



**TOWN BOARD AGENDA
REGULAR MEETING**

(All items listed for discussion and possible action)

Virtual Meeting

**Thursday, April 15, 2021
6:30 p.m.**

1. Call to Order
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
 - a. Approval of Minutes – April 1, 2021
 - b. Financial Reports – March 2021
5. Public Hearing
 - a. Ordinance 2021-04 Amending Chapter 16 of the Foxfield Municipal Code Concerning Home Occupations
6. For Possible Action
 - a. Resolution 2021-05 Authorizing a Supplemental Appropriation for Fiscal Year 2021
7. For Discussion
 - a. Ordinance 2021-03 Amending Chapter 7 of the Foxfield Municipal Code Concerning Outdoor Storage in the Rural Residential Zone District
 - b. Long Range Financial Forecast
8. Reports
 - a. Mayor
 - b. Members of Town Board
 - c. Staff
9. Future Agenda Items
10. Adjournment



MINUTES

BOARD OF TRUSTEES MEETING

April 1, 2021

Call to Order/Roll Call

The virtual meeting was called to order at 6:30 p.m. via Ring Central.

The following Trustees were present: Amy Snell-Johnson, Debby Farreau, Josie Cockrell, Lori Finch, Scott Freas and Mayor Jones. A quorum was present.

Audience Participation

Vanessa Guzman, 18149 E. Hinsdale Avenue, reported that the news media told the public to cut through Foxfield to avoid an accident on Parker Road. Once the gates are operational, that will not be an option.

Shari Gulbrandsen, 17118 E. Davies Avenue, spoke about her request for a gate tag. Town Administrator Proctor will reach out to Ms. Gulbrandsen.

Consent Agenda

Mayor Jones moved, seconded by Trustee Snell-Johnson, to approve the following item on the Consent Agenda:

- a. Approval of Minutes – March 18, 2021

The motion passed by unanimous roll call vote.

For Possible Action

SEH Engineering Scope of Work Proposal and Fee Estimate for 2021 Pavement Repair and Surface Treatment Program

Town Administrator Proctor explained that SEH cannot accurately quote any roadwork for 2022 and they cannot begin their proposal for 2021 road work until this agreement has been signed. Trustee Finch moved to approve the SEH Scope of Work Proposal and Fee Estimate for 2021 Pavement Repair and Surface Treatment Program. Following a second by Trustee Farreau, the motion passed by unanimous roll call vote.

For Discussion

Ordinance 2021-03 Chapter 7 of the Foxfield Municipal Code Concerning Outdoor Storage in the Rural Residential Zone District

The Board discussed the change involving vacant lots and asked for another minor change in the wording.

Reports

Mayor

Mayor Jones reported she and Trustee Farreau are still working on the sidewalk proposal along the south side of Arapahoe Road.

Members of the Town Board

Trustee Cockrell reported that a resident contacted her to express dissatisfaction with the 10-vehicle rule and also is not in favor of allowing any outside employees to work in home-based businesses.

Trustee Finch noted a resident would like to have Chapparral and Chenango residents included in the gate tag program.

Trustee Snell-Johnson asked if the date has been set for the Spring Clean-Up.

Town Staff

Town Administrator Proctor reported the gate project is moving forward and we are awaiting the electrical connection by IREA.

Future Agenda Items

- Outdoor storage
- Public Hearing regarding Home Occupations

Adjournment

Mayor Jones adjourned the meeting at 7:03 p.m.

Randi Gallivan, Town Clerk

Lisa Jones, Mayor

Treasurer's Report
March 2021

	Credit	Debit	Balance
1st Bank Checkbook Beginning Balance			16,958.98
<u>Deposits</u>			
Comcast - 2020 Q4 franchise fee	1,281.78		
Colo Interac - building permits	2,719.44		
Colo Interac - building permits	418.44		
Colo Interac - building permits	174.84		
Colo Interac - gate tags	95.00		
ColoTrust - transfer	150,000.00		
Colo Interac - gate tags	10.00		
Colo Interac - gate tags	5.00		
Colo Interac - building permits, gate tags	1,686.25		
Colo Interac - gate tags	20.00		
Jaideep - business license	35.00		
IREA - capital credit	47.13		
Pinnacol Assurance - dividend	83.00		
Gate tag checks	125.00		
Total Deposits	156,700.88		
<u>Disbursements</u>			
IREA - 6805 S. Lewiston Way lights		34.80	
IREA - 6773 S. Lewiston Cir SP		21.45	
Comcast - clerk internet/phone		132.54	
Microsoft Online		41.50	
EFTPS - February payroll tax deposit		2,473.14	
StorQuest -- annual rent storage unit		588.00	
Pinnacol Assurance - work comp insurance		364.00	
ACWWA - irrigation		73.62	
Villager Legals		34.26	
SafeBuilt - building, code enforcement, planning		2,695.06	
Kevin Sidel		500.00	
John Cutler & Assoc - audit		5,000.00	
HPWC, PC - legal fees		2,383.00	
Arapahoe County - 2021 law enforcement		112,934.30	
IREA - 6806 S Parker Road lights		65.78	
Caselle - April support		150.00	
IREA - 6805 S. Lewiston Way lights		35.93	
IREA - 6773 S. Lewiston Cir SP		21.57	
Comcast - clerk internet/phone		132.54	
Debby Farreau		277.05	
Lori Finch		277.05	
Amy Snell-Johnson		277.05	
Scott Freas		277.05	
Pam Thompson		277.05	
Lisa Jones		277.05	
Jeff Briar		369.40	
M. Gallivan		3,348.09	
K. Proctor		4,762.94	
Josie Cockrell		277.05	
First Bank		2.00	
Total Disbursements		138,103.27	
1st Bank Checkbook Ending Balance			35,556.59

Treasurer's Report
March 2021

ColoTrust General Fund Beginning Balance			\$ 1,024,464.33
Deposits			
Cigarette Tax	0.00		
Sales Tax	36,329.91		
Sales Tax	3.72		
Arapahoe County	34,026.88		
HUTF	2,712.94		
Public Service	1,078.22		
Interest Income	57.02		
Total Deposits	74,208.69		
Disbursements			
Transfer to First Bank		150,000.00	
Total Disbursements		150,000.00	
ColoTrust General Fund Ending Balance			\$ 948,673.02
ColoTrust CTF Fund Beginning Balance (Lottery Money)			\$ 29,991.47
Deposits			
CTF Funds	2,177.79		
Interest Income	1.66		
Total CTF Deposits	2,179.45		
Disbursements			
Transfer to General Fund		0.00	
Total CTF Disbursements		0.00	
ColoTrust CTF Fund Ending Balance			\$ 32,170.92
ColoTrust Open Space - Beginning Balance			\$ 163,792.14
Deposits			
Arapahoe County Shareback	0.00		
Interest Income	9.02		
Total Deposits	9.02		
Disbursements			
Transfer to General Fund		0.00	
Total Disbursements		0.00	
ColoTrust Open Space Ending Balance			\$ 163,801.16

