORY)	.00	.00	6,000.00	6,000.00	.0
10-48-600	STORAGE UNIT	.00	177.00	675.00	498.00	26.2
	<u>TOTAL PUBLIC WORKS</u>	<u>10,721.13</u>	<u>75,382.45</u>	<u>166,675.00</u>	<u>91,292.55</u>	<u>45.2</u>
	<u>CAPITAL EXPENDITURES</u>					
10-58-800	CAPITAL EXP > \$5,000.00	846.84	846.84	302,000.00	301,153.16	.3
	<u>TOTAL CAPITAL EXPENDITURES</u>	<u>846.84</u>	<u>846.84</u>	<u>302,000.00</u>	<u>301,153.16</u>	<u>.3</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>27,676.69</u>	<u>293,484.07</u>	<u>819,316.00</u>	<u>525,831.93</u>	<u>35.8</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>55,075.49</u>	<u>89,488.28</u>	<u>(107,469.00)</u>	<u>(196,957.28)</u>	<u>83.3</u>

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

OPEN SPACE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
22-30-130	ARAPAHOE CO OPEN SPACE DISTRIB	.00	.00	20,000.00	20,000.00	.0
22-30-611	INTEREST EARNINGS	122.61	254.68	100.00	(154.68)	254.7
	TOTAL REVENUES	122.61	254.68	20,100.00	19,845.32	1.3
	TOTAL FUND REVENUE	122.61	254.68	20,100.00	19,845.32	1.3
	<u>EXPENDITURES</u>					
22-40-511	MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
	TOTAL EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
	NET REVENUE OVER EXPENDITURES	122.61	254.68	16,100.00	15,845.32	1.6

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

AMERICAN RESCUE PLAN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
23-30-150	AMERICAN RESCUE PLAN FUNDS	.00	.00	98,277.00	98,277.00	.0
23-30-611	INTEREST INCOME	57.17	120.08	20.00	(100.08)	600.4
	TOTAL REVENUE	57.17	120.08	98,297.00	98,176.92	.1
	TOTAL FUND REVENUE	57.17	120.08	98,297.00	98,176.92	.1
	<u>GOVERNMENT SERVICES</u>					
23-41-140	GOVT SERVICES- ADMIN EXP	.00	.00	50,000.00	50,000.00	.0
23-41-141	GOVT SERVICES-GATE EXPENSES	.00	5,387.58	.00	(5,387.58)	.0
	TOTAL GOVERNMENT SERVICES	.00	5,387.58	50,000.00	44,612.42	10.8
	TOTAL FUND EXPENDITURES	.00	5,387.58	50,000.00	44,612.42	10.8
	NET REVENUE OVER EXPENDITURES	57.17	(5,267.50)	48,297.00	53,564.50	(10.9)

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

		CTF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
31-30-611	INTEREST EARNINGS	20.31	42.74	30.00	(12.74)	142.5
31-30-634	CTF DISTRIBUTION	.00	2,602.55	7,800.00	5,197.45	33.4
TOTAL REVENUES		20.31	2,645.29	7,830.00	5,184.71	33.8
TOTAL FUND REVENUE		20.31	2,645.29	7,830.00	5,184.71	33.8
<u>EXPENDITURES</u>						
31-40-550	MAINTENANCE	96.64	1,539.81	13,000.00	11,460.19	11.8
TOTAL EXPENDITURES		96.64	1,539.81	13,000.00	11,460.19	11.8
TOTAL FUND EXPENDITURES		96.64	1,539.81	13,000.00	11,460.19	11.8
NET REVENUE OVER EXPENDITURES		(76.33)	1,105.48	(5,170.00)	(6,275.48)	21.4

Treasurer's Report
June 2022

	Credit	Debit	Balance
1st Bank Checkbook Beginning Balance			28,478.84
<u>Deposits</u>			
Colo Interac - gate tags	48.00		
Colo Interac - building permits	2,772.23		
Colo Interac - driveway permit	250.00		
Colo Interac - fence permit	307.50		
Liquor License	122.50		
Transfer from ColoTrust	30,000.00		
Zoom refund	160.39		
Total Deposits	33,660.62		
<u>Disbursements</u>			
CORE - 6805 S. Lewiston Way lights		43.02	
CORE - 6773 S. Lewiston Cir SP		21.61	
CORE - Fremont Ave gate		29.24	
CORE - Richfield gate		28.88	
Microsoft Online email hosting		37.35	
EFTPS - May payroll tax deposit		2,660.56	
Amazon - cameras and fittings		66.96	
Intermedia - clerk phone		31.04	
CMCA - clerk membership		137.08	
CMCA - Institute		800.00	
IIMC - membership		175.00	
Storquest - storage unit		59.00	
Perry Nails - ARP grant		10,000.00	
Chef in a Box - ARP grant		10,000.00	
HPWC, PC - legal services		610.96	
DRCOG - 1st half 2022 dues		300.00	
DGO - gate tags		794.98	
ACSO - off-duty officers (2 months)		2,767.00	
Village Inn - staff meeting		44.69	
Pinnacol Assurance - work comp premium		338.00	
ACWWA - irrigation		179.19	
Caselle - monthly support		155.00	
CORE - 6806 S Parker Road lights		61.49	
Terracare Assoc - public works		6,381.03	
SafeBuilt - building, CE, P&Z		891.25	
Zoom - annual renewal		160.39	
Chef in a Box - 4th of July catering deposit		1,600.00	
Butler Rents - 4th of July tables/chairs		369.23	
Kevin Sidel - municipal judge		250.00	
Q2 Board of Trustees compensation		1,939.35	
Q2 Gate Repair compensation		115.43	
Jeff Briar		300.14	
K. Schmitz		2,434.00	
M. Gallivan		2,949.53	
K. Proctor		4855.27	
K. Proctor reimbursement for gate parts		104.01	
First Bank		2.00	
Total Disbursements		51,692.68	
1st Bank Checkbook Ending Balance			10,446.78
	Credit	Debit	Balance

Treasurer's Report
June 2022

ColoTrust General Fund Beginning Balance			
			\$ 1,088,006.88
Deposits			
Cigarette Tax	0.00		
Sales Tax	54,433.53		
Arapahoe County	16,196.84		
Mineral Lease Distribution	0.00		
Severance Tax	0.00		
Contribution into wrong fund (CTF)	2,240.99		
HUTF*	2,541.21		
Public Service	904.56		
Interest Income	1,085.14		
Total Deposits	77,402.27		
Disbursements			
Transfer to checking		30,000.00	
Total Disbursements		30,000.00	
ColoTrust General Fund Ending Balance			\$ 1,135,409.15
ColoTrust CTF Fund Beginning Balance (Lottery Money)			
			\$ 30,238.45
Deposits			
CTF Funds			
Interest Income	29.09		
Total CTF Deposits	29.09		
Disbursements			
Transfer to General Fund		0.00	
Total CTF Disbursements		0.00	
ColoTrust CTF Fund Ending Balance			\$ 30,267.54
ColoTrust Open Space - Beginning Balance			
			\$ 182,550.94
Deposits			
Arapahoe County Shareback	25,758.07		
Contribution into wrong account	131.25		
Interest Income	199.27		
Total Deposits	26,088.59		
Disbursements			
Transfer to General Fund		0.00	
Total Disbursements		0.00	
ColoTrust Open Space Ending Balance			\$ 208,639.53

Treasurer's Report
June 2022

	Credit	Debit	Balance
ColoTrust Amer Rescue Plan - Beginning Balance			
			\$ 85,159.18
Deposits			
State of Colorado	0.00		
Interest Income	81.99		
Total Deposits	81.99		
Disbursements			
Transfer to General Fund			
Total Disbursements		0.00	
		0.00	
ColoTrust Amer Rescue Plan Ending Balance			
			\$ 85,241.17

TOWN OF FOXFIELD
BALANCE SHEET
JUNE 30, 2022

GENERAL FUND

ASSETS

10-10220	CASH ON DEPOSIT - 1ST BANK	5,148.59	
10-10310	CASH - COUNTY TREASURER	30,154.63	
10-10410	INVESTMENT ACCOUNT - COLOTRUST	1,135,409.15	
10-11500	PROPERTY TAX RECEIVABLE	3,961.02	
10-13110	DUE FROM CTF	6,793.49	
10-13190	DUE FROM ARP FUNDS	25,387.58	
TOTAL ASSETS			1,206,854.46

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(70.91)	
10-21100	PAYROLL PAYABLES	(.05)	
10-21110	PAYROLL TAXES PAYABLE		3.84	
10-22000	A.C. USE TAX PAYABLE		1,309.51	
10-22210	DEFERRED PROPERTY TAX		3,961.02	
10-22420	LAND USE ESCROW - WORSHAM GRAD		61.87	
10-22470	LAND USE ESCROW - OLOL		191.84	
10-22590	LAND USE ESCROW - MILLER		260.19	
10-22700	LAND USE ESCROW - GARRETT		198.43	
10-22720	LAND USE ESCROW - B. JOHNSON	(403.50)	
10-22730	LAND USE ESCROW - JIN PAK		3,500.00	
10-22765	LAND USE ESCROW - SEEVERS		441.76	
10-22770	LAND USE ESCROW - JACKSON		2,537.00	
10-22780	LAND USE ESCROW - NORDELL		977.45	
10-22785	LAND USE ESCROW - VAUTIER		373.39	
10-22800	LAND USE ESCROW - HEARTLAND	(287.94)	
10-22815	LAND USE ESCROW - QDOBA		226.87	
10-22820	LAND USE ESCROW - SANITKHUM	(460.86)	
10-22830	LAND USE ESCROW - MILLER LOT C		187.09	
10-22840	LAND USE ESCROW - MILLER GUEST		196.06	
10-22850	LAND USE ESCROW - GONZALES		2,718.63	
10-22860	LAND USE ESCROW - MOR/FURBERG		50.85	
10-22870	LAND USE ESCROW - WAMBSGANSS	(177.50)	
10-22880	LAND USE ESCROW- C. JONES		717.77	
10-22890	LAND USE ESCROW - KAPPA CONSUL		195.65	
10-22900	LAND USE ESCROW - BEHR		255.50	
10-22910	LAND USE ESCROW-WAMBSGANSS NEW		883.38	
10-22920	LAND USE ESCROW - KUBALA	(590.15)	
10-22930	LAND USE ESCROW - MONTANO		200.00	
10-22940	LAND USE ESCROW - ALKAYALI		3,099.75	
10-23110	DUE TO OTHER FUNDS		2,240.99	
TOTAL LIABILITIES				22,797.93

