



TOWN BOARD REGULAR MEETING AGENDA

Location: Hybrid
South Metro Fire Protection District Station #42
7320 South Parker Road

Or

[Meetings | Town of Foxfield \(colorado.gov\)](https://www.colorado.gov/govmeetings)

Thursday, June 20, 2024: 6:30 p.m.

Call to Order

1. Roll Call of Board Members
2. Audience Participation Period (limit 4 minutes per speaker)
3. Consent Agenda
 - a. Approval of Minutes – May 16th, 2024
 - b. Financials May 2024
4. For Possible Action
 - a. First Reading: Ordinance 2024-01 An Ordinance Amending Article 4 of Chapter 11 of the Town of Foxfield Municipal Code by the Addition Thereto of a New Section 11-4-130
5. Reports
 - a. Members of Town Board
 - b. Staff

6. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD follow-up
- c. Culvert Clean-up
- d. Wards Discussion
- e. Land Use Code Final Draft
- f. Accessibility
- g. Speed Mitigation
- h. Playground Equipment Installation
- i. Study session on Code Definitions regarding accessory structures and vehicles

7. Adjournment



BOARD OF TRUSTEES MEETING MINUTES

May 16, 2024

1. Call to Order

The meeting was called to order at 6:30 p.m. via Microsoft Teams.

1. Affirmations of Office for Appointed Board Members

The following appointees were affirmed to office:

- Doug Hodge—Trustee-at-Large
- Jithu Pakanti—Ward 3 Trustee
- Tim Schutlz—Ward 1 Trustee

2. Roll Call

The following Trustees were present via Microsoft Teams: Trustee Goddard.

The following Trustees were present in person: Mayor Jones, Trustee Cockrell, and Trustee Thompson, Trustee Pakanati, Trustee Hodge

Trustee Cockrell was absent.

A quorum was present.

3. Audience Participation

4. Consent Agenda

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Thompson. The motion passed unanimously.

5. For Discussion

- a. Board Of Trustees Orientation Mr. Corey Hoffman provided an orientation on the Trustee roles.
- b. Town Projects Updates
Town Administrator Proctor summarized all of the open projects.

6. Reports

- a. Members of Town Board
 - i. Trustee Thompson noted that there will be a July 4th committee meeting and invite interested Trustees to join. Additionally, she mentioned that the culvert on the intersection of Richfield and Arapahoe continue to

have standing water. Staff will check to see if that culvert is on the assessment list.

- ii. Trustee Schultz reported that there will likely be downed trees and limbs after the recent storm.

b. Staff

- i. Town Administrator Proctor
- ii. Town Clerk Schmitz inquired about Trustee willingness to be parade point of contacts. Following discussion, it was determined that committee members would best serve that role.

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD follow-up
- c. Speed mitigation
- e. Culvert follow-up
- f. Engineering RFP for 2025
- g. Study session for code definitions regarding accessory structures and vehicles
- h. Playground equipment

8. Adjournment

Mayor Jones adjourned the meeting at 7:29 p.m.

Kathleen Schmitz, Town Clerk

Lisa Jones, Town Mayor

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2024

GENERAL FUND

ASSETS

10-10220	CASH ON DEPOSIT - 1ST BANK	41,359.48	
10-10310	CASH - COUNTY TREASURER	39,509.20	
10-10410	INVESTMENT ACCOUNT - COLOTRUST	1,645,898.21	
10-11500	PROPERTY TAX RECEIVABLE	37,558.94	
10-13110	DUE FROM CTF	1,136.14	
10-13190	DUE FROM ARP FUNDS	948.50	
		1,766,410.47	
	TOTAL ASSETS		1,766,410.47

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(5,042.59)	
10-21110	PAYROLL TAXES PAYABLE	897.00	
10-22000	A.C. USE TAX PAYABLE	1,387.77	
10-22210	DEFERRED PROPERTY TAX	37,558.94	
10-22950	LAND USE ESCROW- PHILLIPS	232.50	
10-22960	LAND USE ESCROW-VANSTELLE	(676.00)	
		34,357.62	
	TOTAL LIABILITIES		34,357.62

FUND EQUITY

10-28970	FUND BAL RESRVD-LAW ENFORCEMNT	21,000.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE - UNRESTRICTED	1,572,756.72	
	REVENUE OVER EXPENDITURES - YTD	138,296.13	
		1,711,052.85	
	BALANCE - CURRENT DATE		1,711,052.85
	TOTAL FUND EQUITY		1,732,052.85
	TOTAL LIABILITIES AND EQUITY		1,766,410.47