TOWN OF FOXFIELD
BALANCE SHEET
MARCH 31, 2021

GENERAL FUND

ASSETS

10-10220	CASH ON DEPOSIT - 1ST BANK	32,466.55	
10-10310	CASH - COUNTY TREASURER	12,286.08	
10-10410	INVESTMENT ACCOUNT - COLOTRUST	948,673.02	
10-11500	PROPERTY TAX RECEIVABLE	65,145.50	
10-13110	DUE FROM CTF	1,042.19	
	TOTAL ASSETS		1,059,613.34

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(70.91)	
10-21100	PAYROLL PAYABLES	(.05)	
10-21110	PAYROLL TAXES PAYABLE		1,294.84	
10-22000	A.C. USE TAX PAYABLE		279.67	
10-22210	DEFERRED PROPERTY TAX		65,145.50	
10-22420	LAND USE ESCROW - WORSHAM GRAD		61.87	
10-22470	LAND USE ESCROW - OLOL		191.84	
10-22590	LAND USE ESCROW - MILLER		260.19	
10-22700	LAND USE ESCROW - GARRETT		198.43	
10-22720	LAND USE ESCROW - B. JOHNSON	(403.50)	
10-22730	LAND USE ESCROW - JIN PAK		3,500.00	
10-22765	LAND USE ESCROW - SEEVERS		441.76	
10-22770	LAND USE ESCROW - JACKSON		2,537.00	
10-22780	LAND USE ESCROW - NORDELL		977.45	
10-22785	LAND USE ESCROW - VAUTIER		373.39	
10-22800	LAND USE ESCROW - HEARTLAND	(287.94)	
10-22815	LAND USE ESCROW - QDOBA		226.87	
10-22820	LAND USE ESCROW - SANITKHUM	(460.86)	
10-22830	LAND USE ESCROW - MILLER LOT C		187.09	
10-22840	LAND USE ESCROW - MILLER GUEST		196.06	
10-22850	LAND USE ESCROW - GONZALES		2,718.63	
10-22860	LAND USE ESCROW - MOR/FURBERG		50.85	
10-22870	LAND USE ESCROW - WAMBSGANSS	(177.50)	
10-22880	LAND USE ESCROW- C. JONES		717.77	
10-22890	LAND USE ESCROW - KAPPA CONSUL		195.65	
10-22900	LAND USE ESCROW - BEHR		255.50	
10-22910	LAND USE ESCROW-WAMBSGANSS NEW		883.38	
10-22920	LAND USE ESCROW - KUBALA	(590.15)	
10-22930	LAND USE ESCROW - MONTANO		200.00	
	TOTAL LIABILITIES			78,902.83

FUND EQUITY

10-28970	FUND BAL RESRVD-LAW ENFORCEMNT	21,000.00	
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TOWN OF FOXFIELD
BALANCE SHEET
MARCH 31, 2021

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE - UNRESTRICTED	1,042,262.89	
	REVENUE OVER EXPENDITURES - YTD	(82,552.38)	
	BALANCE - CURRENT DATE		959,710.51
	TOTAL FUND EQUITY		980,710.51
	TOTAL LIABILITIES AND EQUITY		1,059,613.34

TOWN OF FOXFIELD
BALANCE SHEET
MARCH 31, 2021

OPEN SPACE FUND

ASSETS

22-10410	INVESTMENT ACCOUNT - COLOTRUST		163,801.16	
	TOTAL ASSETS			163,801.16

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
22-29800	FUND BALANCE	163,766.64		
	REVENUE OVER EXPENDITURES - YTD	34.52		
	BALANCE - CURRENT DATE		163,801.16	
	TOTAL FUND EQUITY			163,801.16
	TOTAL LIABILITIES AND EQUITY			163,801.16

TOWN OF FOXFIELD
BALANCE SHEET
MARCH 31, 2021

CTF

ASSETS

31-10410	INVESTMENT ACCOUNT - COLOTRUST		32,170.92	
	TOTAL ASSETS			32,170.92

LIABILITIES AND EQUITY

LIABILITIES

31-23110	DUE TO GENERAL FUND		1,452.19	
	TOTAL LIABILITIES			1,452.19

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	29,985.95		
	REVENUE OVER EXPENDITURES - YTD	732.78		
	BALANCE - CURRENT DATE		30,718.73	
	TOTAL FUND EQUITY			30,718.73
	TOTAL LIABILITIES AND EQUITY			32,170.92

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FRANCHISE FEES</u>					
10-31-111 CURRENT PROPERTY TAX	13,756.58	48,135.20	113,281.00	65,145.80	42.5
10-31-121 SPECIFIC OWNERSHIP TAX	756.28	2,002.40	7,000.00	4,997.60	28.6
10-31-161 XCEL FRANCHISE FEE	1,078.22	3,246.01	6,750.00	3,503.99	48.1
10-31-162 IREA FRANCHISE FEE	.00	309.72	22,000.00	21,690.28	1.4
10-31-163 CABLE TELEVISION FEES	1,281.78	81.78	4,800.00	4,718.22	1.7
10-31-191 CURRENT PROPERTY TAX INTEREST	2.42	2.42	100.00	97.58	2.4
10-31-192 DELINQUENT PROPERTY TAX	354.17	702.73	.00	(702.73)	.0
10-31-193 DELINQUENT PROPERTY TAX INTRST	107.48	222.51	.00	(222.51)	.0
10-31-311 SALES TAX	36,333.63	80,667.77	400,000.00	319,332.23	20.2
10-31-312 USE TAX	750.00	2,526.57	13,500.00	10,973.43	18.7
TOTAL TAXES AND FRANCHISE FEES	54,420.56	137,897.11	567,431.00	429,533.89	24.3
<u>LICENSES AND PERMITS</u>					
10-32-211 LIQUOR LICENSES	.00	.00	298.00	298.00	.0
10-32-215 BUSINESS LICENSES	35.00	277.50	385.00	107.50	72.1
10-32-219 COMMUNIQUE ADS	.00	.00	350.00	350.00	.0
10-32-221 BUILDING PERMITS	4,132.09	7,744.05	25,000.00	17,255.95	31.0
10-32-222 STREET CUT PERMITS/ROW	.00	.00	300.00	300.00	.0
10-32-223 GRADING PERMITS	.00	.00	150.00	150.00	.0
10-32-224 ZONING REVIEW REVENUE	.00	.00	1,500.00	1,500.00	.0
10-32-225 ENGINEERING REVIEW REVENUE	.00	.00	500.00	500.00	.0
10-32-226 DRIVEWAY PERMITS	.00	.00	250.00	250.00	.0
TOTAL LICENSES AND PERMITS	4,167.09	8,021.55	28,733.00	20,711.45	27.9