FUND EQUITY

TOWN OF FOXFIELD
BALANCE SHEET
JUNE 30, 2022

GENERAL FUND

10-28970	FUND BAL RESRVD-LAW ENFORCEMNT		21,000.00	
	UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE - UNRESTRICTED	1,011,171.55		
	REVENUE OVER EXPENDITURES - YTD	151,884.98		
	BALANCE - CURRENT DATE		1,163,056.53	
	TOTAL FUND EQUITY			1,184,056.53
	TOTAL LIABILITIES AND EQUITY			1,206,854.46

TOWN OF FOXFIELD
BALANCE SHEET
JUNE 30, 2022

OPEN SPACE FUND

ASSETS

22-10410 INVESTMENT ACCOUNT - COLOTRUST

208,639.53

TOTAL ASSETS

208,639.53

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

22-29800 FUND BALANCE

182,296.26

REVENUE OVER EXPENDITURES - YTD

26,343.27

BALANCE - CURRENT DATE

208,639.53

TOTAL FUND EQUITY

208,639.53

TOTAL LIABILITIES AND EQUITY

208,639.53

TOWN OF FOXFIELD
BALANCE SHEET
JUNE 30, 2022

AMERICAN RESCUE PLAN FUND

ASSETS

23-10410	INVESTMENT ACCOUNT - COLOTRUST	85,241.17	
23-13120	DUE TO GENERAL FUND	(25,387.58)	
	TOTAL ASSETS		59,853.59

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
23-29800	FUND BALANCE	85,039.10	
	REVENUE OVER EXPENDITURES - YTD	(25,185.51)	
	BALANCE - CURRENT DATE	59,853.59	
	TOTAL FUND EQUITY		59,853.59
	TOTAL LIABILITIES AND EQUITY		59,853.59

TOWN OF FOXFIELD
BALANCE SHEET
JUNE 30, 2022

CTF

ASSETS

31-10410 INVESTMENT ACCOUNT - COLOTRUST

30,267.54

TOTAL ASSETS

30,267.54

LIABILITIES AND EQUITY

LIABILITIES

31-23110 DUE TO GENERAL FUND

3,029.57

TOTAL LIABILITIES

3,029.57

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

31-29800 FUND BALANCE

27,183.16

REVENUE OVER EXPENDITURES - YTD

54.81

BALANCE - CURRENT DATE

27,237.97

TOTAL FUND EQUITY

27,237.97

TOTAL LIABILITIES AND EQUITY

30,267.54

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FRANCHISE FEES</u>					
10-31-111 CURRENT PROPERTY TAX	30,841.70	115,678.78	119,640.00	3,961.22	96.7
10-31-121 SPECIFIC OWNERSHIP TAX	597.74	3,682.82	7,000.00	3,317.18	52.6
10-31-161 XCEL FRANCHISE FEE	904.56	8,289.25	7,000.00	(1,289.25)	118.4
10-31-162 IREA FRANCHISE FEE	.00	5,769.69	22,000.00	16,230.31	26.2
10-31-163 CABLE TELEVISION FEES	.00	1,396.99	4,800.00	3,403.01	29.1
10-31-191 CURRENT PROPERTY TAX INTEREST	24.09	38.87	100.00	61.13	38.9
10-31-311 SALES TAX	54,433.53	273,722.52	450,000.00	176,277.48	60.8
10-31-312 USE TAX	.00	17,074.37	20,000.00	2,925.63	85.4
TOTAL TAXES AND FRANCHISE FEES	86,801.62	425,653.29	630,540.00	204,886.71	67.5
<u>LICENSES AND PERMITS</u>					
10-32-211 LIQUOR LICENSES	122.50	122.50	300.00	177.50	40.8
10-32-215 BUSINESS LICENSES	.00	210.00	350.00	140.00	60.0
10-32-219 COMMUNIQUE ADS	.00	.00	200.00	200.00	.0
10-32-221 BUILDING PERMITS	1,803.55	24,477.54	35,000.00	10,522.46	69.9
10-32-222 STREET CUT PERMITS/ROW	.00	.00	300.00	300.00	.0
10-32-223 GRADING PERMITS	.00	.00	150.00	150.00	.0
10-32-224 ZONING REVIEW REVENUE	1,200.00	1,200.00	100.00	(1,100.00)	1200.0
10-32-225 ENGINEERING REVIEW REVENUE	.00	148.00	500.00	352.00	29.6
10-32-226 DRIVEWAY PERMITS	250.00	1,100.00	250.00	(850.00)	440.0
TOTAL LICENSES AND PERMITS	3,376.05	27,258.04	37,150.00	9,891.96	73.4

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL</u>					
10-33-321 MOTOR VEHICLE REGISTRATN FEES	217.12	1,828.00	3,500.00	1,672.00	52.2
10-33-342 CIGARETTE TAX	.00	338.24	1,200.00	861.76	28.2
10-33-350 SEVERANCE TAX	.00	.00	400.00	400.00	.0
10-33-352 HIGHWAY USER TAX	2,541.21	16,646.12	30,000.00	13,353.88	55.5
10-33-360 MINERAL LEASE	.00	.00	133.00	133.00	.0
10-33-371 COUNTY ROAD/BRIDGE LEVY	.00	2,013.01	6,724.00	4,710.99	29.9
TOTAL INTERGOVERNMENTAL	2,758.33	20,825.37	41,957.00	21,131.63	49.6
<u>CHARGES FOR SERVICES</u>					
10-35-510 TRAFFIC COURT REVENUES	.00	268.60	500.00	231.40	53.7
10-35-540 CHARGEBACK ADMINISTRATION FEE	.00	.00	100.00	100.00	.0
TOTAL CHARGES FOR SERVICES	.00	268.60	600.00	331.40	44.8
<u>MISCELLANEOUS</u>					
10-36-611 INTEREST EARNINGS	1,085.14	2,526.21	600.00	(1,926.21)	421.0
10-36-680 MISCELLANEOUS/OTHER INCOME	48.00	509.98	1,000.00	490.02	51.0
TOTAL MISCELLANEOUS	1,133.14	3,036.19	1,600.00	(1,436.19)	189.8
TOTAL FUND REVENUE	94,069.14	477,041.49	711,847.00	234,805.51	67.0

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 PERSONNEL EXPENSES	15,724.10	70,479.56	138,273.00	67,793.44	51.0
10-41-116 PAYROLL TAXES	1,202.90	5,391.69	10,578.00	5,186.31	51.0
10-41-118 WORKERS COMPENSATION INS.	338.00	810.00	800.00	(10.00)	101.3
10-41-120 SUPPLIES/MATERIALS	.00	60.48	700.00	639.52	8.6
10-41-130 POSTAGE/BULK MAIL CHARGES	.00	453.44	450.00	(3.44)	100.8
10-41-140 PRINTING	.00	.00	50.00	50.00	.0
10-41-141 NEWSLETTER	.00	.00	50.00	50.00	.0
10-41-143 MUNICIPAL CODE SUPPLEMENTS	.00	1,929.78	1,500.00	(429.78)	128.7
10-41-145 LEGAL NOTICES	.00	32.42	250.00	217.58	13.0
10-41-148 RECORDING FEES	.00	.00	50.00	50.00	.0
10-41-151 AUDIT	.00	7,000.00	7,000.00	.00	100.0
10-41-152 LEGAL	610.96	8,780.96	15,000.00	6,219.04	58.5
10-41-160 COUNTY TREASURER FEES	308.66	1,157.18	1,196.00	38.82	96.8
10-41-170 COMMUNICATIONS/IT	315.39	1,222.89	2,800.00	1,577.11	43.7
10-41-171 TELEPHONE/INTERNET	31.04	873.02	1,500.00	626.98	58.2
10-41-172 E-MAIL SERVER	37.35	237.38	500.00	262.62	47.5
10-41-180 INSURANCE	.00	7,082.38	7,080.00	(2.38)	100.0
10-41-182 MEMBERSHIP/DUES/TRAINING	1,412.08	2,679.08	4,000.00	1,320.92	67.0
10-41-190 MISCELLANEOUS EXPENSE	(115.70)	304.94	25,000.00	24,695.06	1.2
10-41-192 BANK SERVICE CHARGES	2.00	12.00	24.00	12.00	50.0
TOTAL ADMINISTRATION	19,866.78	108,507.20	216,801.00	108,293.80	50.1
<u>ELECTIONS</u>					
10-42-121 ELECTIONS - JUDGES	.00	.00	300.00	300.00	.0
10-42-131 ELECTION EXPENSES	.00	.00	400.00	400.00	.0
TOTAL ELECTIONS	.00	.00	700.00	700.00	.0

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>JUDICIAL</u>					
10-44-211	MUNICIPAL JUDGE	250.00	1,500.00	3,000.00	1,500.00	50.0
10-44-220	COURT RELATED EXPENSES	.00	226.66	5,000.00	4,773.34	4.5
	TOTAL JUDICIAL	250.00	1,726.66	8,000.00	6,273.34	21.6
	<u>PUBLIC SAFETY</u>					
10-46-311	LAW ENFORCEMENT	.00	119,662.70	119,640.00	(22.70)	100.0
10-46-314	OFF DUTY OFFICER PATROLS	2,767.00	9,917.00	5,000.00	(4,917.00)	198.3
10-46-400	ANIMAL CONTROL	.00	325.00	500.00	175.00	65.0
	TOTAL PUBLIC SAFETY	2,767.00	129,904.70	125,140.00	(4,764.70)	103.8