TOWN OF FOXFIELD
 BALANCE SHEET
 MAY 31, 2024

OPEN SPACE FUND

ASSETS

22-10410	INVESTMENT ACCOUNT - COLOTRUST		280,695.06	
	TOTAL ASSETS			<u>280,695.06</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
22-29800	FUND BALANCE	246,337.04		
	REVENUE OVER EXPENDITURES - YTD	34,358.02		
	BALANCE - CURRENT DATE		<u>280,695.06</u>	
	TOTAL FUND EQUITY			<u>280,695.06</u>
	TOTAL LIABILITIES AND EQUITY			<u>280,695.06</u>

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2024

AMERICAN RESCUE PLAN FUND

ASSETS

23-10410	INVESTMENT ACCOUNT - COLOTRUST	96,889.29	
23-13120	DUE TO GENERAL FUND	(948.50)	
	TOTAL ASSETS		95,940.79

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
23-29800	FUND BALANCE	96,954.03	
	REVENUE OVER EXPENDITURES - YTD	(1,013.24)	
	BALANCE - CURRENT DATE		95,940.79
	TOTAL FUND EQUITY		95,940.79
	TOTAL LIABILITIES AND EQUITY		95,940.79

TOWN OF FOXFIELD
BALANCE SHEET
MAY 31, 2024

CTF

<u>ASSETS</u>			
31-10410	INVESTMENT ACCOUNT - COLOTRUST	22,571.77	
	TOTAL ASSETS		22,571.77
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
31-23110	DUE TO GENERAL FUND	1,136.14	
	TOTAL LIABILITIES		1,136.14
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
31-29800	FUND BALANCE	22,951.06	
	REVENUE OVER EXPENDITURES - YTD	(1,515.43)	
	BALANCE - CURRENT DATE	21,435.63	
	TOTAL FUND EQUITY		21,435.63
	TOTAL LIABILITIES AND EQUITY		22,571.77

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FRANCHISE FEES</u>					
10-31-111	7,333.52	99,345.06	136,904.00	37,558.94	72.6
10-31-121	720.91	3,369.79	7,000.00	3,630.21	48.1
10-31-161	1,103.34	7,883.84	10,000.00	2,116.16	78.8
10-31-162	2,010.74	6,114.69	22,000.00	15,885.31	27.8
10-31-163	1,352.11	1,419.70	4,800.00	3,380.30	29.6
10-31-191	28.64	31.66	100.00	68.34	31.7
10-31-311	51,945.13	187,233.02	450,000.00	262,766.98	41.6
10-31-312	2,472.51	13,133.06	25,000.00	11,866.94	52.5
	<u>66,966.90</u>	<u>318,530.82</u>	<u>655,804.00</u>	<u>337,273.18</u>	<u>48.6</u>
<u>LICENSES AND PERMITS</u>					
10-32-211	122.50	322.50	350.00	27.50	92.1
10-32-215	.00	280.00	210.00	(70.00)	133.3
10-32-221	5,634.87	25,854.90	40,000.00	14,145.10	64.6
10-32-222	.00	.00	300.00	300.00	.0
10-32-223	.00	.00	150.00	150.00	.0
10-32-224	.00	.00	100.00	100.00	.0
10-32-225	.00	.00	500.00	500.00	.0
10-32-226	.00	.00	250.00	250.00	.0
	<u>5,757.37</u>	<u>26,457.40</u>	<u>41,860.00</u>	<u>15,402.60</u>	<u>63.2</u>