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL</u>					
10-33-321 MOTOR VEHICLE REGISTRATN FEES	288.88	852.00	3,500.00	2,648.00	24.3
10-33-342 CIGARETTE TAX	.00	404.86	1,000.00	595.14	40.5
10-33-350 SEVERANCE TAX	.00	.00	400.00	400.00	.0
10-33-352 HIGHWAY USER TAX	2,712.94	8,075.67	35,772.00	27,696.33	22.6
10-33-360 MINERAL LEASE	.00	.00	133.00	133.00	.0
10-33-371 COUNTY ROAD/BRIDGE LEVY	.00	.00	6,367.00	6,367.00	.0
TOTAL INTERGOVERNMENTAL	3,001.82	9,332.53	47,172.00	37,839.47	19.8
<u>CHARGES FOR SERVICES</u>					
10-35-510 TRAFFIC COURT REVENUES	.00	.00	2,500.00	2,500.00	.0
10-35-540 CHARGEBACK ADMINISTRATION FEE	.00	18.75	500.00	481.25	3.8
TOTAL CHARGES FOR SERVICES	.00	18.75	3,000.00	2,981.25	.6
<u>MISCELLANEOUS</u>					
10-36-611 INTEREST EARNINGS	57.02	220.70	1,541.00	1,320.30	14.3
10-36-680 MISCELLANEOUS/OTHER INCOME	435.13	435.13	500.00	64.87	87.0
TOTAL MISCELLANEOUS	492.15	655.83	2,041.00	1,385.17	32.1
TOTAL FUND REVENUE	62,081.62	155,925.77	648,377.00	492,451.23	24.1

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 PERSONNEL EXPENSES	12,901.63	33,104.11	134,246.00	101,141.89	24.7
10-41-116 PAYROLL TAXES	986.98	2,532.48	10,270.00	7,737.52	24.7
10-41-118 WORKERS COMPENSATION INS.	364.00	781.00	750.00	(31.00)	104.1
10-41-120 SUPPLIES/MATERIALS	.00	.00	500.00	500.00	.0
10-41-130 POSTAGE/BULK MAIL CHARGES	.00	.00	400.00	400.00	.0
10-41-140 PRINTING	.00	.00	50.00	50.00	.0
10-41-141 NEWSLETTER	.00	.00	50.00	50.00	.0
10-41-143 MUNICIPAL CODE SUPPLEMENTS	.00	.00	1,500.00	1,500.00	.0
10-41-145 LEGAL NOTICES	34.26	50.82	250.00	199.18	20.3
10-41-148 RECORDING FEES	.00	.00	50.00	50.00	.0
10-41-151 AUDIT	5,000.00	5,000.00	7,000.00	2,000.00	71.4
10-41-152 LEGAL	1,627.00	3,441.28	25,000.00	21,558.72	13.8
10-41-160 COUNTY TREASURER FEES	143.81	493.84	1,133.00	639.16	43.6
10-41-170 COMMUNICATIONS/IT	150.00	549.99	2,800.00	2,250.01	19.6
10-41-171 TELEPHONE/INTERNET	265.08	397.62	1,600.00	1,202.38	24.9
10-41-172 E-MAIL SERVER	41.50	124.50	500.00	375.50	24.9
10-41-180 INSURANCE	.00	5,987.06	5,957.00	(30.06)	100.5
10-41-182 MEMBERSHIP/DUES/TRAINING	.00	1,769.16	3,000.00	1,230.84	59.0
10-41-190 MISCELLANEOUS EXPENSE	.00	.00	150.00	150.00	.0
10-41-192 BANK SERVICE CHARGES	2.00	6.00	24.00	18.00	25.0
TOTAL ADMINISTRATION	21,516.26	54,237.86	195,230.00	140,992.14	27.8
<u>JUDICIAL</u>					
10-44-211 MUNICIPAL JUDGE	500.00	750.00	3,000.00	2,250.00	25.0
10-44-220 COURT RELATED EXPENSES	756.00	756.00	6,000.00	5,244.00	12.6
TOTAL JUDICIAL	1,256.00	1,506.00	9,000.00	7,494.00	16.7

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-46-311 LAW ENFORCEMENT	112,934.60	112,934.60	113,281.00	346.40	99.7
10-46-314 OFF DUTY OFFICER PATROLS	.00	.00	10,000.00	10,000.00	.0
10-46-400 ANIMAL CONTROL	.00	.00	325.00	325.00	.0
TOTAL PUBLIC SAFETY	112,934.60	112,934.60	123,606.00	10,671.40	91.4
<u>PUBLIC WORKS</u>					
10-48-451 PLANNING	412.50	1,578.50	5,000.00	3,421.50	31.6
10-48-452 ENGINEERING	.00	.00	16,960.00	16,960.00	.0
10-48-453 CODE ENFORCEMENT	547.50	1,095.00	10,000.00	8,905.00	11.0
10-48-454 SNOW REMOVAL	.00	3,825.00	20,000.00	16,175.00	19.1
10-48-455 ROW AND ISLAND MAINTENANCE	.00	3,864.83	45,000.00	41,135.17	8.6
10-48-456 TRAFFIC CONTROL/SIGNAGE	.00	147.25	1,500.00	1,352.75	9.8
10-48-457 BUILDING PERMIT EXPENSES	1,697.56	2,416.20	25,000.00	22,583.80	9.7
10-48-458 ST. CUT/ROW PERMIT EXPENSES	.00	.00	300.00	300.00	.0
10-48-459 STREET LIGHTS	136.51	325.27	1,200.00	874.73	27.1
10-48-460 ENGINEERING ROAD MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
10-48-461 GATE ELECTRICITY & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
10-48-500 COMM EVENTS (PARADE,DIRECTORY)	.00	.00	5,000.00	5,000.00	.0
10-48-600 STORAGE UNIT	588.00	588.00	675.00	87.00	87.1
TOTAL PUBLIC WORKS	3,382.07	13,840.05	141,635.00	127,794.95	9.8

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENDITURES</u>						
10-58-800	CAPITAL EXP > \$5,000.00	.00	55,959.64	457,457.00	401,497.36	12.2
	TOTAL CAPITAL EXPENDITURES	.00	55,959.64	457,457.00	401,497.36	12.2
	TOTAL FUND EXPENDITURES	139,088.93	238,478.15	926,928.00	688,449.85	25.7
	NET REVENUE OVER EXPENDITURES	(77,007.31)	(82,552.38)	(278,551.00)	(195,998.62)	(29.6)

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

OPEN SPACE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
22-30-130 ARAPAHOE CO OPEN SPACE DISTRIB	.00	.00	19,000.00	19,000.00	.0
22-30-611 INTEREST EARNINGS	9.02	34.52	1,100.00	1,065.48	3.1
TOTAL REVENUES	9.02	34.52	20,100.00	20,065.48	.2
TOTAL FUND REVENUE	9.02	34.52	20,100.00	20,065.48	.2
<u>EXPENDITURES</u>					
22-40-620 IMPROVEMENTS	.00	.00	3,400.00	3,400.00	.0
TOTAL EXPENDITURES	.00	.00	3,400.00	3,400.00	.0
TOTAL FUND EXPENDITURES	.00	.00	3,400.00	3,400.00	.0
NET REVENUE OVER EXPENDITURES	9.02	34.52	16,700.00	16,665.48	.2

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021

		CTF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
31-30-611	INTEREST EARNINGS	1.66	7.18	280.00	272.82	2.6
31-30-634	CTF DISTRIBUTION	2,177.79	2,177.79	7,800.00	5,622.21	27.9
TOTAL REVENUES		2,179.45	2,184.97	8,080.00	5,895.03	27.0
TOTAL FUND REVENUE		2,179.45	2,184.97	8,080.00	5,895.03	27.0
<u>EXPENDITURES</u>						
31-40-550	MAINTENANCE	116.64	1,452.19	13,000.00	11,547.81	11.2
TOTAL EXPENDITURES		116.64	1,452.19	13,000.00	11,547.81	11.2
TOTAL FUND EXPENDITURES		116.64	1,452.19	13,000.00	11,547.81	11.2
NET REVENUE OVER EXPENDITURES		2,062.81	732.78	(4,920.00)	(5,652.78)	14.9



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: April 15, 2021

RE: **Public Hearing** – Ordinance 2021-04 Amending Chapter 16 of the Foxfield Municipal Code Concerning Home Occupations

DISCUSSION:

Ordinance 2021-04 amends Chapter 16 of the Foxfield Municipal Code concerning home occupations to allow a home occupation in an accessory building, in addition to allowing up to two (2) employees.

