



**TOWN BOARD AGENDA
REGULAR MEETING**

(All items listed for discussion and possible action)

Hybrid Meeting

**Thursday, December 8, 2022
6:30 p.m.**

1. Call to Order
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
 - a. Approval of Minutes – November 17, 2022
 - b. Treasurer’s Report – November 2022
5. Public Hearing
 - a. 2023 Proposed Budget
6. For Possible Action
 - a. Resolution 2022-08 Adopting a Budget, Levying Property Taxes and Authorizing Appropriations for Fiscal Year 2023
7. Reports
 - a. Correspondence
 - b. Mayor
 - c. Members of Town Board
 - d. Staff
8. Future Agenda Items
9. Adjournment



MINUTES

BOARD OF TRUSTEES MEETING

November 17, 2022

Call to Order/Roll Call

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

The following Trustees were present in person: Trustee Thompson, Trustee Cockrell, Trustee Schultz, and Trustee Herold.

The following Trustees were present via Microsoft Teams: Mayor Jones, Trustee Farreau, and Trustee Goddard, a quorum was present.

Audience Participation

None

Consent Agenda

Mayor Jones moved, seconded by Trustee Herold, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – November 3 ,2022
- b. Financial Reports –October 2022

The motion passed by unanimous roll call vote.

For Possible Action

Resolution 2022-07 Approving the Intergovernmental Agreement with the Board of County Commissioners of Arapahoe County.

Town Administrator Proctor introduced the updated Resolution 2022-07, which outlines the maintenance responsibilities for Arapahoe Road within the Foxfield boundaries. The Intergovernmental Agreement between Foxfield and the County addresses costs, access, funding, maintenance and improvements.

After discussion Mayor Jones moved, seconded by Trustee Thompson, to approve Resolution 2022-07 Approving the Intergovernmental Agreement with the Board of County Commissioners of Arapahoe County.

The motion passed by unanimous roll call vote.

Approval of the 2023 ACSO Agreement

Town Clerk Schmitz introduced the 2023 Arapahoe County Sheriff's Office Agreement. After discussion, Mayor Jones moved, seconded by Trustee Goddard, to approve the 2023 Arapahoe County Sheriff's Office Agreement.

The motion passed by unanimous roll call vote.

For Discussion

Ordinance 2022-02 Adding a Definition of Short-Term Rentals to Section 16-6-10 of the Foxfield Municipal Code.

Town Clerk Schmitz introduced a revised draft for Ordinance 2022-02 Adding a Definition of Short-Term Rentals to Section 16 of the Foxfield Municipal Code. The ordinance, if passed, would ban all short-term rentals. After discussions, there was a proposal to define Short-Term Rental as a rental of any dwelling, in whole or in part, to any person(s) for transient use of 30 consecutive days or less. Trustee Herold moved to proceed with a public hearing for Ordinance 2022-02 Adding a Definition of Short-Term Rentals to Section 16-6-10 of the Foxfield Municipal Code, as amended; Trustee Goddard seconded the motion.

The motion passed by unanimous roll call vote

Gate Tag Pilot Program for Chenango and Chapparral Residents

Town Clerk Schmitz provided updates on the non-resident gate tag Pilot Program. The Chenango Board has declined to handle the tag administration. The staff requested guidance from the Board regarding next steps. Trustee Cockrell noted that she spoke with two Chenango HOA members and there may be more discussion on potential administration. The Board advised that no action should be taken now. The matter can be re-opened for discussion if new information is received from either HOA.

Trustee Cockrell also relayed feedback that many of the Carpool Pilot Program participants have multiple household members and multiple vehicles used for carpooling purposes; those participants would benefit from receiving additional tags. The Board chose not to amend the Carpool Pilot Program and will reevaluate at the end of the program.

Karrie Bern, of 7358 S. Richfield St., added that the addition of the gates has positively increased her resident experience. She expressed a desire to keep the gates in place and emphasized that the focus should be on Foxfield resident impacts.

Reports

Mayor

Mayor Jones did not have a report to share.