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>INTERGOVERNMENTAL</u>						
10-33-321	MOTOR VEHICLE REGISTRATN FEES	222.91	1,527.15	3,500.00	1,972.85	43.6
10-33-342	CIGARETTE TAX	40.44	242.68	1,000.00	757.32	24.3
10-33-350	SEVERANCE TAX	.00	.00	600.00	600.00	.0
10-33-352	HIGHWAY USER TAX	39,288.33	48,308.80	20,000.00	(28,308.80)	241.5
10-33-360	MINERAL LEASE	.00	.00	200.00	200.00	.0
10-33-371	COUNTY ROAD/BRIDGE LEVY	.00	1,769.70	6,500.00	4,730.30	27.2
	TOTAL INTERGOVERNMENTAL	39,551.68	51,848.33	31,800.00	(20,048.33)	163.1
<u>CHARGES FOR SERVICES</u>						
10-35-510	TRAFFIC COURT REVENUES	.00	.00	500.00	500.00	.0
10-35-540	CHARGEBACK ADMINISTRATION FEE	.00	.00	150.00	150.00	.0
	TOTAL CHARGES FOR SERVICES	.00	.00	650.00	650.00	.0
<u>MISCELLANEOUS</u>						
10-36-600	GATE VIOLATION	.00	.00	1,500.00	1,500.00	.0
10-36-601	GATE TAG REVENUE	88.00	296.00	800.00	504.00	37.0
10-36-611	INTEREST EARNINGS	7,506.24	34,923.91	60,000.00	25,076.09	58.2
10-36-680	MISCELLANEOUS/OTHER INCOME	(343.75)	65.00	1,000.00	935.00	6.5
10-36-684	COLORADO PLASTIC BAG FEE	.00	4.44	.00	(4.44)	.0
	TOTAL MISCELLANEOUS	7,250.49	35,289.35	63,300.00	28,010.65	55.8
	TOTAL FUND REVENUE	119,526.44	432,125.90	793,414.00	361,288.10	54.5

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 PERSONNEL EXPENSES	11,903.03	60,655.16	158,760.00	98,104.84	38.2
10-41-116 PAYROLL TAXES	910.58	4,640.09	12,145.00	7,504.91	38.2
10-41-118 WORKERS COMPENSATION INS.	.00	207.00	900.00	693.00	23.0
10-41-120 SUPPLIES/MATERIALS	.00	129.27	1,500.00	1,370.73	8.6
10-41-130 POSTAGE/BULK MAIL CHARGES	.00	524.50	550.00	25.50	95.4
10-41-140 PRINTING	.00	109.50	100.00	(9.50)	109.5
10-41-143 MUNICIPAL CODE SUPPLEMENTS	.00	.00	3,000.00	3,000.00	.0
10-41-144 MUNICIPAL CODE UPDATES	.00	3,370.00	.00	(3,370.00)	.0
10-41-145 LEGAL NOTICES	.00	69.44	250.00	180.56	27.8
10-41-148 RECORDING FEES	.00	.00	50.00	50.00	.0
10-41-151 AUDIT	.00	7,000.00	7,750.00	750.00	90.3
10-41-152 LEGAL	201.22	1,881.22	15,000.00	13,118.78	12.5
10-41-160 COUNTY TREASURER FEES	73.62	993.76	1,458.00	464.24	68.2
10-41-170 COMMUNICATIONS/IT	388.74	4,950.44	9,000.00	4,049.56	55.0
10-41-171 TELEPHONE/INTERNET	23.99	119.95	1,500.00	1,380.05	8.0
10-41-172 E-MAIL SERVER	41.50	207.50	550.00	342.50	37.7
10-41-180 INSURANCE	.00	5,158.94	10,185.00	5,026.06	50.7
10-41-182 MEMBERSHIP/DUES/TRAINING	137.38	1,604.08	5,500.00	3,895.92	29.2
10-41-190 MISCELLANEOUS EXPENSE	.00	250.72	7,000.00	6,749.28	3.6
10-41-192 BANK SERVICE CHARGES	2.00	10.00	24.00	14.00	41.7
TOTAL ADMINISTRATION	13,682.06	91,881.57	235,222.00	143,340.43	39.1
<u>ELECTIONS</u>					
10-42-121 ELECTIONS - JUDGES	.00	.00	300.00	300.00	.0
10-42-131 ELECTION EXPENSES	.00	.00	100.00	100.00	.0
TOTAL ELECTIONS	.00	.00	400.00	400.00	.0

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL</u>						
10-44-211	MUNICIPAL JUDGE	250.00	1,250.00	3,000.00	1,750.00	41.7
10-44-220	COURT RELATED EXPENSES	.00	145.38	5,000.00	4,854.62	2.9
TOTAL JUDICIAL		250.00	1,395.38	8,000.00	6,604.62	17.4
<u>PUBLIC SAFETY</u>						
10-46-311	LAW ENFORCEMENT	.00	136,904.06	145,762.00	8,857.94	93.9
10-46-314	OFF DUTY OFFICER PATROLS	.00	.00	15,000.00	15,000.00	.0
10-46-400	ANIMAL CONTROL	.00	130.00	500.00	370.00	26.0
TOTAL PUBLIC SAFETY		.00	137,034.06	161,262.00	24,227.94	85.0