RECOMMENDED MOTION:

"I move to approve Ordinance 2021-04 Amending Chapter 16 of the Foxfield Municipal Code Concerning Home Occupations."

ATTACHMENT:

Exhibit A: Ordinance 2021-04 Amending Chapter 16 of the Foxfield Municipal Code Concerning Home Occupations

Trustee Bill No. 04
Series of 2021
Town of Foxfield

Introduced by

**A BILL FOR AN ORDINANCE AMENDING CHAPTER 16 OF THE FOXFIELD
MUNICIPAL CODE CONCERNING HOME OCCUPATIONS**

WHEREAS, the Board of Trustees desires to amend certain provisions of Chapter 16 of the Town of Foxfield Municipal Code concerning Home Occupations;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF FOXFIELD, COLORADO:

Section 1. Section. 16-4-10 (3) of the Foxfield Municipal Code is hereby amended to read as follows:

Sec. 16-4-10. Home occupations.

(3) The home occupation business shall be conducted by the persons residing in the home and up to two (2) additional employees.

Section 2. The definition of “Home occupation” in Section 16-6-10 of the Foxfield Municipal Code is hereby amended to read as follows:

Home occupation. Any occupation or activity which is clearly incidental to and conducted wholly within a dwelling unit or in an accessory building on the premises by residents of the dwelling unit as more particularly described in Section 16-4-10 of the Foxfield Municipal Code.

Section 3. The Town Board of Trustees hereby finds, determines, and declares that this ordinance is promulgated under the general police powers of the Town of Foxfield, that it is promulgated for the health, safety, and welfare of the public, and that this ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Board of Trustees further determines that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 4. If any clause, sentence, paragraph, or part of this ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 5. This ordinance shall become effective thirty (30) days after final publication.

Adopted as Ordinance No. 04 Series of 2021, by the Board of Trustees of Foxfield, Colorado, and signed and approved by its Mayor or presiding officers this ____ day of _____, 2021.

Lisa Jones, Mayor

ATTEST:

Miranda Gallivan, Town Clerk

Town Seal

Corey Y. Hoffmann, Town Attorney
(Approved as to Form)



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: April 15, 2021

RE: Resolution 2021-05 Authorizing a Supplemental Appropriation for Fiscal Year 2021

DISCUSSION:

In February 2021 ACWWA received a request to tie into the ACWWA water supply system from a lot located at 16311 E Easter Way. This lot was formerly known by the address of 7100 South Parker Road – Lot 15 Arcadian Acres 4th Filing. ACWWA was unable to locate a meter pit and no connection was indicated on their GIS system.

A review of the SETTLEMENT AGREEMENT signed August 10, 2007 (below) between ACWWA and Foxfield indicates in section 3.b that ***“Foxfield will assume full responsibility for constructing residential water services for these three properties.”***

The developer for the property is looking to get approval for a new home 16311 E Easter Way and has indicated that water will be needed probably by June 2021.

The Town’s records indicate the following:

- Water service for 16720 East Easter Avenue has been installed. \$5,700 was paid to Naccarato Excavating in December 2006.
- Tract 14 Arcadian Acres 4th flg and Tract 30 Arcadian Acres 2nd flg: Both property owners accepted payment in lieu of the Town constructing residential water services in December 2006.
- Tract 15 Arcadian Acres 4th flg -16311 East Easter Way, we are unable to locate any documents showing payment to the property owners in lieu of constructing residential water services.

ACWWA is seeking approval to schedule this installation. These funds were not included as part of the 2021 approved budget; therefore, a supplemental appropriation is needed to amend the budget.