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC WORKS</u>					
10-48-451	PLANNING	70.00	770.50	5,000.00	4,229.50	15.4
10-48-452	ENGINEERING	.00	3,286.00	17,000.00	13,714.00	19.3
10-48-453	CODE ENFORCEMENT	821.25	3,285.00	10,000.00	6,715.00	32.9
10-48-454	SNOW REMOVAL	.00	28,818.00	25,000.00	(3,818.00)	115.3
10-48-455	ROW AND ISLAND MAINTENANCE	4,232.60	21,163.00	52,000.00	30,837.00	40.7
10-48-456	TRAFFIC CONTROL/SIGNAGE	508.00	2,859.20	1,500.00	(1,359.20)	190.6
10-48-457	BUILDING PERMIT EXPENSES	.00	13,363.08	25,000.00	11,636.92	53.5
10-48-458	ST. CUT/ROW PERMIT EXPENSES	.00	.00	300.00	300.00	.0
10-48-459	STREET LIGHTS	104.51	698.35	1,200.00	501.65	58.2
10-48-460	ENGINEERING ROAD MAINTENANCE	.00	1,966.25	17,000.00	15,033.75	11.6
10-48-461	GATE ELECTRICITY & MAINTENANCE	957.11	5,689.54	6,000.00	310.46	94.8
10-48-500	COMM EVENTS (PARADE,DIRECTORY)	1,969.23	1,969.23	6,000.00	4,030.77	32.8
10-48-600	STORAGE UNIT	59.00	236.00	675.00	439.00	35.0
	TOTAL PUBLIC WORKS	8,721.70	84,104.15	166,675.00	82,570.85	50.5
	<u>CAPITAL EXPENDITURES</u>					
10-58-800	CAPITAL EXP > \$5,000.00	66.96	913.80	302,000.00	301,086.20	.3
	TOTAL CAPITAL EXPENDITURES	66.96	913.80	302,000.00	301,086.20	.3
	TOTAL FUND EXPENDITURES	31,672.44	325,156.51	819,316.00	494,159.49	39.7
	NET REVENUE OVER EXPENDITURES	62,396.70	151,884.98	(107,469.00)	(259,353.98)	141.3

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

OPEN SPACE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
22-30-130	ARAPAHOE CO OPEN SPACE DISTRIB	25,758.07	25,758.07	20,000.00	(5,758.07)	128.8
22-30-611	INTEREST EARNINGS	199.27	453.95	100.00	(353.95)	454.0
22-30-680	MISCELLANEOUS/OTHER INCOME	131.25	131.25	.00	(131.25)	.0
	TOTAL REVENUES	26,088.59	26,343.27	20,100.00	(6,243.27)	131.1
	TOTAL FUND REVENUE	26,088.59	26,343.27	20,100.00	(6,243.27)	131.1
	<u>EXPENDITURES</u>					
22-40-511	MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
	TOTAL EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
	NET REVENUE OVER EXPENDITURES	26,088.59	26,343.27	16,100.00	(10,243.27)	163.6

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

AMERICAN RESCUE PLAN FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
23-30-150	AMERICAN RESCUE PLAN FUNDS	.00	.00	98,277.00	98,277.00	.0
23-30-611	INTEREST INCOME	81.99	202.07	20.00	(182.07)	1010.4
	TOTAL REVENUE	81.99	202.07	98,297.00	98,094.93	.2
	TOTAL FUND REVENUE	81.99	202.07	98,297.00	98,094.93	.2
	<u>GOVERNMENT SERVICES</u>					
23-41-140	GOVT SERVICES- ADMIN EXP	.00	.00	50,000.00	50,000.00	.0
23-41-141	GOVT SERVICES-GATE EXPENSES	.00	5,387.58	.00	(5,387.58)	.0
	TOTAL GOVERNMENT SERVICES	.00	5,387.58	50,000.00	44,612.42	10.8
	<u>GRANT EXPENDITURES</u>					
23-42-140	SMALL BUSINESS GRANTS	20,000.00	20,000.00	.00	(20,000.00)	.0
	TOTAL GRANT EXPENDITURES	20,000.00	20,000.00	.00	(20,000.00)	.0
	TOTAL FUND EXPENDITURES	20,000.00	25,387.58	50,000.00	24,612.42	50.8
	NET REVENUE OVER EXPENDITURES	(19,918.01)	(25,185.51)	48,297.00	73,482.51	(52.2)

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

		CTF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
31-30-611	INTEREST EARNINGS	29.09	71.83	30.00	(41.83)	239.4
31-30-634	CTF DISTRIBUTION	.00	2,602.55	7,800.00	5,197.45	33.4
TOTAL REVENUES		29.09	2,674.38	7,830.00	5,155.62	34.2
TOTAL FUND REVENUE		29.09	2,674.38	7,830.00	5,155.62	34.2
<u>EXPENDITURES</u>						
31-40-550	MAINTENANCE	1,079.76	2,619.57	13,000.00	10,380.43	20.2
TOTAL EXPENDITURES		1,079.76	2,619.57	13,000.00	10,380.43	20.2
TOTAL FUND EXPENDITURES		1,079.76	2,619.57	13,000.00	10,380.43	20.2
NET REVENUE OVER EXPENDITURES		(1,050.67)	54.81	(5,170.00)	(5,224.81)	1.1



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: July 21, 2022

RE: Introduction of Austin Pierce Flanagan and Discussion of Master Plan Update & Municipal Code Rewrite

DISCUSSION:

The Town of Foxfield's Master Plan was last updated in 2008 and the municipal code has not had a full review since 2012. The Board has an extensive list of sections in the code to review and revise. It is recommended that the Master Plan be updated at least every five (5) years and be done in conjunction with an update to the Municipal Code.

The Town is not required to do an RFP for professional services. Therefore, the Board expressed an interest in the possibility of working with Town Attorney Corey Hoffmann's office for the Municipal Code update. Mr. Flanagan from Attorney Hoffmann's will be in attendance at tonight's meeting to discuss how he can help the Town with the update of the municipal code.

Austin Pierce Flanagan is an associate attorney at Hoffmann, Parker, Wilson and Carberry (HPWC). At HPWC, Austin represents Colorado municipalities on matters including urban renewal law, land use and zoning, real and personal property, constitutional law, open meeting and open records, and taxation. Prior to joining HPWC, Austin was an associate at Clarion Associates where he primarily drafted land use codes for counties and cities across Colorado and the Nation. He has also worked at the National Renewable Energy Laboratory where he drafted geothermal regulations and the City of San Diego where he ensured compliance with water quality regulations. He is passionate about empowering local communities to meet their environmental and planning goals.

In addition, Staff is learning that DOLA may no longer be offering the program with DU for the assistance with the Master Plan update. That said, the question has been asked of how much the Master Plan needs updating. The 2008 Town of Foxfield Master Plan is attached as Exhibit A for the Boards review and input. Staff would suggest at a minimum the Master Plan's

formatting, some minor use of wording and a more professional presentation should be done, which Staff can do.

EXHIBITS:

Exhibit A – Town of Foxfield 2008 Master Plan

TOWN OF FOXFIELD, COLORADO

MASTER PLAN

Adopted: December 17, 1998

Adopted: Amendment #1 -Trails Plan -June 3, 2004

Adopted: Amendment #2-Parker Road Sub-Area - May 15,
2008

TOWN OF FOXFIELD MASTER PLAN & AMENDMENTS

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SECTION 1: INTRODUCTION

The purpose of the Town of Foxfield Master Plan is to provide a guide for public officials, residents, and others who are involved with planning, land use, and development in this community. Foxfield was incorporated as a statutory town in December 1994. It represents the community's vision as to how this low density residential "enclave" should develop in the future. It will be updated and amended as conditions may warrant.

Over a period of several months in 1995, the first Master Plan was developed in its initial draft form by the Foxfield Land Use and Zoning Committee. It was adopted in 1996 by the Foxfield Planning Commission. Because of significant changes which took place around the community since 1995, the Foxfield Board of Trustees decided to revisit the Master Plan in 1998 and in April the Trustees charged the Planning and Communications Committee to revisit the Master Plan and recommend revisions based upon community input.

This process was completed in November 1998 and the draft Master Plan and several land use alternatives were presented to the Foxfield community in December 1998 at a public hearing. Based upon comments at the hearing, the Committee made revisions to the documents and forwarded them to the Town of Foxfield Planning Commission for consideration. The proposed revisions were minimal, and continued to emphasize the desire of Foxfield's residents to maintain the rural atmosphere of the community while allowing for approximately seven acres of replacement commercial in response to the planned interchange at Arapahoe and Parker Roads.

The revised Town of Foxfield Master Plan was adopted in December 1998. Subsequent to adoption, the Plan has been revised twice in 2004 and 2008.

The format of the Master Plan is succinct and straightforward and includes a discussion of the background of the community, existing conditions, goals and policies. These narrative sections are supplemented by a Master Land Use Plan map, which graphically depicts the overall policies and concepts for the community.

It is important to emphasize that the Town of Foxfield Master Plan is not zoning. It does, however, present recommendations about future land use and development and is to be utilized as a guide for future decisions by the Town. The Town of Foxfield has adopted zoning and other development regulations which reinforce the concepts and recommendations in the Master Plan, which are consistent with the provisions of Town regulations and Colorado State Statutes.

SECTION 2: BACKGROUND

2.1 INTRODUCTION TO THE EXISTING COMMUNITY

The recently incorporated Town of Foxfield encompasses approximately 1.3 square miles (820 acres) and is located east of Parker Road and south of Arapahoe Road in Arapahoe County. This unique enclave has a rural character in that each single family dwelling within the community sits on a minimum lot of approximately 2.5 acres served by individual well and septic systems. The lots are zoned for horses. All of the existing roads were gravel, but have been paved since incorporation. There are no street lights, which plague most of the metro Denver area.

Some of the residents first settled in the area now known as Foxfield, in the 1950's. Although development was relatively slow through the years, it has accelerated dramatically since 1990. At the time of incorporation in 1994, approximately 85% of the property was developed, comprising over 200 homes.

If there is one thing that all residents agree upon, it's the rural quality of life as presented by the Town of Foxfield to its inhabitants as being the reason for residing here.