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-48-451 PLANNING	352.50	1,677.50	5,000.00	3,322.50	33.6
10-48-452 ENGINEERING	997.50	6,480.25	20,000.00	13,519.75	32.4
10-48-453 CODE ENFORCEMENT	547.50	2,190.00	10,000.00	7,810.00	21.9
10-48-454 SNOW REMOVAL	.00	13,873.50	35,000.00	21,126.50	39.6
10-48-455 ROW AND ISLAND MAINTENANCE	5,748.77	21,710.96	65,000.00	43,289.04	33.4
10-48-456 TRAFFIC CONTROL/SIGNAGE	.00	.00	1,500.00	1,500.00	.0
10-48-457 BUILDING PERMIT EXPENSES	5,082.97	11,234.70	35,000.00	23,765.30	32.1
10-48-458 ST. CUT/ROW PERMIT EXPENSES	.00	.00	500.00	500.00	.0
10-48-459 STREET LIGHTS	86.45	466.01	1,400.00	933.99	33.3
10-48-460 ENGINEERING ROAD MAINTENANCE	517.50	967.50	5,000.00	4,032.50	19.4
10-48-461 GATE ELECTRICITY & MAINTENANCE	319.25	4,533.34	11,000.00	6,466.66	41.2
10-48-500 COMM EVENTS (PARADE,DIRECTORY)	.00	.00	8,000.00	8,000.00	.0
10-48-600 STORAGE UNIT	77.00	385.00	924.00	539.00	41.7
TOTAL PUBLIC WORKS	13,729.44	63,518.76	198,324.00	134,805.24	32.0
<u>CAPITAL EXPENDITURES</u>					
10-58-800 CAPITAL EXP > \$5,000.00	.00	.00	25,000.00	25,000.00	.0
TOTAL CAPITAL EXPENDITURES	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND EXPENDITURES	27,661.50	293,829.77	628,208.00	334,378.23	46.8
NET REVENUE OVER EXPENDITURES	91,864.94	138,296.13	165,206.00	26,909.87	83.7

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

OPEN SPACE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
22-30-130 ARAPAHOE CO OPEN SPACE DISTRIB	28,632.57	28,632.57	25,000.00	(3,632.57)	114.5
22-30-611 INTEREST EARNINGS	1,154.99	5,669.20	10,000.00	4,330.80	56.7
22-30-680 MISCELLANEOUS/OTHER INCOME	.00	56.25	.00	(56.25)	.0
TOTAL REVENUES	29,787.56	34,358.02	35,000.00	641.98	98.2
TOTAL FUND REVENUE	29,787.56	34,358.02	35,000.00	641.98	98.2
<u>EXPENDITURES</u>					
22-40-511 MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
22-40-530 PLANNING	.00	.00	7,500.00	7,500.00	.0
22-40-620 IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	.00	.00	21,500.00	21,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	21,500.00	21,500.00	.0
NET REVENUE OVER EXPENDITURES	29,787.56	34,358.02	13,500.00	(20,858.02)	254.5

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

AMERICAN RESCUE PLAN FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
23-30-611 INTEREST INCOME	442.36	2,235.26	5,500.00	3,264.74	40.6
TOTAL REVENUE	<u>442.36</u>	<u>2,235.26</u>	<u>5,500.00</u>	<u>3,264.74</u>	<u>40.6</u>
TOTAL FUND REVENUE	<u>442.36</u>	<u>2,235.26</u>	<u>5,500.00</u>	<u>3,264.74</u>	<u>40.6</u>
<u>GOVERNMENT SERVICES</u>					
23-41-140 GOVT SERVICES- ADMIN EXP	468.50	2,768.50	91,381.00	88,612.50	3.0
23-41-148 MUNICIPAL CODE UPDATES	480.00	480.00	.00	(480.00)	.0
TOTAL GOVERNMENT SERVICES	<u>948.50</u>	<u>3,248.50</u>	<u>91,381.00</u>	<u>88,132.50</u>	<u>3.6</u>
TOTAL FUND EXPENDITURES	<u>948.50</u>	<u>3,248.50</u>	<u>91,381.00</u>	<u>88,132.50</u>	<u>3.6</u>
NET REVENUE OVER EXPENDITURES	<u>(506.14)</u>	<u>(1,013.24)</u>	<u>(85,881.00)</u>	<u>(84,867.76)</u>	<u>(1.2)</u>