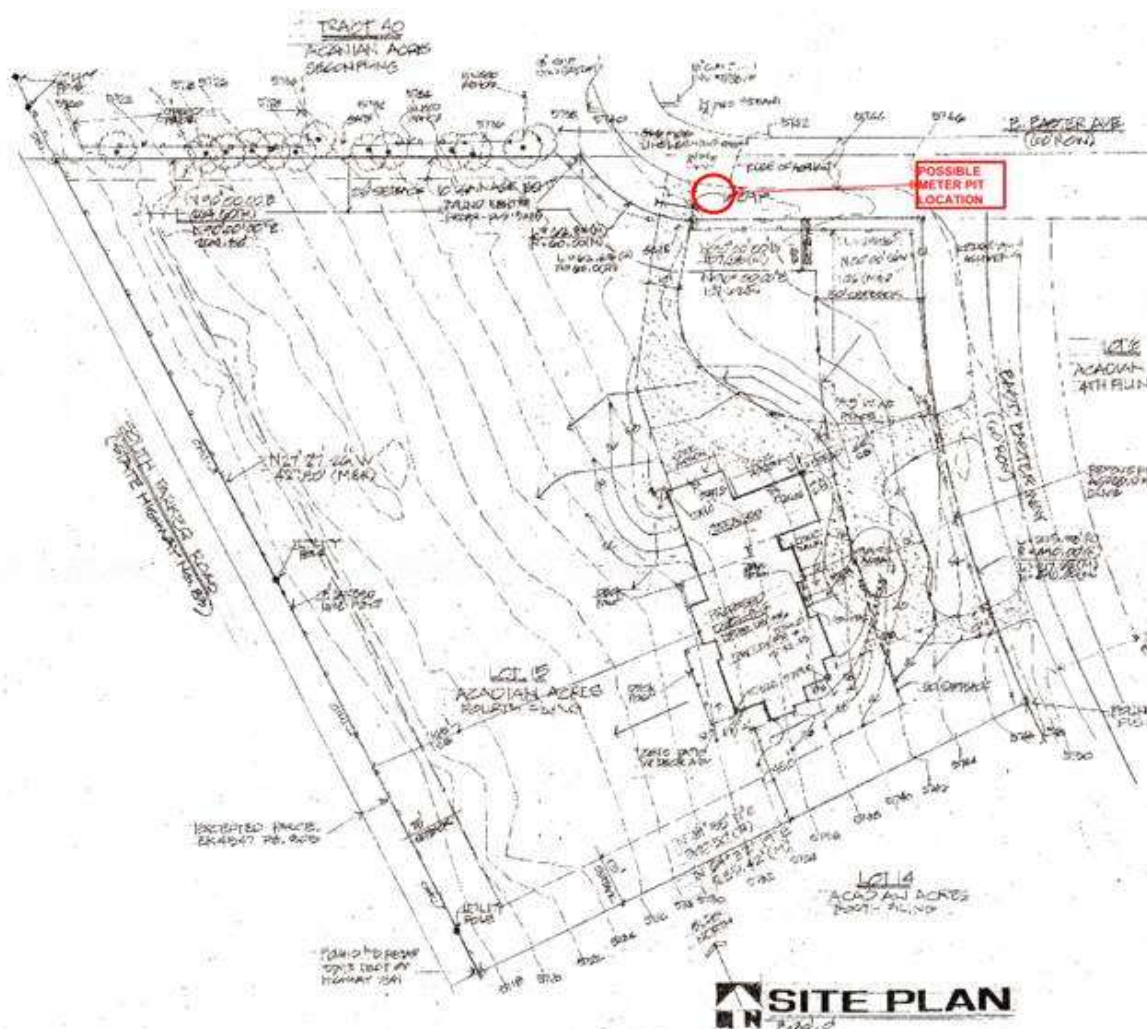
I. SPECIFIC TERMS OF SETTLEMENT

1. **Steel Marker Posts.** Foxfield shall provide labor necessary to remove steel marker posts currently marked for removal. ACWWA will replace steel marker posts with fiberglass marker posts on the 36-inch water line.
2. **Missing Valve Richfield/Hinsdale.** Both parties will relinquish any claims each may have against the other regarding this matter.
3. **Missing Water Services.**
 - a. Foxfield will install a water service at 16720 E. Easter Avenue, at its cost, which is estimated to be \$6,000. ACWWA will compensate Foxfield \$3,231, which equals the original contract cost of the water service (\$1,057) plus one-half of the difference (\$2,471) between the original contract cost and the estimated current cost.
 - b. ACWWA will pay Foxfield \$3,178 as reimbursement for water service line stubs not installed for the following three residential properties along Parker Road: 7100 South Parker Road (Tract 15, Arcadian Acres Fourth Filing), vacant lot with no known address (Tract 14, Arcadian Acres Fourth Filing), and vacant lot with no known address (Tract 30, Arcadian Acres Second Filing). In addition, ACWWA will pay Foxfield \$8,089 and Foxfield will assume full responsibility for constructing residential water services for these

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three properties or refunding amounts to these three property owners in lieu of constructing the residential water services.

Attached as Exhibit B is a Quote from A&S Utilities in the amount of \$9,980 for the water line tap and meter pit installation at 16311 East Easter Way.



RECOMMENDED MOTION:

"I move to approve Resolution 2021-05 Authorizing a Supplemental Appropriation for Fiscal Year 2021"

ATTACHMENT:

Exhibit A: Resolution 2021-05 Authorizing a Supplemental Appropriation for Fiscal Year 2021

Exhibit B: A&S Utilities Quote

Trustee's Resolution

Resolution No. 05, Series 2021

A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE TOWN OF FOXFIELD
AUTHORIZING A SUPPLEMENTAL APPROPRIATION FOR FISCAL YEAR 2021

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF FOXFIELD, COLORADO, AS FOLLOWS:

Section 1. That the 2021 Budget and Appropriations be hereby supplemented by increasing the following funds, to-wit:

	From:	To:
<u>Capital Exp > \$5,000</u>	\$457,457	\$467,437

Section 2. The Board of Trustees may, by resolution, transfer any unexpended balance in any of the funds to any fund or to a reserve.

PASSED ON FIRST AND FINAL READING THIS 15th day of April, 2021.

BOARD OF TRUSTEES,
TOWN OF FOXFIELD, COLORADO

Lisa Jones, Mayor

ATTEST:

Randi Gallivan, Town Clerk

A&S Utilities Inc

10036 Saint Paul St, Thornton, CO, 80229
 PH: 720-410-4380
 m.chavez@asutilitiesinc.com


PROPOSAL SUBMITTED TO

ACWWA

DATE

03/12/2020

DESCRIPTION:
LOCATION:

16311 E EASTER
 AVE, FOXFIELD
 CO 80016

COST:

DESCRIPTION	QTY	NOTES	TOTAL
Material			
MOBILIZATION			\$300.00
Permit fees			\$500.00
Traffic control			\$200.00
Asphalt Cutting			\$350.00
Remove & Replace Asphalt			\$900.00
¾" Top			\$500.00
Parts		Saddle corp, 3/4" copper, curve stop & box, Meter pit and yoke	\$2800.00
Equipment			
EXCAVATOR			\$400.00
DUMP TRUCK		W/ HAUL OFF	\$850.00
BOBCAT SKIDSTEER			\$280.00
BEDDING			\$200.00
Labor			
FOREMAN	1		\$1150.00
OPERATOR	1		\$600.00
PIPE TECH	1		\$550.00
LABORER	1		\$400.00

Total Amount Due **\$9,980.00**

This proposal may be accepted to form a binding contract upon and payment to A&S Utilities Inc.

APPROVED BY: _____



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: April 15, 2021

RE: Ordinance 2021-03 Amending Chapter 7 of the Foxfield Municipal Code
Concerning Outdoor Storage in the Rural Residential Zone District

DISCUSSION:

Ordinance 2021-03 amends Chapter 7 of the Foxfield Municipal Code concerning outdoor storage in the rural residential zone district. Section 7(a)(5) has been added to state that no storage is allowed on vacant lots unless "such vehicles or items are stored on a vacant lot adjoining a lot containing an existing single-family residence under common ownership with the vacant lot."

ATTACHMENT:

Exhibit A: Ordinance 2021-03 Chapter 7 of the Foxfield Municipal Code Concerning Outdoor Storage in the Rural Residential Zone District

Trustee Bill No. 03
Series of 2021
Town of Foxfield

Introduced by Trustee

**A BILL FOR AN ORDINANCE AMENDING CHAPTER 7 OF THE FOXFIELD
MUNICIPAL CODE CONCERNING OUTDOOR STORAGE IN THE RURAL
RESIDENTIAL ZONE DISTRICT**

WHEREAS, the Board of Trustees desires to amend certain provisions of Chapter 7 of the Town of Foxfield Municipal Code concerning outdoor storage in the Rural Residential Zone District;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF FOXFIELD, COLORADO:

Section 1. The definitions of “Litter” and “Vehicle” contained within Section 7-1-10 of the Foxfield Municipal Code are hereby deleted in their entirety.

Section 2. The definition of “Trash” contained within Section 7-1-10 of the Foxfield Municipal Code is hereby amended to read as follows:

Trash means that which is worthless or useless and includes but is not limited to any and every refuse, rubbish, garbage, debris, waste material, paper, cartons, bottles, boxes, crates, barrels, plastic object, wooden object: wood (except stacked firewood and stacked construction materials);, wood or upholstered furniture or bedding; rubber, metals, tin or aluminum cans, metal furniture; chemical compound, petroleum product or compound, paint; automobile part or accessory, tire, wheel; food or food product; solvent, dye, beverage; offal composed of animal matter or vegetable matter or both; dirt, rock, pieces of concrete, bricks, glass, crockery or other minerals or mineral wastes; or any noxious or offensive matter whatsoever. However, such does not include earth and waste from building construction during the period in which a valid building permit issued by the Town is applicable.