2.2 HISTORY OF THE COMMUNITY

Historically, Foxfield is located in a state which was part of the Louisiana purchase of 1803, associated with the Kansas territory, and more recently unincorporated Arapahoe County. Prior to the establishment of land claims by foreign interests, the area now known as Colorado was inhabited by Native Americans, specifically, Kiowas, Cheyennes, Arapahos, and others of Indian origins. When the Kansas territory was formed, a large part of eastern Colorado was included in a county called Arapahoe. Upon Kansas becoming a state in 1861, the territory of Colorado was established and Arapahoe was designated as a Colorado county. Arapahoe County's eastern border at that time was the Kansas State line and continued westward to what is now Sheridan Boulevard. The size of the county existed until 1902, when it was divided and assigned to other counties, namely Washington, Yuma, Valverde, and the City and County of Denver. An additional division was made to form Adams County from the remaining Arapahoe County area. Currently, Arapahoe County is a rectangular strip, seventy-two miles long and twelve miles in width in which the Town of Foxfield is a part of its western region.

The 1848-49 gold rush to California contributed many of those prospectors who either passed through, or stayed to try their luck within Colorado. One of the locations where gold was found by some of these adventurers was at the confluence of Cherry Creek and the Platte River. This became a settlement called Denver, which later became the Arapahoe County seat until 1902, when it was moved to Littleton.

The first educational opportunity for settlers in Arapahoe County was offered in 1857 by a private school and enrolled nine white children along with four Indians. Currently, the school district which serves Foxfield is Cherry Creek School District #5.

John and Isaac McBroom built one of the first irrigation ditches in 1859. They founded and incorporated the City of Sheridan in 1890, including the areas of Petersburg and Fort Logan within the Sheridan boundaries. The Rocky Mountain News reported the McBrooms' bringing into Arapahoe County the first hive of honey bees to the area in 1862. The first log cabin constructed in the Englewood area was by T. Skerritt in 1859. His claim to fame was further enhanced by plowing two parallel furrows from Dry Creek to Cherry Creek to enable him to more easily travel to Denver. This resulted in a roadway which is now identified as Broadway.

In 1862, Richard S. Little claimed land adjacent to the South Platte River and subsequently constructed a flour mill in 1867. He operated the mill under the title of the "Rough and Ready Mill" which existed as a historical landmark until a 1958 fire destroyed its buildings. Mr. Little developed part of his property as housing for his employees which formed the nucleus for the Town of Littleton.

Prior to the formation of the Town of Foxfield, Arcadian Acres was the first development in the area. Following was Sierra Vista Estates in the early 1960's and smaller subdivisions made their presence felt up to, and including the establishment of Foxfield. Much of the land comprising the Town of Foxfield came from sections 28 and 29 fronting the main artery, East Arapahoe Road. However, this roadway was not always known by its present name.

Commencing at Parker Road and continuing eastward to South Liverpool, Arapahoe Road was known, prior to 1965, as East Davidson Road. This title was conferred upon the roadway in respect to its main inhabitants of many years, the Davidson family. Bill and Joe Davidson were brothers who owned much of the land east of Foxfield and whose heirs sold their farming and ranching acreage to developers for some of the subdivisions existing today in the vicinity of Liverpool and Arapahoe Road.

For those residents living along Davidson Road, access to metro Denver area locations west of Cherry Creek could only be reached by traversing Parker Road because of the non-existence of bridges spanning Cherry Creek. The only bridge that was available in the 1950's was at Belleview Avenue, which was later destroyed by fire and never rebuilt.

On August 19, 1891, the United States deeded by patent, the southeast one-fourth of Section 28 to Henry O. Lohrer. In October of the same year, Henry was made owner of the northwest one-fourth of the same section, thereby giving Henry one-half of Section 28. This was subject to any vested and accrued mineral, water, agriculture, and manufacturing rights. President Benjamin Harrison deeded the southeast one-fourth to F. C. Smidt on May 19, 1892. William Lohrer obtained the remaining northeast quarter from President Harrison and Ellen MacFarland, Assistant Secretary, then recorded the parcel through the general land office. A variety of exchanges and sales of parcels of land within section 28 are recorded from this point of original ownership to the present.

The last owner of Section 28 was William and Tena Mellema, who were responsible for developing Sierra Vista Estates.

References:

Arapahoe County Government, et al, Arapahoe County: Community of Contrast and Change. Arapahoe County, CO. pp 1-6.

The Arapahoe County Abstract and Title Company, Abstract of Title, Littleton, CO, 1892- 1968.

SECTION 3: PLANNING PROCESS

3.1 INTRODUCTION

Planning is essential for a town and its residents if the achievement of goals and objectives are to be realized in the future. All towns in the State of Colorado have the legal power and authority to plan for their communities while the judicial court system assures its citizenry that such plans and tools utilized by the towns are constitutionally correct.

3.2 MISSION STATEMENT

Due to the responsibility imposed by C.R.S. Section 31-23-206(1), the members of the Foxfield Land Use and Zoning Committee created and subsequently offered for adoption a Master Plan for the physical development of the land within the Town of Foxfield. In addition, C.R.S. Section 31-23-208 provides that Foxfield may amend, extend and/or add to the Master Plan as deemed necessary.

3.3 VISION STATEMENT

The vision of the Town of Foxfield is: "To maintain for the residents of the Town of Foxfield the quality of life which has been and is currently enjoyed by its citizenry." This includes, but is not limited to:

- Low density housing
- Rural character of roadways
- Low levels of traffic, noise, light, and air pollution
- Scenic views of the mountains
- Rural and relaxed atmosphere, coupled with fairly close-in proximity to the metro Denver area
- Live in harmony with the environment and its wildlife

3.4 AMENDMENT #1 -TRAILS

A. Introduction

Amendment #1 regarding trails in the Town of Foxfield was developed in 2004 and adopted June 3 of that year. The amendment consisted of additions to policies in subsection 4.5 Open Space, Trails and Parks. A Trails Map was included which was subsequently amended by Amendment #2 in 2008.

Foxfield's trail system consists of a crusher fire path generally set within the existing street ROW. Portions of the path have been constructed as part of the street paving project and can be used by walkers, runners, bicyclists and horseback riders. Remaining portions of the trail will be constructed when sufficient town funds are available. The trail system consists of a loop through the community providing a community wide collector route to the Cherry Creek Trail System or to adjacent subdivisions. It also acts as simply a loop system within the community connecting individual residential units with each other and to the commercial areas both within and external to it.

3.5 AMENDMENT #2 – PARKER ROAD SUB-AREA

A. Introduction

Amendment #2 was adopted on May 15, 2008 and consisted of additions of polices and modifications/additions of maps. This amendment for the Parker Road Frontage Sub-Area involves the Plan elements of Land Use, Roads and Transportation, Open Space, Trails and Parks and Community Services and Facilities. The Trails Map was previously modified as part of Comprehensive Plan Amendment #1, and approved in 2004. The Land Use and Trails were modified with this Amendment. In addition, an Infrastructure map has been added to identify connection options for a frontage roadway, storm drainage, sanitary sewer and water utilities.

The Town has identified the potential for commercial development along the Parker Rd. frontage and it is for this reason that this amendment to the Master Plan was written and approved by the Town Board.

B. Purpose

The purpose of this Master Plan Amendment is to modify the Land Use allocation for lots along South Parker Road (Parker Road} from single family residential and institutional to commercial use. The intent is to maximize the commercial value of these lots for future development to accomplish the following:

- Provide an alternative to single family development on lots that are heavily impacted by South Parker Road traffic.
- Raise sales tax revenue for the Town for purposes of infrastructure improvements and property tax relief.
- Create a development buffer for interior single family lots along South Parker Road.

C. Land Use

Commercial Designation -The 1998 Master Plan, as adopted, had a small amount of land in Foxfield designated for commercial use. This land is located at the intersection of Parker Rd. and Arapahoe Rd. Commercial development is complete

on approximately one third of this land and it is expected that the remaining two thirds will not develop in the near future, but possibly within the next 5 to 10 years.

South of this land and the Parker Rd./Arapahoe Rd. intersection, there are 12 parcels that were designated for rural residential use (large lot residential use) plus one parcel occupied by the Parker Fire District, designated as an Institutional Use. Presently five of the residentially designated parcels are vacant. The Fire District has plans to possibly vacate their building and relocate to another site either inside or outside of Foxfield. The change in designation for these thirteen parcels -the Parker Road Frontage Sub-Area- will increase the amount of land in Foxfield that has the potential for development into commercial and business uses. These changes are graphically noted on the Land Use map.

D. Roads and Transportation

1. Frontage Road

The proposed frontage road on the Land Use Map and Trails Plan Map extends north to south along the entire Parker Road Frontage Sub-Area, providing access to each parcel. A conceptual layout of the frontage road is depicted as shown on the attached Infrastructure Map. Its full access point to Parker Rd. is at the signalized intersection of Parker Rd. and Chambers Way connecting to the Cornerstar development on the west side of Parker Rd. as shown on the Infrastructure Map.

2. Access Availability and Frontage Road

Currently there are no direct full movement access points to the proposed commercial area from South Parker Road. There is a signalized intersection, recently constructed, onto South Parker Road on a street from the west called Chambers Way, located approximately the mid-point of Tract 40, Arcadian Acres Second Filing.

Interim access to Tract 19, Arcadian Acres Second Filing, prior to the development of any of the commercial area may be required as shown on the Infrastructure Map across Tract 30 and 31. The acquisition of public right-of-way/easement and a temporary construction easement will be required for this interim access if provided prior to any commercial development.

The frontage road will close East Fremont Avenue access to its current Parker Road location and route East Fremont Avenue to the Chambers Way signalized intersection. A right-in/right-out access will be provided at approximately the middle of the large unplatted property in the southwest corner of the Town to provide a secondary access to the commercial area. If the Parker Fire Protection District Station remains on Tract 12, emergency signals and signage will be required at their crossing of the frontage road to allow access onto Parker Road from the station.