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

		CTF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		_____	_____	_____	_____	_____
<u>REVENUES</u>						
31-30-611	INTEREST EARNINGS	103.06	516.77	800.00	283.23	64.6
31-30-634	CTF DISTRIBUTION	.00	2,581.58	7,800.00	5,218.42	33.1
	TOTAL REVENUES	103.06	3,098.35	8,600.00	5,501.65	36.0
	TOTAL FUND REVENUE	103.06	3,098.35	8,600.00	5,501.65	36.0
<u>EXPENDITURES</u>						
31-40-550	MAINTENANCE	1,058.15	4,613.78	13,000.00	8,386.22	35.5
	TOTAL EXPENDITURES	1,058.15	4,613.78	13,000.00	8,386.22	35.5
	TOTAL FUND EXPENDITURES	1,058.15	4,613.78	13,000.00	8,386.22	35.5
	NET REVENUE OVER EXPENDITURES	(955.09)	(1,515.43)	(4,400.00)	(2,884.57)	(34.4)

Exhibit #3b

May

Treasurer's Report

2024

First Bank Checking			
Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 42,833.83
Colo Interac - gate tags	\$ 88.00	-	-
Colo Interac - building permits	\$ 5,634.87	-	-
Colo Interac- Use tax	\$ 2,472.51	-	-
Arapahoe County Open Space Tax	\$ 404.90	-	-
Colo Trust Transfer	\$ 25,000.00	-	-
Liquor License	\$ 122.50	-	-
Comcast - franchise fee	\$ 1352.11	-	-
Core - franchise fee	\$ 2,010.74	-	-
Storquest	-	\$ 77.00	-
Caselle - monthly support	-	\$ 368.00	-
Colorado Mediation & Resolution Service-Municipal Judge	-	\$ 250.00	-
Microsoft Online email hosting	-	\$ 47.73	-
Microsoft Phone	-	\$ 17.76	-
First Bank--activity fee	-	\$ 2.00	-
CORE- Irrigation	-	\$ 23.87	-
CORE- Gate electricity Richfield	-	\$ 30.50	-
CORE- Gate electricity Fremont	-	\$ 30.12	-
CORE- Lewiston way lights	-	\$ 31.52	-
HPWC, PC - legal services	-	\$ 681.22	-
Terracare Assoc - public works	-	\$ 6,806.92	-
SEH-Engineering	-	\$ 1983.50	-
ACWWA	-	\$ 77.99	-
CORE - 6806 S Parker Road lights	-	\$ 86.45	-
SafeBuilt - building, CE, P&Z	-	\$ 5,982.97	-
Debby Farreau--gate part reimbursement	-	\$ 7.25	-
Wizard Works -- gate repair	-	\$ 3,218.00	-
NIC Colorado--return of overpayment	-	\$ 343.75	-
CMCA Annual Membership	-	\$ 137.38	-
Adobe	-	\$ 20.74	-
EFTPS--Federal Withholding	-	\$ 5782.07	-
Schmitz, Kathleen	-	\$ 3,541.19	-
Briar, Jeff	-	\$ 300.14	-
Proctor, Karen	-	\$ 5,592.76	-
Ending Balance	\$ 37,085.63	\$ 35,440.83	\$ 44,478.63

May

Treasurer's Report

2024

ColoTrust General Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 1,571,014.73
Transfer from CTF			-
Cigarette Tax	\$ 40.44		-
Sales Tax	\$ 51,945.13		-
Arapahoe County	\$ 35,250.77		-
HUTF	\$ 4,037.56		-
Public Service	\$ 1,103.34		-
Interest Income	\$ 7,506.24		-
Transfer to checking		\$ 25,000.00	-
Ending Balance	\$ 99,883.48	\$ 25,000.00	\$ 1,645,898.21

ColoTrust CTF Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 22,468.71
Interest Income	\$ 103.06		-
Ending Balance	\$ 103.06	\$ 0.00	\$ 22,571.77