Section 3. Section 7-1-10 of the Foxfield Municipal Code is hereby amended by the addition thereto of the following definitions:

Other Vehicles means class 4-5 (14,000-19,500 pounds) and Recreational Vehicle classes A,B and C. Other vehicles also include licensed trailers (with or without vehicles on them), ATVs, jet skis and boats.

Passenger Vehicle means Class 1-3 (weighing under 14,000 pounds). Including, but not limited to, automobiles and motorcycles.

Section 4. Section 7-1-20 (7)a. of the Foxfield Municipal Code is hereby repealed and reenacted to read as follows:

Sec. 7-1-20. Nuisance defined.

Nuisance includes:

* * *

(7) The existence, without limitation, of any of the following conditions:

a. Outdoor storage.

1. No person shall be permitted to store items or materials in a public right-of-way.

2. The accumulation of junk, trash, stale or odorous matter, including improperly maintained compost or manure piles that emit odor or similar materials that constitute a threat to the health or safety of any person, or that contribute to blight and land degradation, is prohibited.

3. Attractive nuisances generally considered dangerous to children, including abandoned, broken or neglected vehicles, equipment, machinery, refrigerators and freezers, hazardous pools or excavations related to construction sites.

4. The outdoor storage or accumulation of the following items on private property, other than in a fully enclosed structure or properly screened from view from the public right of way and neighboring properties is prohibited:

a) Tools, equipment, inventory and other supplies; however, on properties with current, valid building permits, these items may be stored in small quantities of required supplies during the term of the building permit.

b) The parking or storage of any unlicensed or inoperable vehicle. This Subparagraph is not meant to prohibit outside storage of bona fide collector's items when stored in compliance with Section 42-12-101, et seq., C.R.S., and other applicable ordinances.

c) The parking or storage of any passenger vehicle, other vehicle or other articles of personal property, not owned by the occupant of the property upon which it is parked, stored or used, for longer than a period of ten (10) days.

d) The unscreened parking or storage of more than a total of ten (10) vehicles so long as no more than five (5) of the ten (10) vehicles are "other vehicles" as defined by this Article 1 of Chapter 7. Any additional vehicles, beyond the ten (10) vehicle limit in this section must be parked in an enclosed structure or properly screened from view from the public right of way and neighboring properties.

e) The parking or storage of any Class 6-9 vehicle (weight exceeding 19,501 pounds).

5. No person shall park, store, leave, keep or maintain any vehicle, other vehicle, any items or materials on vacant lots or parcels except when such vehicles or items are being used in connection with an active building permit, or when such vehicles or items are stored on a vacant lot adjoining a lot containing an existing single-family residence under common ownership with the vacant lot.

Section 5. Section 7-1-20(7)f of the Foxfield Municipal Code is hereby repealed and reenacted to read as follows:

- f. Streets, streams and water supply. No person shall throw or deposit or cause or permit to be thrown or deposited trash, junk or other offensive matter upon any street, avenue, alley, sidewalk or public or private grounds. No person shall throw or deposit or cause or permit to be thrown or deposited trash, junk or any other substance that would tend to have a polluting effect, into the water of any stream, ditch, pond, well, cistern, trough or other body of water, whether artificially or naturally created or so near any such place as to be liable to pollute the water.

Section 6. The Town Board of Trustees hereby finds, determines, and declares that this ordinance is promulgated under the general police powers of the Town of Foxfield, that it is promulgated for the health, safety, and welfare of the public, and that this ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Board of Trustees further determines that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 7. If any clause, sentence, paragraph, or part of this ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 8. This ordinance shall become effective thirty (30) days after final publication.

Adopted as Ordinance No. 03 Series of 2021, by the Board of Trustees of Foxfield, Colorado, and signed and approved by its Mayor or presiding officers this day of 2021.

Lisa Jones, Mayor

ATTEST:

Miranda Gallivan, Town Clerk

Town Seal

Corey Y. Hoffmann, Town Attorney
(Approved as to Form)



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: April 15, 2021

RE: 2021 Financial Forecast Update

DISCUSSION:

The Long-Range Financial Forecast is attached as Exhibit A. The 2020 numbers have been updated to actuals. The General Funds beginning balance for 2021 is \$47,754 higher than budgeted based on the 2020 actuals. The supplemental appropriation of \$9,980 has been added to the capital expense account for 2021.

A breakout of sales tax revenue is included as Exhibit B and an update of the gate expenditures is included as Exhibit C.

ATTACHMENT:

Exhibit A – Long Range Financial Forecast

Exhibit B – Sales Tax Revenue

Exhibit C – Gate Expenses

LONG RANGE FINANCIAL FORECAST													
Account	Account Title	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Description
GENERAL FUND													
BEGINNING FUND BALANCE		572,989	737,240	929,820	855,904	701,756	705,188	708,670	712,203	722,502	732,973	745,469	
Taxes and Franchise Fees													
	Assessed Value	20,495,097	20,309,298	22,601,884	22,737,996	23,874,896	23,874,896	25,068,641	25,068,641	26,322,073	26,322,073	27,638,176	
	Mill Levy	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	4.982	
10-31-111	Current Property Tax	101,683	100,682	112,575	113,281	118,945	118,945	124,892	124,892	131,137	131,137	137,693	Provided by the county
10-31-121	Specific Ownership Tax	7,420	7,939	7,980	7,000	7,070	7,141	7,212	7,284	7,357	7,431	7,505	County collected. Basically property tax on the type of vehicle. The year and taxable value determine these fees. Taxable value is determined by taking 85% of the suggested retail price.
10-31-161	Xcel Franchise Fee	6,955	8,441	6,777	6,750	6,818	6,886	6,955	7,024	7,094	7,165	7,237	
10-31-162	IREA Franchise Fee	23,159	22,321	21,806	22,000	22,220	22,442	22,667	22,893	23,122	23,353	23,587	
10-31-163	Cable Television Fees	5,242	5,114	4,882	4,800	4,848	4,896	4,945	4,995	5,045	5,095	5,146	Comcast
10-31-191	Current Property Tax Interest	137	73	214	100	101	102	103	104	105	106	107	Interest on property tax
10-31-192	Delinquent Property Tax	4,164	(1,170)	1,329	1,342	1,356	1,369	1,383	1,397	1,411	1,425	1,439	
10-31-193	Delinquent Property Tax Intrst	1,262	(165)	551	556	562	567	573	579	585	590	596	
10-31-311	Sales Tax	292,566	338,428	262,046	200,000	205,999	209,566	212,808	214,936	217,085	219,256	221,448	3.75% on purchases made in the town or delivered into the town. ESTIP agreement ended 5/18.
10-31-312	Use Tax	14,023	45,090	18,634	13,500	13,635	13,771	13,909	14,048	14,189	14,331	14,474	Three percent (3%) imposed only for the privilege of storing, using or consuming within the Town any construction and building materials greater than twenty thousand dollars (\$20,000.00)
Total Taxes and Franchise Fees		456,611	526,754	436,793	369,329	381,552	385,686	395,447	398,152	407,129	409,889	419,235	
Licenses and Permits													
10-32-211	Liquor Licenses	475	398	298	298	400	400	400	400	400	400	400	3 licenses + special events
10-32-215	Business Licenses	420	385	280	385	420	420	420	420	420	420	420	\$35 annual fee
10-32-218	Sign Permits	650	0	0	0	0	0	0	0	0	0	0	FVC and LOL
10-32-219	Communique Ads	450	500	290	350	350	350	350	350	350	350	350	Increase in the number of newsletters
10-32-221	Building Permits	24,611	49,499	36,679	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
10-32-222	Street Cut Permits/ROW	1,054	300	450	300	300	300	300	300	300	300	300	
10-32-223	Grading Permits	150	150	0	150	150	150	150	150	150	150	150	
10-32-224	Zoning Review	2,848	1,914	2,668	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	Costs billed through building permit
10-32-225	Engineering Review	2,600	807	3,488	500	500	500	500	500	500	500	500	Costs billed through building permit
10-32-226	Driveway Permits	250	250	1,000	250	250	250	250	250	250	250	250	
Total Licenses and Permits		33,508	54,203	45,152	28,733	28,870	28,870	28,870	28,870	28,870	28,870	28,870	
Intergovernmental													
10-33-321	Motor Vehicle Registration Fees	4,021	4,224	3,782	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	County collected
10-33-342	Cigarette Tax	1,125	1,222	1,576	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	State derived
10-33-350	Severance Tax	0	0	399	400	400	400	400	400	400	400	400	
10-33-352	Highway User Tax	47,492	52,434	36,143	35,772	40,000	40,000	40,000	40,000	40,000	40,000	40,000	Based on the # of vehicles and street miles in each community relative to the same statistics in other municipalities and the CO Dept of Transportation revenue estimates.
10-33-360	Mineral Lease	0	0	133	133	133	133	133	133	133	133	133	
10-33-371	County Road/Bridge Levy	5,810	5,691	5,436	6,367	6,685	6,685	7,019	7,019	7,370	7,370	7,739	Shareback from Arapahoe County (.560 x Assessed Value X 50%)
Total Intergovernmental		58,448	63,572	47,469	47,172	51,718	51,718	52,052	52,052	52,403	52,403	52,772	
Charges for Services													
10-35-510	Traffic Court Revenues	8,861	6,310	2,090	2,500	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
10-35-540	Chargeback Administration Fee	1,549	684	190	500	500	500	500	500	500	500	500	SafeBuilt & SEH
Total Charges for Services		10,410	6,994	2,280	3,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	
Miscellaneous													
10-36-611	Interest Earnings	10,609	17,972	6,686	1,541	3,363	3,997	4,760	11,082	12,680	14,303	14,303	-.2% 2021, .5% 2022-2024, 1% 2025-2027
10-36-680	Miscellaneous/Other Income	54,447	2,223	2,555	500	500	500	500	500	500	500	500	
10-36-682	SIPA Grant	0	4,250	0	0	0	0	0	0	0	0	0	
10-36-690	Transfer In	70	0	0	0	0	0	0	0	0	0	0	
Total Miscellaneous		65,126	24,444	9,241	2,041	3,863	4,497	5,260	11,582	13,180	14,803	14,803	
TOTAL REVENUES		624,103	675,967	540,936	450,275	469,503	474,271	485,129	494,156	505,082	509,465	519,179	

Administration													
10-41-110	Personnel Expenses	115,284	127,008	130,262	132,867	135,524	138,235	140,999	143,819	146,696	149,630	152,622	
10-41-116	Payroll Taxes (7.65%)	8,819	9,716	9,965	10,164	10,368	10,575	10,786	11,002	11,222	11,447	11,676	
10-41-118	Workers Compensation Ins.	826	715	724	750	950	1,000	1,000	1,000	1,000	1,000	1,000	Pinnacol
10-41-120	Supplies/Materials	1,445	461	470	500	500	500	500	500	500	500	500	Server and equipment upgrades
10-41-130	Postage/Bulk Mail Charges	537	330	336	400	400	400	400	400	400	400	400	PO Box Rental
10-41-140	Printing	1,044	0	0	50	100	100	100	100	100	100	100	
10-41-141	Newsletter	195	35	0	50	50	50	50	50	50	50	50	Hard copies of newsletter
10-41-143	Municipal Code Supplements	2,056	211	646	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
10-41-145	Legal Notices	312	266	255	250	250	250	250	250	250	250	250	
10-41-148	Recording Fees	26	26	0	50	50	50	50	50	50	50	50	
10-41-151	Audit	7,500	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	John Cutler and Associates
10-41-152	Legal	11,397	16,345	20,651	25,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	HPWC
10-41-160	County Treasurer Fees	1,072	1,042	1,153	1,133	1,189	1,189	1,249	1,249	1,311	1,311	1,377	1% of current property tax revenue
10-41-170	Communications/IT	2,155	11,861	2,689	2,800	3,000	3,000	3,000	3,000	3,000	3,000	3,000	Caselle (AP & Payroll added), Carbonite, Laserfiche
10-41-171	Telephone/Internet	2,298	1,518	1,582	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	Clerk's office
10-41-172	E-mail Server	521	498	505	500	540	540	540	540	540	540	540	
10-41-173	Web Site Dev/Mgmt	240	4,412	0	0	0	0	0	0	0	0	0	
10-41-180	Insurance	4,759	4,500	4,995	5,957	6,000	6,000	6,000	6,000	6,000	6,000	6,000	CIRSA Property/Casualty and volunteer medical
10-41-182	Membership/Dues/Training	2,342	2,832	1,889	3,000	3,500	4,000	4,000	4,000	4,000	4,000	4,000	DRCOG, CGFOA, CMCA, CML, IIMC, Conferences and training
10-41-190	Miscellaneous Expense	38	99	2,831	150	150	150	150	150	150	150	150	
10-41-192	Bank Service Charges	36	24	24	24	30	30	30	30	30	30	30	
	Total Administration	162,902	188,900	185,976	193,745	182,701	186,169	189,205	192,240	195,399	198,558	201,845	
Elections													
10-42-121	Elections - Judges	325	0	300	0	350	0	350	0	350	0	350	
10-42-131	Election Expenses	128	0	376	0	400	0	425	0	450	0	450	
	Total Elections	453	0	676	0	750	0	775	0	800	0	800	
Judicial													
10-44-211	Judge	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	\$250/month
10-44-220	Court Related Expenses	6,117	5,864	648	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	Approximately \$1250/qrt
	Total Judicial	9,117	8,864	3,648	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	
Public Safety													
10-46-311	Law Enforcement	102,056	101,181	112,830	113,281	118,945	118,945	124,892	124,892	131,137	131,137	137,693	IGA with Arapahoe County Sherriff
10-46-314	Off Duty Officer Patrols	14,152	5,138	1,935	10,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	
10-46-400	Animal Control	390	260	195	325	325	325	325	325	325	325	325	
	Total Public Safety	116,598	106,579	114,960	123,606	132,270	132,270	138,217	138,217	144,462	144,462	151,018	
Public Works													
10-48-451	Planning	5,110	3,850	2,547	5,000	6,000	6,000	6,500	6,500	7,000	7,000	7,000	SafeBuilt
10-48-452	Engineering	15,739	16,934	27,155	16,960	15,000	15,000	15,500	15,500	15,500	15,500	15,500	SEH
10-48-453	Code Enforcement	7,939	9,308	10,129	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	SafeBuilt
10-48-454	Snow Removal	8,036	26,244	18,328	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	Terracare
10-48-455	ROW and Island Maintenance	37,827	37,421	44,811	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	Terracare
10-48-456	Traffic Control/Signage	2,759	2,468	687	1,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	Sign placement and repair, gates maintenance
10-48-457	Building Permit Expenses	18,444	35,788	27,194	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	SafeBuilt
10-48-458	St. Cut/ROW Permit Expenses	0	175	0	300	350	350	400	400	450	450	450	
10-48-459	Street Lights	1,272	1,279	1,311	1,200	1,300	1,300	1,300	1,300	1,300	1,300	1,300	Lewiston Way and Parker Road
10-48-460	Engineering Pavement Management	9,022	6,800	9,369	6,000	6,000	8,000	8,000	8,000	8,000	8,000	8,000	Misc Terracare charges, SEH pavement management
10-48-461	Gates Electricity & Maintenance	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	\$4,000 Maintenance, \$1,000 electricity
10-48-500	Comm Events (Parade,Directory)	4,706	5,614	2,855	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	4th of July, Parade, Chili Fest, Trunk or Treat
10-48-600	Storage Unit	637	529	529	675	700	700	700	700	700	700	700	
	Total Public Works	111,491	146,410	144,913	141,635	141,350	143,350	144,400	144,400	144,950	144,950	144,950	
ESTIP													
10-52-620	ESTIP	25,250	0	0	0	0	0	0	0	0	0	0	Last payment made in May 2018
	Total ESTIP	25,250	0	0	0	0	0	0	0	0	0	0	
Capital													
10-58-800	Capital Exp > \$5,000.00	32,165	32,634	164,679	136,437	0	0	0	0	0	0	0	Roads & Gates
10-58-801	Capital Exp < \$5,000.00	1,876		0	0	0	0	0	0	0	0	0	Bulletin boards/dog waste stations/libraries
10-58-804	Improvements - Ring Road	0	0	0	0	0	0	0	0	0	0	0	
	Total Capital	34,041	32,634	164,679	136,437	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	459,852	483,387	614,851	604,423	466,071	470,789	481,597	483,857	494,611	496,969	507,613	
	REVENUES LESS EXPENDITURES	164,251	192,579	(73,916)	(154,148)	3,432	3,482	3,532	10,299	10,472	12,496	11,566	