Members of the Town Board

Trustee Cockrell attended Arapahoe Country transportation meetings. After listening to those discussions, a smaller plan limiting the plan for 1,000 ft would have a better chance of success. An Arapahoe Country official will prepare the Foxfield application.

Trustee Cockrell also presented additional options for the allocation of the MFSD funds. She suggested creating a natural playground area utilizing logs, and/or a frisbee golf area.

Trustee Farreau reported that several gate violations occurred recently, and reported on the gate tag issues, which have now been resolved.

Trustee Goddard questioned why and when permits are needed for certain projects such as siding. As we progress the Master Plan and Municipal Code review, there is an opportunity for clarity.

Staff

Town Administrator Proctor is finishing up a grant letter to help fund the work on the Master Plan and Municipal Code update. She also mentioned the continued work on the gates with assistance from Trustee Farreau and members of the gate crew.

Town Clerk Schmitz updated the Board on the TextMyGov implementation, which is kicking off and expected to continue for 30-45 days.

Future Agenda Items:

MFDS distribution follow-up

Adjournment

Mayor Jones adjourned the meeting at 7:46 pm.

Kathleen Schmitz, Town Clerk

Lisa Jones, Mayor

**Treasurer's Report
December 2022**

	Credit	Debit	Balance
1st Bank Checkbook Beginning Balance			\$ 34,771.98
<u>Deposits</u>			
Colo Interac - gate tags	65.00		
Colo Interac - building permits	3,846.67		
Transfer from ColoTrust	30,000.00		
Comcast Franchise Fee	1,318.06		
Total Deposits	\$35,229.73		
<u>Disbursements</u>			
CORE - 6805 S. Lewiston Way lights		43.08	
CORE - 6773 S. Lewiston Cir SP		30.70	
CORE - Fremont Ave gate		30.58	
CORE - Richfield gate		21.66	
Microsoft Online email hosting		48.15	
HPWC, PC - legal services		560.00	
EFTPS - August payroll tax deposit		2,449.74	
Intermedia		63.16	
Village Legal		42.08	
Terracare Assoc - public works		11,844.50	
DGO Access		1,164.14	
SEH		9,439.41	
Eclipse Sign Company CRA refund		226.87	
ACWWA		459.73	
Storquest		59.00	
Caselle - monthly support		330.00	
Kevin Sidel		250.00	
Shea Garrett CRA refund		198.43	
CORE - 6806 S Parker Road lights		76.42	
SafeBuilt - building, CE, P&Z		9,275.00	
Jin Pak CRA refund		3,500.00	
Kathleen Schmitz		3,028.17	
Jeff Briar		300.14	
K. Proctor		4,912.35	
First Bank			
Total Disbursements		\$ 48,353.31	
1st Bank Checkbook Ending Balance			\$ 21,648.40

**Treasurer's Report
December 2022**

	Credit	Debit	Balance
ColoTrust General Fund Beginning Balance			\$ 1,332,254.72
Deposits			
Cigarette Tax	147.26		
Sales Tax	45,636.44		
Arapahoe County	925.68		
HUTF	3,052.10		
Public Service	629.60		
Interest Income	4,277.18		
Total Deposits	\$ 54,668.26		
Disbursements			
Transfer to checking		30,000.00	
Total Disbursements		\$ 30,000.00	
ColoTrust General Fund Ending Balance			\$ 1,356,922.98
	Credit	Debit	Balance
ColoTrust CTF Fund Beginning Balance (Lottery Money)			\$ 22,635.71
Deposits			
Interest Income	71.35		
Total CTF Deposits	\$ 71.35		
Disbursements			
Transfer to General Fund			
Total CTF Disbursements		\$ -	
ColoTrust CTF Fund Ending Balance			\$ 22,707.06