Screening of the frontage road, acceptable to COOT, to avoid having headlights from the southbound traffic on the frontage road interfering with the northbound traffic on Parker Road will be required. Also associated with the frontage road intersection with Parker Road are the costs to convert the three-way traffic signals at the intersection of Parker Road and Chambers Way to a four-way signalized intersection, the construction of a left turn lane for southbound traffic on Parker Road to the frontage road, the construction of the accel and decellanes required for the frontage

road access and any storm drainage facilities required for the construction of the frontage road intersection.

Due to the topography associated with the commercial area to the north of East Fremont Avenue, substantial grading of the area will be required. South Norfolk Street, East Easter Avenue and East Easter Way range from fourteen (14) feet to thirty-four (34) feet higher than the frontage road at the Parker Rd. intersection with Chambers Way. A retaining wall, ranging from five (5) to twenty-five (25) feet in height, depending on the final design of the frontage road and the commercial property, will need to be constructed along these streets. This item will have a significant cost impact in this area for the commercial development of the property.

3. Frontage Road Implementation

The Frontage Road could be built in phases, such as a northern segment with temporary right-in/right-out access with Parker Rd. at East Fremont Ave. A complete build-out of the full frontage road would cause the closure of the East Fremont Ave. intersection and the opening of a full access signalized intersection at East Easter Avenue.

Neighborhood Connectivity- The Frontage Road concept allows for a connection to the residential neighborhood of Foxfield at East Easter Way via East Fremont Avenue. This connection could be designed using traffic calming techniques to reduce the amount of commercial traffic coming into the neighborhood and at the same time making it convenient for the neighborhood traffic to access the commercial frontage property and the signalized intersection at Parker Rd. and Chambers Way.

A second point of connectivity to the Parker Rd frontage subarea is at the large, southernmost frontage parcel by means of the extension of South Buckley Rd. This extension southward could provide neighborhood access to the "back side" of this commercial frontage parcel as a convenience to Town residents. No through traffic would be allowed.

E. Trails and Open Space

The Town Board has desired adding a trail link in the northwest part of Town that provides a better connection from the interior of the community to the Foxfield Village Center (FVC) and the Arapahoe Rd./Parker Rd. intersection and beyond. The alignment of this trail has been defined, now that the FVC has been built, and is shown on the Trails Map.

The trail link connects the cul-de-sac in Norfolk Court and extends westward through easements on residential lots and the Town's open space tracts to a below grade crossing at the Ring Road, and continues through the adjacent property to the south to a below grade crossing under the Loop Road and through the interior of the Loop Road to and through the Arapahoe Rd./Parker Rd. intersection. Eventually the trail link will connect with the regional trail along Cherry Creek.

An open space designation has been assigned to property recently acquired by the Town near the Ring Road. This is shown on the Land Use Map.

F. Community Facilities and Services- Utility Planning

1. Drainage System Availability

Several drainage facilities conveying storm water from the Town of Foxfield on the east side of Parker Road to the west side of Parker Road are in place as

shown on the Infrastructure Map. The drainage facilities in place consist of two (2) 30" culverts beneath Parker Road at the proposed Chambers Way/Frontage_Road intersection, a single (1) 30" culvert beneath Parker Road on the north side of East Fremont Avenue, a single (1) 30" culvert beneath Parker Road on the south side of East Fremont Avenue, a triple (3) 12' x 6' concrete box culvert located at the drainageway traversing the unplatted property in the southwest corner of the Town and a single (1) 30" culvert at the southwest corner of Town. These facilities, however, were sized to convey the runoff from the existing residential areas within the Town. Therefore the proposed commercial development will need to provide for the total water quality volume of the developed area along with a minimum of a 10-year detention up to a maximum of a 100-year detention requirement. Also, a 36" culvert is proposed north of East Fremont Avenue, as shown on the infrastructure map, requiring a bore of Parker Road. Additional drainage facilities may be required on the west side of Parker Road if they are not in place at the time of the provision of this 36" culvert. These drainage requirements will have an impact on the total developed commercial area, especially north of East Fremont Avenue.

2. Water Availability

Water service to the commercial area may be provided by the Arapahoe County Water and Wastewater Authority (ACWWA). At the present time ACWWA has a 36" transmission line within the Town boundaries traversing East Fremont Avenue, East Easter Way and East Easter Avenue. There is also an existing 16" transmission line traversing the west side of Parker Road for the entire length of the commercial area as shown on the Infrastructure map. It is anticipated that ACWWA will not allow any connections to the 36" transmission line traversing through the Town to serve this commercial development. Knowing that the commercial area will need to provide a looped 12" water system to serve the area there will need to be a minimum of one (1) bore beneath Parker Road to connect to the 16" transmission line on the west side of Parker Road to provide the necessary water system looping. Additional bores may be required depending on how the commercial area is developed. ACWWA has an obligation to provide water to one single residential unit per lot for the current platted lots. ACWWA does not have an obligation to serve commercial uses in this planned commercial area. At the present time, ACWWA may consider providing said commercial service but will likely require the payment of fees and the acquisition of renewable water resources to be dedicated to ACWWA for the anticipated commercial water use.

3. Sanitary Sewer Availability

Sanitary sewer service to the commercial area may be provided by ACWWA. At the present time, ACWWA does not have any sanitary sewer service in the Town of Foxfield. ACWWA does have a 24" to 36" sanitary sewer trunk line located along the Cherry Creek corridor to the west of Parker Road as shown on the Infrastructure map. Due to the existing topography of the commercial area, two connections to the ACWWA trunk line will likely need to be provided, one for the commercial area north of East Fremont Avenue and one for the area south of East Fremont Avenue. The north sanitary sewer connection would traverse from

the commercial area, possibly along Chambers Way, for approximately 1,700 feet to the existing sanitary sewer trunk line. The south sanitary sewer connection would traverse along an existing drainage channel for approximately 2,100 feet to the existing sanitary sewer trunk line. Both of these connections would require a bore beneath Parker Road. An additional cost to providing the sanitary sewer connections will be acquiring any easements necessary from property owners along the sanitary sewer connections route.

At present, property within the Town is not within ACWWA's boundary for sanitary sewer service. At such time as an application for service is submitted, ACWWA will need to update their Master Plan to include the commercial area and to ensure that the existing trunk line has sufficient capacity to accept the flows associated with the commercial development. If the trunk line is found to be unable to handle the additional commercial flows, then the trunk line would require up sizing by the applicant at a significant cost.

4. Electric, Gas, Telephone and Cable TV Availability

Electric service within the Town of Foxfield is provided by IREA. It is anticipated that IREA will provide electric service to the commercial area. Natural gas service within the Town of Foxfield is provided by Xcel Energy. It is anticipated that Xcel will provide natural gas to the commercial area. Telephone service within the Town of Foxfield is provided by Qwest. It is anticipated that Qwest will provide telephone service to the commercial area. Cable TV service within the Town of Foxfield is provided by Comcast. It is anticipated that Comcast will provide cable TV service to the commercial area.

SECTION 4: PLANNING POLICIES

The following are goals and policies upon which future decisions on land use and development will be based. These are to be utilized in conjunction with the Master Plan.

4.1 COMMUNITY CHARACTER

GOAL: To enhance and protect the existing low density, single family, and rural character of the community.

POLICIES:

1. Maintain the standard of single family residential development on rural estate lots.
2. Encourage appropriate and compatible development of currently undeveloped land.
3. Encourage development that is compatible with a rural character, in terms of land use, scale or other characteristics.

4. Prepare and adopt sign design standards and requirements for the community, including on public right-of-way and private sites.
5. Encourage a sense of pride and good stewardship in the Foxfield area and in its community affairs.
6. Encourage proposals from Foxfield citizens regarding the street network system, other transportation elements, parks and open space, land use, community facilities, and other amenities which will enhance and improve the community.
7. Allow horses and other animals in a manner compatible with the character of the Foxfield community.

4.2 LAND USE

GOAL: To allow only land uses in the community which are compatible with a well-cared for rural, low density character.

POLICIES:

1. Maintain the minimum standard of one residential unit per approximately 2.5 acres except for specific areas identified on the Master Plan map.
2. Encourage flexibility and common sense in developing the remaining undeveloped land in order to achieve compatible land use and site planning while providing benefits to the Foxfield community as a whole.
3. Require the establishment of significant open space buffers between residential areas, community, and non-residential uses where warranted.
4. Limit "home occupations" to prevent off-site impacts, including visual and traffic effects.
5. Recognize the corner area next to the Arapahoe/Parker intersection as the prime location for commercial development within Foxfield. Amendments to the Master Plan map may be considered for commercial and other uses as each would affect the abutting properties and the whole community with the primary goal to further the policies of this Master Plan and provide benefits to the Town of Foxfield and its residents.
6. Future land annexations should be considered on a case-by-case basis, taking into account factors which may increase the tax base and/or provide benefits to the Town of Foxfield and its residents.

7. Views to the Rocky Mountains from public streets (Norfolk St., Easter Way, Buckley Rd. and Hinsdale Way) in Foxfield generally adjacent and east of Parker Road need to be protected to the greatest extent possible. Applications for new development along this edge of the community will need submit a site line analysis from various points along these streets to address view visibility concerns. In addition, site plans and landscape plans will need to be submitted that effectively address buffering and screening concerns of adjacent land uses to the east. Implementing these two objectives, view preservation and landscape buffering, where landscape buffering is used to screen nonresidential land uses from residential land uses, may occasionally conflict. Such conflicts are to be reasonably resolved as part of the development review process.
8. The Town's commercial design guidelines should be up-dated periodically to reflect the Town's design and development directions for this area. If necessary, changes to the Zoning Ordinance need to be made to identify the Design Guideline as Design Standards. In particular, develop standards that require new developments in the commercial area to build at or near the grade of Parker Road and to incorporate extensive berming and landscape screening along the eastern edges of these properties to protect rural residential land uses fronting on Norfolk St., Easter Way and Buckley Road.
9. New developments along South Parker Road and Arapahoe Road need to plan for community pedestrian and vehicle access to and from appropriate development sites but not allow for cut through traffic in Foxfield.
10. New developments along South Parker Road and Arapahoe Road, when built in phases or by separate developers on separate parcels, need to plan for vehicle and pedestrian connectivity between them:....