	ENDING FUND BALANCE	737,240	929,820	855,904	701,756	705,188	708,670	712,203	722,502	732,973	745,469	757,036	
	ROAD MAINTENANCE FUND												
	Beginning Fund Balance	0	0	0	207,357	76,357	(23,404)	101,596	250,096	397,051	542,415	392,415	
	Village Center Sales Tax	0	0	207,357	200,000	200,000	200,000	200,000	200,000	200,000	200,000	20,000	
	TOTAL REVENUES			207,357	200,000	200,000	200,000	200,000	200,000	200,000	200,000	20,000	
	Crack Seal/Chip Seal	0	0	0	331,000	299,761	75,000	51,500	53,045	54,636	350,000	350,000	
	Other Road Maintenance	0	0	0									
	TOTAL EXPENDITURES	0	0	0	331,000	299,761	75,000	51,500	53,045	54,636	350,000	350,000	
	ENDING FUND BALANCE	0	0	207,357	76,357	(23,404)	101,596	250,096	397,051	542,415	392,415	62,415	
	OPEN SPACE FUND												
	BEGINNING FUND BALANCE	95,993	117,815	140,765	163,766	180,466	200,566	220,666	240,766	260,866	280,966	301,066	
22-30-130	Arapahoe CO Open Space Distrib	19,845	20,282	21,936	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	
22-30-611	Interest Earnings	1,977	3,026	1,066	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	
22-30-680	Miscellaneous/Other Income	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL REVENUES	21,822	23,308	23,002	20,100	20,100	20,100	20,100	20,100	20,100	20,100	20,100	
22-40-511	Maintenance	0	0	0	0	0	0	0	0	0	0	0	
22-40-530	Planning	0	0	0	0	0	0	0	0	0	0	0	
22-40-620	Improvements	0	358	0	3,400	0	0	0	0	0	0	0	
22-40-630	Engineering and Design	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL EXPENDITURES	0	358	0	3,400	0	0	0	0	0	0	0	
	REVENUES LESS EXPENDITURES	21,822	22,950	23,002	16,700	20,100	20,100	20,100	20,100	20,100	20,100	20,100	
	ENDING FUND BALANCE	117,815	140,765	163,766	180,466	200,566	220,666	240,766	260,866	280,966	301,066	321,166	
	CONSERVATION TRUST FUND												
	BEGINNING FUND BALANCE	37,094	32,271	28,259	29,985	25,265	20,545	15,825	11,105	6,385	1,665	(3,055)	
31-30-611	Interest Earnings	757	809	274	280	280	280	280	280	280	280	280	
31-30-634	CTF Distribution	7,898	5,982	8,024	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	
31-30-680	Miscellaneous/Other Income	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL REVENUES	8,655	6,791	8,299	8,280	8,280	8,280	8,280	8,280	8,280	8,280	8,280	
31-40-520	Improvements	0	0	0	0	0	0	0	0	0	0	0	
31-40-525	Legal	0	0	0	0	0	0	0	0	0	0	0	
31-40-530	Planning & Engineering	0	0	0	0	0	0	0	0	0	0	0	
31-40-550	Maintenance	13,478	10,803	6,572	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	15% of Terracare contract, ACWWA, IREA
	TOTAL EXPENDITURES	13,478	10,803	6,572	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	
	REVENUES LESS EXPENDITURES	(4,823)	(4,012)	1,726	(4,720)	(4,720)	(4,720)	(4,720)	(4,720)	(4,720)	(4,720)	(4,720)	
	ENDING FUND BALANCE	32,271	28,259	29,985	25,265	20,545	15,825	11,105	6,385	1,665	(3,055)	(7,775)	

SUMMARY OF GATE EXPENDITURES TO DATE

Contractor	Contract Cost	Paid in 2019	Paid in 2020	Paid to date 2021	Amount Remaining
SEH	\$ 12,753.50	\$ (9,914.75)	\$ (76.00)	\$ (1,777.25)	\$ 985.50
Terracare	\$ 86,245.12		\$ (28,748.00)	\$ (28,748.00)	\$ 28,749.12
DGO	\$ 66,712.98			\$ (46,050.02)	\$ 20,662.96
IREA	\$ 10,902.00		\$ (10,902.00)		\$ -
TOTAL	\$ 176,613.60	\$ (9,914.75)	\$ (39,726.00)	\$ (76,575.27)	\$ 50,397.58

TIMELINE

March 2020 Project on hold due to pandemic

June 2020 Move forward with the project, revenue projections are good

July 2020 IREA did site visit to begin design

September 2020 Received design and cost estimate. Required additional work by Terracare and DGO

October 2020 Received final estimate from Terracare

November 2020 Received final estimate from DGO

December 2020 Construction begins

April 2021 Construction completed!