**Treasurer's Report
December 2022**

	Credit	Debit	Balance
ColoTrust Open Space - Beginning Balance			
			\$ 213,388.75
Deposits			
Motor Vehicle tax deposit in incorrect fund	3.75		
Interest Income	672.69		
Total Deposits	676.44		
Disbursements			
Total Disbursements		\$ -	
ColoTrust Open Space Ending Balance			\$ 214,065.19
	Credit	Debit	Balance
ColoTrust Amer Rescue Plan - Beginning Balance			
			\$ 159,432.47
Deposits			
Interest Income	502.63		
Total Deposits	\$ 502.63		
Disbursements			
Transfer to General Fund			
Total Disbursements		\$ -	
ColoTrust Amer Rescue Plan Ending Balance			\$ 159,935.10



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: December 8, 2022

RE: 2023 Budget Public Hearing

DISCUSSION:

The 2023 General Fund (includes the Road Maintenance Fund) proposed budget has revenues of \$822,078 and expenditures in the amount of \$675,780 with an ending fund balance of \$1,190,453. The General Fund expenditures are budgeted at a decrease of approximately 18% from the 2022 adopted budget. The decrease is due mostly to the reduced amount of chip seal needed for the roads in 2023.

The Open Space Fund has \$14,000 in expenses for possible improvements and maintenance of the Foxfield Open Space. The ending fund balance is \$219,488.

The Conservation Trust Fund has \$13,000 of expenses in 2023 for maintenance by Terracare and an ending fund balance of \$17,563.

The American Rescue Plan Fund has \$50,000 in expenses and an ending fund balance of \$102,820.

The Board received a draft of the proposed 2023 budget for review on October 6th, 2022. A Study session was held on November 3rd, 2022, to discuss the budget.

RECOMMENDED MOTION:

"I move to approve the 2023 proposed budget".

ATTACHMENTS:

Exhibit A – 2023 Proposed Budget

2023 BUDGET



Presented to Town Board - October 6, 2022

Study Session - November 3, 2022

Final Adoption – December 8, 2022



December 8, 2022

Mayor Jones and Members of the Town of Foxfield Board of Trustees:

In accordance with the Local Government Budget Law of Colorado, staff is pleased to present the 2023 Annual Budget. Upon final approval by the Board of Trustees, this budget document will provide the legal authority to appropriate and expend funds for the 2023 budget year.

The budget provides guidance throughout the year for projects, programs and services provided by the Town. It also requires constant monitoring to ensure that fund balances are preserved.

It has been staff's intent to produce a budget that demonstrates accountability and fiscal conservatism in order to meet the needs of the community yet protect the assets of the Town.

Therefore, it is with great appreciation for the continued leadership and support of the Mayor and the Board that staff presents this 2023 Annual Budget.

Kathleen Schmitz
Town Clerk/Treasurer

Karen Proctor
Town Administrator

TOWN OF FOXFIELD
2023 Proposed Budget

	2021 Actual	2022 Estimated	2023 Proposed Budget
GENERAL FUND			
Beginning Fund Balance	855,904	911,357	974,224
Revenues:			
Taxes and Franchise Fees	545,438	483,178	504,485
Licenses and Permits	55,580	41,996	36,930
Intergovernmental	49,985	37,172	31,813
Charges for Services	19	579	100
Fines	0	1,132	1,500
Miscellaneous	8,760	23,356	22,250
Total Revenues	659,782	587,413	597,078
Total Revenues and Fund Balance	1,515,686	1,498,770	1,571,302
Expenditures:			
Administration	185,550	197,505	216,363
Elections	0	0	0
Judicial	5,301	5,000	8,600
Public Safety	116,608	139,163	132,585
Public Works	178,445	181,139	189,700
Capital	118,425	1,739	400
Total Expenditures	604,329	524,546	547,648
Ending Fund Balance	911,357	974,224	1,023,655
ROAD MAINTENANCE FUND			
Beginning Fund Balance	207,357	120,811	69,929
Revenues	227,334	225,000	225,000
Total Revenues and Fund Balance	434,691	345,811	294,929
Expenditures:			
Crack Seal/Chip Seal	313,880	252,322	105,292
Other Road Maintenance	0	23,560	22,840
Total Expenditures	313,880	275,882	128,132
Ending Fund Balance	120,811	69,929	166,798