4.3 UNDEVELOPED LAND

GOAL: To encourage creative and flexible planning for the land which remains undeveloped.

POLICIES:

1. Evaluate undeveloped land as located on the Master Plan map in terms of the opportunities and benefits the land may present for the Foxfield community.
2. Consider uses of land and facilities, such as open space, that may provide additional benefits for the community of Foxfield.

3. Encourage flexible site planning to allow for the creation of public open space, including planned development techniques.
4. Consider environmental conditions of a site and its surrounding area when evaluating new development.

4.4 ROADS AND TRANSPORTATION

GOAL: To work toward the establishment of a safe and functional road network that is appropriate to the character and requirements of the Foxfield community.

POLICIES:

1. Plan for a functional street network throughout the community that provides good access for residents, while discouraging through traffic.
2. Seek to distribute traffic impacts equitably throughout the Foxfield community.
3. Be pro-active in planning the street network for the undeveloped land.
4. Require developers to provide objective analysis of the traffic impact of their proposed developments and to satisfactorily mitigate the anticipated traffic impacts.
5. Consider a full range of methods to control cut-through traffic, such as the following:
 - Stop signs
 - Limited access
 - Street closures
 - Network discontinuities
 - One-way streets
 - Drainage pans
 - Other restrictions
6. Establish safe speed limits for all roads and ensure their enforcement.
7. Maintain the rural character of the roads, including:
 - Gravel shoulders
 - No curb and gutter
 - Swales on both sides of the road
 - Natural landscaping
 - No street lights

- Minimal signage
 - Minimal intrusive outdoor lighting
8. Seek to minimize vehicular access entries and exits along Arapahoe and Parker Roads, while formulating an equitable distribution traffic impact plan.
 9. Work toward the future establishment of signalized intersections along Arapahoe Road and Parker Road that minimize negative traffic impacts on Foxfield.
 10. Take pro-active steps to become involved in planning and design of improvements along Arapahoe and Parker Roads. At this time, the following are major considerations:
 - Widening of Arapahoe Road, east of Parker Road
 - Interchange at Arapahoe and Parker Roads
 - Appropriate access alternatives to existing houses on Arapahoe Road
 - Sufficient access to undeveloped land along Arapahoe and Parker Road
 11. Develop a plan to address each of the following:
 - Standards
 - Maintenance
 - Street classification
 - Signage
 - Costs
 - Paving
 - Relationship to pedestrian/equestrian trail systems
 - Other
 12. Prepare and adopt an Official Street plan.
 13. Promote street projects which will prevent significant increases in traffic volumes or speed within Foxfield.
 14. Work with public and private entities to promote public transportation services for the Foxfield community.
 15. The Town of Foxfield should establish a leadership role in working with developers to identify and finance utility and road infrastructure improvements to serve new commercial developments.

4.5 OPEN SPACE, TRAILS AND PARKS



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: July 21, 2022

RE: Stop Signs

DISCUSSION:

At the June 2, 2022, the Board discussed the request from a few residents to add stop signs northbound on S Norfolk Street at the Davies Ave intersection and southbound on S Norfolk Street at the Davies Ave intersection. The Board requested Town Administrator Proctor contact SEH's traffic engineer for input.

Annette N. Marquez, SEH Traffic Engineer, stated that typically, a stop sign goes through a warrant process, similar to a traffic signal. The process to determine if a stop sign is warranted relies on information regarding crashes (specifically ones that are correctible by a stop sign: approach turn, broadside and the like) and hourly volumes. The Manual on Uniform Traffic Control Devices (MUTCD) encourages yield signs over stop signs where applicable and may be another option if a warrant is not met. MUTCD Sections 2B.05 through 2B.07 offer guidance for stop sign applications.

A warrant process includes gathering the following information for stop signs:

- traffic counts at the intersection
- crashes at the intersection
- analysis of the data per the MUTCD

Ms. Marquez recommended these be done to see if the results rise to the necessity of a stop sign.

In order to get traffic counts and speed data at this intersection, the Town may need to install two additional receivers both north and southbound on Norfolk.

The following portable speed sign receivers have been installed.

Richfield Gate - North and South

Hinsdale Ave – East and West Chaparral near entrance

Easter Ave - East and West Chaparral near entrance

The Waco North receiver has not yet been installed. Trustee Thompson has the receiver and concrete, but installation is pending a final decision for this location.

The cost for the all the above seven (7) receivers (including Waco) is:

DenCo (2.5" square tubing cut to length + drill bit for holes) = \$380.22

Concrete (80lb bag Sakcrete Extra Strength 5ea. – provided by B Johnson) = \$29.60

Total = \$409.82

To install receivers on Norfolk the Town will have to purchase a 12-foot length of 2.5" square tubing for two (2) receivers. DenCo typically cuts from 24-foot length. Trustee Thompson has worked with the sales representative, and they will only charge us for half the length - cutting 6 total 2-foot length receivers out of a 12-foot section. We may only use two, but we will have four on hand for replacement or new positions in the future.

The cost for this special cut will be \$195.98.

Does the Board want to move forward with the installation at Waco and purchase six additional receives to install 2 on Norfolk to gather traffic counts for the stop sign analysis?



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: July 21, 2022

RE: Centennial Congregation of Jehovah's Witnesses Request

DISCUSSION:

At the Board's request, Deputy Clerk Gallivan contacted the Centennial Congregation of Jehovah's Witnesses to request that they possibly change one of their current meeting start times from 7:00 P.M. to 7:15 P.M. so that the gates being down would not be an issue for those entering Town to attend the meeting. In response, the Town received the attached letter requesting that instead, the Town change the hours the gates go up to 6:30 PM on Tuesday, Wednesday and Thursday evenings OR provide each of their congregants RFID tags.

To assist with this discussion, Trustee Farreau put together the worksheet in Exhibit B with data obtained from the gate cameras. This data shows that in the six days that data was collected there was a total of eight turnarounds at each gate totaling 16 turnarounds. If we had already changed the time that the gates go up to 6:30pm then those 16 cars would have cut through Town.

ATTACHMENT:

Exhibit A - Letter from the Centennial Congregation of Jehovah's Witnesses
Exhibit B - Gate Data Spreadsheet

CENTENNIAL CONGREGATION *of Jehovah's Witnesses*

16300 E Costilla Avenue • Foxfield, CO 80016

Randi Gallivan
Acting Town Clerk/Treasurer
Town of Foxfield Colorado

June 10, 2022

Dear Mrs. Gallivan,

We are in receipt of your May 16th request for the congregation to change meeting times to accommodate traffic gate closures.

We are very much aware of the traffic concerns the community has and the dangers presented by 'cut through' traffic and we fully understand why the gates were installed. In fact, we have no objections to the gates presence, and feel they will definitely benefit the entirety of the community.

As a property owner with inherent rights equal to all the other property owners in Foxfield we desire to be a part of issues affecting the community, including determining such things as when the gates will be opened and closed. However, that was not the case in this instance, and that time is past.

As requested, we have spent considerable time consulting with representatives of all the congregants that depend on our Kingdom Hall as a place of worship to discuss adjusting the meeting times. After reviewing the matter, we have determined that we are unable to accommodate your request at this time.

Foxfield is noted for being a family-oriented community. Therefore, we are sure you can understand the adverse impact moving our meetings later into the evenings would have on our many school children and many seniors that regularly attend. Other factors also influence our decision to stay constant with our present evening meeting times.

Please consider that the traffic the congregations bring into the Foxfield community to reach the Kingdom Hall has not changed since 2009. Therefore, we conclude our congregants were not the reason gates were installed. By closing the gates until 7PM, we are in affect being punished for a situation we did not create. An unintended consequence of forcing our congregants to enter Foxfield via alternate routes creates another unpleasant concern for our neighbors in Foxfield.

Rerouting our congregants to enter off Arapahoe not only results in a longer drive time, but importantly to Foxfield, it means we are travelling much longer distances on Foxfield's community roads and traveling going past many more of our neighbor's homes than if we were able to use the Fremont entrance as we have done for years now.

We therefore propose a solution that is better for the community and ourselves:

- If on Tuesday, Wednesday, and Thursday evenings the gates opened at 6:30PM instead of 7PM, our congregants would have no conflict, and many would be able to continue to use the shortest route to our Kingdom Hall. We note that the traffic study used to present the gate solution to the traffic problem stated on page 13 that the "Gates {would be} lowered only during rush hours..." On page 15 of the same study Rush Hour was defined as 3-6PM. So, at 6:30, 'cut through' traffic should no longer be a concern. This will likely enable you to accommodate our here proposed solution.

- Alternately, providing our congregants with the same RF controllers that all other property owners in Foxfield have, would mean that the gate times of operation could remain unchanged. Either solution is acceptable to us.

We understand the community concerns and want to be accommodating where possible. For example, we also have regularly scheduled short meetings most mid-week mornings. There is some conflict with gate closures at present, but it is minimal. At that time of day, and if needed, we would be able to adjust these meeting times to accommodate the current gate closure times.

We hope you find one of our proposed solutions acceptable and understand the reason we are unable to accommodate your request that we change our evening meeting times.

We look forward to hearing back from you in the very near future.