OPEN SPACE FUND

Beginning Fund Balance	163,766	182,296	209,388
Revenues	23,142	31,092	24,100
Total Revenues and Fund Balance	186,908	213,388	233,488
Expenditures:			
Maintenance	4,612	4,000	4,000
Improvements	0	0	10,000
Planning	0	0	0
Engineering and Design	0	0	0
Total Expenditures	4,612	4,000	14,000
Ending Fund Balance	182,296	209,388	219,488

CONSERVATION TRUST FUND

Beginning Fund Balance	29,985	27,183	22,283
Revenues	12,327	8,100	8,280
Total Revenues and Fund Balance	42,312	35,283	30,563
Expenditures:			
Improvements	0	0	0
Legal	0	0	0
Planning & Engineering	0	0	0
Maintenance	15,129	13,000	13,000
Total Expenditures	15,129	13,000	13,000
Ending Fund Balance	27,183	22,283	17,563

AMERICAN RESCUE PLAN FUND

Beginning Fund Balance	0	85,039	149,820
Revenues	98,292	99,781	3,000
Total Revenues and Fund Balance	98,292	184,820	152,820
Expenditures:			
Government Services	0	15,000	50,000
Small Business Grants	0	20,000	0
Water, Sewer, Broadband Infrastructure	13,253	0	0
Total Expenditures	13,253	35,000	50,000
Ending Fund Balance	85,039	149,820	102,820

Budget Worksheet
2023

2023 PROPOSED BUDGET							
<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
GENERAL FUND							
Taxes and Franchise Fees							
	Assessed Value	22,601,884	22,737,996	24,014,414	24,014,414	23,501,605	
	Mill Levy	4.982	4.982	4.982	4.982	4.982	
10-31-111	Current Property Tax	112,575	113,185	119,640	119,640	117,085	Provided by the county
10-31-121	Specific Ownership Tax	7,980	7,807	7,000	7,000	7,000	County collected. Basically property tax on type of vehicle. Year and taxable value determine these fees. Taxable value is determined by taking 85% of the suggested retail price.
10-31-161	Xcel Franchise Fee	6,777	8,831	7,000	10,170	8,500	
10-31-162	CORE Franchise Fee	21,806	22,881	22,000	22,000	22,000	
10-31-163	Cable Television Fees	4,882	5,017	4,800	4,800	4,800	Comcast
10-31-191	Current Property Tax Interest	214	128	100	112	100	Interest on property tax
10-31-192	Delinquent Property Tax	1,329	2,101	0	0	0	Property Taxes due or refunded from previous years
10-31-193	Delinquent Property Tax Interest	551	512	0	0	0	Property Tax interest due or refunded from previous years
10-31-311	Sales Tax	262,046	346,316	250,000	295,000	325,000	3.75% on purchases made in the town or delivered into the town.
10-31-312	Use Tax	18,634	38,660	20,000	24,456	20,000	Three percent (3%) imposed only for the privilege of storing, using or consuming within the Town any construction and building materials greater than \$20,000.
		436,794	545,438	430,540	483,178	504,485	
Licenses and Permits							
10-32-211	Liquor Licenses	298	895	300	300	350	2 licenses + special events
10-32-215	Business Licenses	280	278	350	350	280	\$35 annual fee per business
10-32-218	Sign Permits	0	0	0	0	0	
10-32-219	Communique Ads	290	0	200	0	150	
10-32-221	Building Permits	36,679	51,853	35,000	37,381	35,000	
10-32-222	Street Cut Permits/ROW	450	1,636	300	0	300	
10-32-223	Grading Permits	0	0	150	150	0	
10-32-224	Zoning Review	2,668	50	100	1,200	100	Costs billed through building permit
10-32-225	Engineering Review	3,488	618	500	1,515	500	Costs billed through building permit
10-32-226	Driveway Permits	1,000	250	250	1,100	250	
		45,153	55,580	37,150	41,996	36,930	