David Ingram

David Ingram
for Centennial Congregation of Jehovah's Witnesses



Richfield	Turnarounds	Entering With Tag	Exiting With Tag
Wednesday 6/22/22 6:00-6:30	2	9	6
Wednesday 6/22/22 6:30-7:00	1	2	2
Thursday 6/23/22 6:00-6:30	2	8	4
Thursday 6/23/22 6:30-7:00	2	3	2
Wednesday 6/29/22 6:00-6:30	3	2	3
Wednesday 6/29/22 6:30-7:00	3	1	4
Thursday 6/30/22 6:00-6:30	2	2	1
Thursday 6/30/22 6:30-7:00	1	6	4
Friday 7/01/22 6:00-6:30	3	5	3
Friday 7/01/22 6:30-7:00	1	7	2
Tuesday 7/05/22 6:00-6:30	1	3	1
Tuesdy 7/05/22 6:30-7:00	0	5	3
Fremont			
Wednesday 6/22/22 6:00-6:30	1	13 between 6-7pm	?????
Wednesday 6/22/22 6:30-7:00	3	?????	?????
Thursday 6/23/22 6:00-6:30	2	12 between 6-7pm	6 between 6-7pm
Thursday 6/23/22 6:30-7:00	1	?????	?????
Thursday 6/30/22 6:00-6:30	1	10	4
Thursday 6/30/22 6:30-7:00	0	3	6
Friday 7/01/22 6:00-6:30	0	6	5
Friday 7/01/22 6:30-7:00	3	8	7
Tuesday 7/05/22 6:00-6:30	1	8	7
Tuesday 7/05/22 6:30-7:00	1	3	2

Note: turnaround numbers only include vehicles turning around in turnaround areas at gates.
 Count does not include vehicles turning around at stop sign at Richfield and Hinsdale or
 at Fremont and Easter.



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: July 21, 2022

RE: 2022 Long Range Financial Forecast Update

DISCUSSION:

The Long-Range Financial Forecast is attached as Exhibit A.

As previously discussed, the expense for Off-Duty Officers is currently over budget. The approved budget for 2022 is \$5,000 and the total expense through June 30, 2022 is \$9,917. Would the Board like to decrease the number of hours for the Off-Duty Officers or continue as is and use ARP funds or General Fund balance for the increase in expense?

ATTACHMENT:

Exhibit A – Long Range Financial Forecast

LONG RANGE FINANCIAL FORECAST													Highlighted
Account	Account Title	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Estimate	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Description
GENERAL FUND													
	BEGINNING FUND BALANCE	572,989	737,240	929,820	855,904	911,359	884,542	901,712	918,798	942,500	965,717	990,765	
Taxes and Franchise Fees													
	Assessed Value	20,495,097	20,309,298	22,601,884	22,737,996	24,014,414	24,014,414	25,215,135	25,215,135	26,475,891	26,475,891	27,799,686	
	Mill Levy	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	
10-31-111	Current Property Tax	101,683	100,682	112,575	113,185	119,640	119,640	125,622	125,622	131,903	131,903	138,498	Provided by the county
10-31-121	Specific Ownership Tax	7,420	7,939	7,980	7,807	7,000	7,070	7,141	7,212	7,284	7,357	7,431	County collected. Basically property tax on the type of vehicle. The year and taxable value determine these fees. Taxable value is determined by taking 85% of the suggested retail price.
10-31-161	Xcel Franchise Fee	6,955	8,441	6,777	8,831	8,289	8,372	8,456	8,540	8,626	8,712	8,799	
10-31-162	IREA Franchise Fee	23,159	22,321	21,806	22,881	22,000	22,220	22,442	22,667	22,893	23,122	23,353	
10-31-163	Cable Television Fees	5,242	5,114	4,882	5,017	4,800	4,848	4,896	4,945	4,995	5,045	5,095	Comcast
10-31-191	Current Property Tax Interest	137	73	214	128	100	101	102	103	104	105	106	Interest on property tax
10-31-192	Delinquent Property Tax	4,164	(1,170)	1,329	2,101	0	0	0	0	0	0	0	
10-31-193	Delinquent Property Tax Intrst	1,262	(165)	551	512	0	0	0	0	0	0	0	
10-31-311	Sales Tax	292,566	338,428	262,046	346,316	250,000	254,008	257,694	260,271	262,873	265,502	268,157	3.75% on purchases made in the town or delivered into the town. ESTIP agreement ended 5/18.
10-31-312	Use Tax	14,023	45,090	18,634	38,660	20,000	20,200	20,402	20,606	20,812	21,020	21,230	Three percent (3%) imposed only for the privilege of storing, using or consuming within the Town any construction and building materials greater than twenty thousand dollars (\$20,000.00)
	Total Taxes and Franchise Fees	456,611	526,754	436,793	545,436	431,829	436,458	446,755	449,966	459,490	462,766	472,671	
Licenses and Permits													
10-32-211	Liquor Licenses	475	398	298	895	300	400	400	400	400	400	400	3 licenses + special events
10-32-215	Business Licenses	420	385	280	278	350	420	420	420	420	420	420	\$35 annual fee
10-32-218	Sign Permits	650	0	0	0	0	0	0	0	0	0	0	FVC and OLOL
10-32-219	Communique Ads	450	500	290	0	200	350	350	350	350	350	350	Increase in the number of newsletters
10-32-221	Building Permits	24,611	49,499	36,679	51,853	35,000	25,000	25,000	25,000	25,000	25,000	25,000	
10-32-222	Street Cut Permits/ROW	1,054	300	450	1,636	300	300	300	300	300	300	300	
10-32-223	Grading Permits	150	150	0	0	150	150	150	150	150	150	150	
10-32-224	Zoning Review	2,848	1,914	2,668	50	1,200	1,500	1,500	1,500	1,500	1,500	1,500	Costs billed through building permit
10-32-225	Engineering Review	2,600	807	3,488	618	500	500	500	500	500	500	500	Costs billed through building permit
10-32-226	Driveway Permits	250	250	1,000	250	1,100	250	250	250	250	250	250	
	Total Licenses and Permits	33,508	54,203	45,152	55,580	39,100	28,870	28,870	28,870	28,870	28,870	28,870	
Intergovernmental													
10-33-321	Motor Vehicle Registration Fees	4,021	4,224	3,782	3,944	3,500	3,500	3,500	3,500	3,500	3,500	3,500	County collected
10-33-342	Cigarette Tax	1,125	1,222	1,576	1,700	1,200	1,000	1,000	1,000	1,000	1,000	1,000	State derived
10-33-350	Severance Tax	0	0	399	20	400	400	400	400	400	400	400	
10-33-352	Highway User Tax	47,492	52,434	36,143	38,718	20,000	20,000	20,000	20,000	20,000	20,000	20,000	Based on the # of vehicles and street miles in each community relative to the same statistics in other municipalities and the CO Dept of Transportation revenue estimates.
10-33-360	Mineral Lease	0	0	133	157	133	133	133	133	133	133	133	
10-33-371	County Road/Bridge Levy	5,810	5,691	5,436	5,446	6,724	6,724	7,060	7,060	7,413	7,413	7,784	Shareback from Arapahoe County (.560 x Assessed Value X 50%)
	Total Intergovernmental	58,448	63,572	47,469	49,985	31,957	31,757	32,093	32,093	32,446	32,446	32,817	
Charges for Services													
10-35-510	Traffic Court Revenues	8,861	6,310	2,090	0	500	3,000	3,000	3,000	3,000	3,000	3,000	
10-35-540	Chargeback Administration Fee	1,549	684	190	19	100	500	500	500	500	500	500	SafeBuilt & SEH
	Total Charges for Services	10,410	6,994	2,280	19	600	3,500	3,500	3,500	3,500	3,500	3,500	
Miscellaneous													
10-36-611	Interest Earnings	10,609	17,972	6,686	497	4,000	4,000	4,760	11,082	12,680	14,303	14,303	2% 2021, .5% 2022-2024, 1% 2025-2027
10-36-680	Miscellaneous/Other Income	54,447	2,223	2,555	8,263	1,000	500	500	500	500	500	500	
10-36-682	SIPA Grant	0	4,250	0	0	0	0	0	0	0	0	0	
10-36-690	Transfer In	70	0	0	0	0	0	0	0	0	0	0	
	Total Miscellaneous	65,126	24,444	9,241	8,760	5,000	4,500	5,260	11,582	13,180	14,803	14,803	
	TOTAL REVENUES	624,103	675,967	540,936	659,780	508,486	505,085	516,478	526,011	537,487	542,386	552,661	