Budget Worksheet
2023

<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
Intergovernmental							
10-33-321	Motor Vehicle Registration Fees	3,782	3,944	3,500	3,500	3,500	County collected
10-33-342	Cigarette Tax	1,576	1,700	1,200	833	1,200	State derived
10-33-350	Severance Tax	399	20	400	885	400	
10-33-352	Highway User Tax	36,142	38,718	30,000	25,000	20,000	Based on the # of vehicles and street miles in each community relative to the same statistics in other municipalities and the CO Dept of Transportation revenue estimates.
10-33-360	Mineral Lease	133	157	133	230	133	
10-33-371	County Road/Bridge Levy	5,436	5,446	6,724	6,724	6,580	Shareback from Arapahoe County (.560 x Assessed Value X 50%)
		47,468	49,985	41,957	37,172	31,813	
Charges for Services							
10-35-510	Traffic Court Revenues	2,090	0	500	1,132	1,500	
10-35-540	Chargeback Administration Fee	190	19	100	579	100	SafeBuilt & SEH
		2,280	19	600	1,711	1,600	
Miscellaneous							
10-36-600	Gate Violations	0	0	0	2,050	1,250	
10-36-611	Interest Earnings	6,686	497	600	12,941	20,000	estimated 2%
10-36-680	Miscellaneous/Other Income	2,555	8,263	1,000	1,143	1,000	Pinnacol dividend, IREA cap credit, gate tags
10-36-681	MFSD Youth Program Distribution	0	0	0	7,223	0	
		9,241	8,760	1,600	23,356	22,250	
	TOTAL REVENUES	540,936	659,782	511,847	587,413	597,078	

Budget Worksheet
2023

<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
Administration							
10-41-110	Personnel Expenses	130,262	131,916	138,273	140,000	151,200	8% salary increases (COLA projected at 8.7%)
10-41-116	Payroll Taxes (7.65%)	9,965	10,092	10,578	10,710	11,567	
10-41-118	Workers Compensation Ins.	724	781	800	810	850	Pinnacol
10-41-120	Supplies/Materials	470	271	700	500	500	
10-41-130	Postage/Bulk Mail Charges	336	495	450	453	500	PO Box Rental
10-41-140	Printing	0	0	50	0	50	
10-41-141	Newsletter	0	0	50	0	50	Hard copies of newsletter
10-41-143	Municipal Code Supplements	646	0	1,500	1,930	2,000	New ordinances
10-41-145	Legal Notices	255	296	250	250	250	
10-41-148	Recording Fees	0	0	50	50	50	
10-41-151	Audit	7,000	7,000	7,000	7,000	7,000	John Cutler and Associates
10-41-152	Legal	20,651	11,841	15,000	15,000	15,000	HPWC
10-41-160	County Treasurer Fees	1,153	1,169	1,196	1,196	1,171	1% of current property tax revenue
10-41-170	Communications/IT	2,689	2,584	2,800	4,000	8,862	Caselle, Laserfiche, TextMyGov
10-41-171	Telephone/Internet	1,582	1,707	1,500	1,500	1,500	Clerk's office
10-41-172	E-mail Server	505	498	500	500	550	
10-41-180	Insurance	4,995	6,987	7,080	7,082	8,239	CIRSA Property/Casualty and volunteer medical
10-41-182	Membership/Dues/Training	1,889	2,021	4,000	4,000	4,000	DRCOG, CGFOA, CMCA, CML, IIMC, Conferences and training
10-41-190	Miscellaneous Expense	2,831	7,868	25,000	2,500	3,000	
10-41-192	Bank Service Charges	24	24	24	24	24	
		185,977	185,550	216,801	197,505	216,363	
Elections							
10-42-121	Elections - Judges	300	0	300	0	0	
10-42-131	Election Expenses	376	0	400	0	0	
		676	0	700	0	0	
Judicial							
10-44-211	Judge	3,000	3,000	3,000	3,000	3,600	\$300/month estimate, new judge in 2023
10-44-220	Court Related Expenses	648	2,301	5,000	2,000	5,000	
		3,648	5,301	8,000	5,000	8,600	