Administration													
10-41-110	Personnel Expenses	115,284	127,008	130,262	131,916	140,000	142,800	145,656	148,569	151,541	154,571	157,663	
10-41-116	Payroll Taxes (7.65%)	8,819	9,716	9,965	10,092	10,710	10,924	11,143	11,366	11,593	11,825	12,061	
10-41-118	Workers Compensation Ins.	826	715	724	781	810	1,000	1,000	1,000	1,000	1,000	1,000	Pinnacol
10-41-120	Supplies/Materials	1,445	461	470	271	700	500	500	500	500	500	500	Server and equipment upgrades
10-41-130	Postage/Bulk Mail Charges	537	330	336	495	453	400	400	400	400	400	400	PO Box Rental
10-41-140	Printing	1,044	0	0	0	50	100	100	100	100	100	100	
10-41-141	Newsletter	195	35	0	0	50	50	50	50	50	50	50	Hard copies of newsletter
10-41-143	Municipal Code Supplements	2,056	211	646	0	1,930	1,500	1,500	1,500	1,500	1,500	1,500	
10-41-145	Legal Notices	312	266	255	296	250	250	250	250	250	250	250	
10-41-148	Recording Fees	26	26	0	0	50	50	50	50	50	50	50	
10-41-151	Audit	7,500	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	John Cutler and Associates
10-41-152	Legal	11,397	16,345	20,651	11,841	15,000	10,000	10,000	10,000	10,000	10,000	10,000	HPWC
10-41-160	County Treasurer Fees	1,072	1,042	1,153	1,169	1,196	1,196	1,256	1,256	1,319	1,319	1,385	1% of current property tax revenue
10-41-170	Communications/IT	2,155	11,861	2,689	2,584	2,800	3,000	3,000	3,000	3,000	3,000	3,000	Caselle (AP & Payroll added), Carbonite, Laserfiche
10-41-171	Telephone/Internet	2,298	1,518	1,582	1,707	1,500	1,600	1,600	1,600	1,600	1,600	1,600	Clerk's office
10-41-172	E-mail Server	521	498	505	498	500	540	540	540	540	540	540	
10-41-173	Web Site Dev/Mgmt	240	4,412	0	0	0	0	0	0	0	0	0	
10-41-180	Insurance	4,759	4,500	4,995	6,987	7,082	6,000	6,000	6,000	6,000	6,000	6,000	CIRSA Property/Casualty and volunteer medical
10-41-182	Membership/Dues/Training	2,342	2,832	1,889	2,021	4,000	4,000	4,000	4,000	4,000	4,000	4,000	DRCOG, CGFOA, CMCA, CML, IIMC, Conferences and training
10-41-190	Miscellaneous Expense	38	99	2,831	7,865	25,000	150	150	150	150	150	150	\$25,000 grant matching funds for code book update
10-41-192	Bank Service Charges	36	24	24	24	24	30	30	30	30	30	30	
	Total Administration	162,902	188,900	185,976	185,546	219,106	191,091	194,225	197,361	200,622	203,885	207,279	
Elections													
10-42-121	Elections - Judges	325	0	300	0	0	0	350	0	350	0	350	
10-42-131	Election Expenses	128	0	376	0	0	0	425	0	450	0	450	
	Total Elections	453	0	676	0	0	0	775	0	800	0	800	
Judicial													
10-44-211	Judge	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	\$250/month
10-44-220	Court Related Expenses	6,117	5,864	648	2,301	4,000	6,000	6,000	6,000	6,000	6,000	6,000	Approximately \$1250/qrt
	Total Judicial	9,117	8,864	3,648	5,301	7,000	9,000	9,000	9,000	9,000	9,000	9,000	
Public Safety													
10-46-311	Law Enforcement	102,056	101,181	112,830	112,935	119,663	119,640	125,622	125,622	131,903	131,903	138,498	IGA with Arapahoe County Sherriff
10-46-314	Off Duty Officer Patrols	14,152	5,138	1,935	3,218	14,000	13,000	13,000	13,000	13,000	13,000	13,000	
10-46-400	Animal Control	390	260	195	455	500	325	325	325	325	325	325	
	Total Public Safety	116,598	106,579	114,960	116,607	134,163	132,965	138,947	138,947	145,228	145,228	151,823	
Public Works													
10-48-451	Planning	5,110	3,850	2,547	3,777	5,000	6,000	6,500	6,500	7,000	7,000	7,000	SafeBuilt
10-48-452	Engineering	15,739	16,934	27,155	19,531	17,000	17,000	17,510	17,525	18,036	18,066	18,578	SEH
10-48-453	Code Enforcement	7,939	9,308	10,129	9,855	10,000	10,000	10,000	10,000	10,000	10,000	10,000	SafeBuilt
10-48-454	Snow Removal	8,036	26,244	18,328	26,894	30,000	20,000	20,000	20,000	20,000	20,000	20,000	Terracare
10-48-455	ROW and Island Maintenance	37,827	37,421	44,811	53,608	52,000	45,000	45,000	45,000	45,000	45,000	45,000	Terracare
10-48-456	Traffic Control/Signage	2,759	2,468	687	5,260	2,859	2,000	2,000	2,000	2,000	2,000	2,000	Sign placement and repair, gates maintenance
10-48-457	Building Permit Expenses	18,444	35,788	27,194	34,521	25,000	25,000	25,000	25,000	25,000	25,000	25,000	SafeBuilt
10-48-458	St. Cut/ROW Permit Expenses	0	175	0	(1,107)	300	350	400	400	450	450	450	
10-48-459	Street Lights	1,272	1,279	1,311	1,243	1,200	1,300	1,300	1,300	1,300	1,300	1,300	Lewiston Way and Parker Road
10-48-460	Engineering Pavement Management	9,022	6,800	9,369	9,454	17,000	17,510	18,035	18,576	19,134	19,708	20,299	Misc Terracare charges, SEH pavement management
10-48-461	Gates Electricity & Maintenance	0	0	0	7,721	6,000	5,000	5,000	5,000	5,000	5,000	5,000	\$4,000 Maintenance, \$1,000 electricity
10-48-500	Comm Events (Parade,Directory)	4,706	5,614	2,855	7,100	6,000	5,000	5,000	5,000	5,000	5,000	5,000	4th of July, Parade, Chili Fest, Trunk or Treat
10-48-600	Storage Unit	637	529	529	588	675	700	700	700	700	700	700	
	Total Public Works	111,491	146,410	144,913	178,446	173,034	154,860	156,445	157,002	158,619	159,224	160,327	
ESTIP													
10-52-620	ESTIP	25,250	0	0	0	0	0	0	0	0	0	0	Last payment made in May 2018
	Total ESTIP	25,250	0	0	0	0	0	0	0	0	0	0	
Capital													
10-58-800	Capital Exp > \$5,000.00	32,165	32,634	164,679	118,425	2,000	0	0	0	0	0	0	Gate Cameras
10-58-801	Capital Exp < \$5,000.00	1,876		0	0	0	0	0	0	0	0	0	
10-58-804	Improvements - Ring Road	0	0	0	0	0	0	0	0	0	0	0	
	Total Capital	34,041	32,634	164,679	118,425	2,000	0	0	0	0	0	0	
	TOTAL EXPENDITURES	459,852	483,387	614,851	604,326	535,303	487,915	499,392	502,309	514,270	517,337	529,229	
	REVENUES LESS EXPENDITURES	164,251	192,579	(73,916)	55,455	(26,817)	17,170	17,086	23,702	23,217	25,049	23,432	

	ENDING FUND BALANCE	737,240	929,820	855,904	911,359	884,542	901,712	918,798	942,500	965,717	990,765	1,014,198	
	ROAD MAINTENANCE FUND												
	Beginning Fund Balance	0	0	0	207,357	120,811	45,811	195,811	369,311	541,266	711,630	586,630	
	Village Center Sales Tax	0	0	207,357	227,334	225,000	225,000	225,000	225,000	225,000	225,000	225,000	
	TOTAL REVENUES			207,357	227,334	225,000	225,000	225,000	225,000	225,000	225,000	225,000	
	Crack Seal/Chip Seal	0	0	0	305,400	300,000	75,000	51,500	53,045	54,636	350,000	350,000	
	Other Road Maintenance	0	0	0	8,480								
	TOTAL EXPENDITURES	0	0	0	313,880	300,000	75,000	51,500	53,045	54,636	350,000	350,000	
	ENDING FUND BALANCE	0	0	207,357	120,811	45,811	195,811	369,311	541,266	711,630	586,630	461,630	
	OPEN SPACE FUND												
	BEGINNING FUND BALANCE	95,993	117,815	140,765	163,766	182,296	204,785	221,885	242,985	264,085	285,185	306,285	
22-30-130	Arapahoe CO Open Space Distrib	19,845	20,282	21,936	23,059	25,758	20,000	20,000	20,000	20,000	20,000	20,000	
22-30-611	Interest Earnings	1,977	3,026	1,066	83	600	1,100	1,100	1,100	1,100	1,100	1,100	
22-30-680	Miscellaneous/Other Income	0	0	0	0	131	0	0	0	0	0	0	
	TOTAL REVENUES	21,822	23,308	23,002	23,142	26,489	21,100	21,100	21,100	21,100	21,100	21,100	
22-40-511	Maintenance	0	0	0	4,612	4,000	4,000	0	0	0	0	0	
22-40-530	Planning	0	0	0	0	0	0	0	0	0	0	0	
22-40-620	Improvements	0	358	0	0	0	0	0	0	0	0	0	
22-40-630	Engineering and Design	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	358	0	4,612	4,000	4,000	0	0	0	0	0	
	REVENUES LESS EXPENDITURES	21,822	22,950	23,002	18,530	22,489	17,100	21,100	21,100	21,100	21,100	21,100	
	ENDING FUND BALANCE	117,815	140,765	163,766	182,296	204,785	221,885	242,985	264,085	285,185	306,285	327,385	
	CONSERVATION TRUST FUND												
	BEGINNING FUND BALANCE	37,094	32,271	28,259	29,985	27,182	22,122	17,402	12,682	7,962	3,242	(1,478)	
31-30-611	Interest Earnings	757	809	274	17	140	280	280	280	280	280	280	
31-30-634	CTF Distribution	7,898	5,982	8,024	12,310	7,800	8,000	8,000	8,000	8,000	8,000	8,000	
31-30-680	Miscellaneous/Other Income	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL REVENUES	8,655	6,791	8,299	12,326	7,940	8,280	8,280	8,280	8,280	8,280	8,280	
31-40-520	Improvements	0	0	0	0	0	0	0	0	0	0	0	
31-40-525	Legal	0	0	0	0	0	0	0	0	0	0	0	
31-40-530	Planning & Engineering	0	0	0	0	0	0	0	0	0	0	0	
31-40-550	Maintenance	13,478	10,803	6,572	15,129	13,000	13,000	13,000	13,000	13,000	13,000	13,000	15% of Terracare contract, ACWWA, IREA
	TOTAL EXPENDITURES	13,478	10,803	6,572	15,129	13,000	13,000	13,000	13,000	13,000	13,000	13,000	
	REVENUES LESS EXPENDITURES	(4,823)	(4,012)	1,726	(2,803)	(5,060)	(4,720)	(4,720)	(4,720)	(4,720)	(4,720)	(4,720)	
	ENDING FUND BALANCE	32,271	28,259	29,985	27,182	22,122	17,402	12,682	7,962	3,242	(1,478)	(6,198)	
	AMERICAN RESCUE PLAN FUND												
	Beginning Fund Balance	0	0	0	0	85,039	133,717	33,767	(0)	(0)	(0)	(0)	
	American Rescue Plan Funds	0	0	0	98,278	98,278	0	0	0	0	0	0	
	Interest Income	0	0	0	14	400	50	50					
	TOTAL REVENUES			0	98,292	98,678	50	50	0	0	0	0	
	Government Services	0	0	0	930	30,000	100,000	33,817	0	0	0	0	
	Small Business Grants	0	0	0	0	20,000	0	0	0	0	0	0	
	Water Sewer Broadband Exp	0	0	0	12,323	0							
	TOTAL EXPENDITURES	0	0	0	13,253	50,000	100,000	33,817	0	0	0	0	
	ENDING FUND BALANCE	0	0	0	85,039	133,717	33,767	(0)	(0)	(0)	(0)	(0)	