Budget Worksheet
2023

<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
Public Safety							
10-46-311	Law Enforcement	112,830	112,935	119,640	119,663	117,085	IGA with Arapahoe County Sherriff
10-46-314	Off Duty Officer Patrols	1,935	3,218	5,000	19,000	15,000	
10-46-400	Animal Control	195	455	500	500	500	
		114,960	116,608	125,140	139,163	132,585	
Public Works							
10-48-451	Planning	2,547	3,777	5,000	5,000	5,000	SafeBuilt
10-48-452	Engineering	27,155	19,531	17,000	17,000	17,000	SEH
10-48-453	Code Enforcement	10,129	9,855	10,000	10,000	10,000	SafeBuilt
10-48-454	Snow Removal	18,328	26,894	25,000	35,000	35,000	Terracare
10-48-455	ROW and Island Maintenance	44,811	53,608	52,000	52,000	62,700	90% of Terracare monthly contract
10-48-456	Traffic Control/Signage	687	5,260	1,500	4,230	1,500	Sign placement and repair
10-48-457	Building Permit Expenses	27,195	34,521	25,000	27,658	28,000	SafeBuilt
10-48-458	St. Cut/ROW Permit Expenses	0	(1,107)	300	300	300	
10-48-459	Street Lights	1,311	1,243	1,200	1,276	1,300	Lewiston Way and Parker Road
10-48-460	Engineering Road Maintenance	9,369	9,454	17,000	17,000	15,000	SEH pavement mgmt
10-48-461	Gates Electricity and Maintenance	0	7,721	6,000	6,000	7,000	\$4,000 Maintenance, \$2,000 Cellular Connectivity, \$1,000 Electricity
10-48-500	Comm Events (Parade,Directory)	2,855	7,100	6,000	5,000	6,000	Parade, Chili Fest, Trunk or Treat, Spring & Fall Clean-ups
10-48-600	Storage Unit	529	588	675	675	900	\$75/month larger unit
		144,916	178,445	166,675	181,139	189,700	
Capital							
10-58-800	Capital Exp > \$5,000.00	164,679	118,425	2,000	1,739	400	Gate Camera Routers
10-58-801	Capital Exp < \$5,000.00	0	0	0	0	0	
10-58-804	Improvements - Ring Road	0	0	0	0	0	
		164,679	118,425	2,000	1,739	400	
	TOTAL EXPENDITURES	614,856	604,329	519,316	524,546	547,648	
	REVENUES LESS EXPENDITURES	(73,920)	55,453	(7,469)	62,867	49,431	

Budget Worksheet
2023

<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
ROAD MAINTENANCE FUND							
<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
	Beginning Fund Balance	0	207,357	108,477	120,811	69,929	
	Village Center Sales Tax	207,357	227,334	200,000	225,000	225,000	
	TOTAL REVENUES	207,357	227,334	200,000	225,000	225,000	
	Crack Seal	0	305,400	20,000	27,288	20,600	
	Chip Seal	0	8,480	280,000	225,034	84,692	
	Other Road Maintenance	0	0	0	23,560	22,840	
	TOTAL EXPENDITURES	0	313,880	300,000	275,882	128,132	
	Ending Fund Balance	207,357	120,811	8,477	69,929	166,798	
OPEN SPACE FUND							
<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
22-30-130	Arapahoe CO Open Space Distrib	21,936	23,059	20,000	28,921	20,000	
22-30-611	Interest Earnings	1,066	83	100	2,171	4,100	
22-30-680	Miscellaneous/Other Income	0	0	0	0	0	
	TOTAL REVENUES	23,002	23,142	20,100	31,092	24,100	
22-40-511	Maintenance	0	4,612	4,000	4,000	4,000	Weed mitigation, cleanup
22-40-530	Planning	0	0	0	0	0	
22-40-620	Improvements	0	0	0	0	10,000	New plantings
22-40-630	Engineering and Design	0	0	0	0	0	
	TOTAL EXPENDITURES	0	4,612	4,000	4,000	14,000	
	REVENUES LESS EXPENDITURES	23,002	18,530	16,100	27,092	10,100	

Budget Worksheet
2023

<u>Account</u>	<u>Account Title</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
CONSERVATION TRUST FUND							
		<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
31-30-611	Interest Earnings	274	17	30	300	480	
31-30-634	CTF Distribution	8,024	12,310	7,800	7,800	7,800	
31-30-680	Miscellaneous/Other Income	0	0	0	0	0	
	TOTAL REVENUES	8,298	12,327	7,830	8,100	8,280	
31-40-520	Improvements	0	0	0	0	0	
31-40-525	Legal	0	0	0	0	0	
31-40-530	Planning & Engineering	0	0	0	0	0	
31-40-550	Maintenance	6,572	15,129	13,000	13,000	13,000	20% of Terracare contract, IREA, ACWWA
	TOTAL EXPENDITURES	6,572	15,129	13,000	13,000	13,000	
	REVENUES LESS EXPENDITURES	1,726	(2,802)	(5,170)	(4,900)	(4,720)	
AMERICAN RESCUE PLAN FUND							
		<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Estimate</u>	<u>2023 Proposed Budget</u>	<u>Description</u>
23-30-150	American Rescue Plan Funds		98,278	98,277	98,278	0	
23-30-611	Interest Income		14	20	1,503	3,000	
	TOTAL REVENUES	0	98,292	98,297	99,781	3,000	
23-411-40	Government Services		930	50,000	15,000	50,000	Master Plan and Code Updates (\$6,100)
23-42-140	Small Business Grants		0	0	20,000	0	
23-484-51	Water Sewer Broadband Exp		12,323				
	TOTAL EXPENDITURES	0	13,253	50,000	35,000	50,000	
	REVENUES LESS EXPENDITURES	0	85,039	48,297	64,781	(47,000)	



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: December 8, 2022

RE: Resolution 08; Series 2022 – Adopting a Budget, Levying Property Taxes and Authorizing Appropriations for Fiscal Year 2023

DISCUSSION:

The attached resolution authorizes 2023 budget appropriations and authorizes certification of the Town of Foxfield's mill levy of 4.982 mills to Arapahoe County.

RECOMMENDED MOTION:

"I move to approve Resolution 08, Series 2022, adopting the 2023 budget, levying property taxes and authorizing appropriations for fiscal year 2023".

ATTACHMENTS:

Resolution 08, Series 2022- A Resolution of the Board of Trustees of the Town of Foxfield Adopting a Budget, Levying Property Taxes and Authorizing Appropriations for Fiscal Year 2023.

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD
ADOPTING A BUDGET, LEVYING PROPERTY TAXES AND AUTHORIZING
APPROPRIATIONS FOR FISCAL YEAR 2023

WHEREAS, the Town of Foxfield prepared a budget for fiscal year 2023 and held a public hearing prior to adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD, COLORADO, AS FOLLOWS:

Section 1. The Town of Foxfield Budget in the total amount of \$752,780 for the fiscal year beginning January 1, 2023, and ending December 31, 2023, is hereby approved and adopted.

Section 2. The Mayor and Town Clerk of the Town of Foxfield, Colorado, are hereby authorized and directed to certify a General-Purpose Levy of 4.982 mills to the Board of County Commissioners of Arapahoe County, Colorado, on or before the 15th day of December 2022, to be levied against all property within the Town of Foxfield for taxes to be collected in 2023 for the valuation year 2022.

Section 3. From monies obtained from taxation and all other sources of revenue of the Town of Foxfield, Colorado, during the year beginning January 1, 2023, and ending December 31, 2023, there are hereby appropriated the following sums for the following funds, to-wit:

General Fund	\$675,780
Open Space Fund	14,000
Conservation Trust Fund	13,000
American Rescue Plan Fund	<u>50,000</u>
TOTAL	\$752,780

Section 4. The Board of Trustees may, by resolution, transfer any unexpended balance in any of the funds to any fund or to a reserve.

PASSED ON FIRST AND FINAL READING THIS 8th day of December 2022.

BOARD OF TRUSTEES,
TOWN OF FOXFIELD, COLORADO

Lisa Jones, Mayor

ATTEST:

Kathleen Schmitz, Town Clerk