ColoTrust Open Space Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 250,907.50
Interest Income	\$ 1,154.99		-
Open Space Distribution	\$ 28,632.57		-
Ending Balance	\$ 29,787.56	\$ 0.00	\$ 280,695.06

ColoTrust American Rescue Plan Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 96,446.93
Interest Income	\$ 442.36		-
Ending Balance	\$ 442.36	\$ 0.00	\$ 96,889.29

2022 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	35,322	25,179	18,488	23,894	27,061	22,707	21,535	18,366	21,373	17,317	17,534	16,310	265,086
Remote	12,097	7,822	8,154	11,229	17,329	18,912	18,539	9,342	11,280	10,096	9,500	14,780	149,080
FVC	23,767	18,843	15,448	18,191	10,044	10,627	8,637	17,200	22,278	18,142	17,887	18,659	199,722
Totals	71,185	51,843	42,091	53,314	54,434	52,245	48,711	44,908	54,931	45,555	44,922	49,749	\$ 613,887.62

2023 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	18,032	17,726	15,741	21,479	17,504	19,576	20,521	24,972	16,358	22,882	23,518	20,217	238,526
Remote	11,157	10,836	9,389	10,254	9,137	9,814	10,219	9,738	10,138	13,692	37,948	12,476	154,799
FVC	21,366	17,696	15,181	12,957	13,369	14,164	13,845	17,690	23,338	18,077	17,088	16,572	201,344
Totals	50,555	46,258	40,310	44,691	40,010	43,553	44,585	52,401	49,834	54,651	78,555	49,266	\$ 594,668.90

2024 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	28,432	18,598	17,046	27,273	23,107	-	-	-	-	-	-	-	114,456
Remote	11,302	10,141	10,135	9,679	10,679	-	-	-	-	-	-	-	51,936
FVC	15,739	12,391	11,505	14,993	12,117	-	-	-	-	-	-	-	66,745
Totals	55,473	41,130	38,685	51,945	45,903	0	0	0	0	0	0	0	\$ 233,136.31



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: June 20, 2024

RE: Ordinance 2024-01 A Bill For An Ordinance Amending Article 4 of Chapter 11 of the Town of Foxfield Municipal Code by the Addition Thereto of a New Section 11-4-130 FIRST READING

DISCUSSION:

Attached for discussion is Ordinance 2024-01. This ordinance adds a new section 11-4-130 to chapter 11 of the Municipal Code to clarify responsibilities for maintenance in the Town rights-of-way. All improvements, native grasses and landscaping located in the Town right-of-way shall be maintained by the property owners adjacent to the right-of-way. The Town shall be responsible for the maintenance, care and removal of trees located in the Town rights-of-way.

RECOMMENDED MOTION:

"I move to approve Ordinance 2024-01 Amending Article 4 of Chapter 11 of the Town of Foxfield Municipal Code by the Addition Thereto of a New Section 11-4-130 on first reading".

ATTACHMENT:

Exhibit A: Ordinance 2024-01

**A BILL FOR AN ORDINANCE AMENDING ARTICLE 4 OF CHAPTER 11 OF
THE TOWN OF FOXFIELD MUNICIPAL CODE BY THE ADDITION
THEREOF OF A NEW SECTION 11-4-130**

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF
FOXFIELD, COLORADO:

Section 1. The Town of Foxfield Municipal Code is amended by the addition thereto of a
new Section 11-4-130 to read as follows:

Sec. 11-4-130. Right-of-Way maintenance.

(a) Except as set forth in subsection (b) of this Section 11-4-130, all
improvements, native grasses and landscaping located in the Town right-of-way
and authorized by this Article 4 of Chapter 11 shall be maintained by property
owner adjacent to said rights-of-way.

(b) The Town shall be responsible for the maintenance, care and
removal of trees located in the Town rights-of-way. Provided however, nothing in
this subsection (b) shall be deemed to preclude a property owner from removing a
tree located in the Town right-of-way adjacent to such property owner's property.
Such property owner shall obtain a right-of-way permit pursuant to Section 11-4-
20 to remove such a tree.

Section 2. The Town Board of Trustees hereby finds, determines, and declares that this
Ordinance is promulgated under the general police powers of the Town of Foxfield, that it is
promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary
for the preservation of health and safety and for the protection of public convenience and welfare.

Section 3. If any clause, sentence, paragraph, or part of this Ordinance or the application
thereof to any person or circumstances shall for any reason be adjudged by a court of competent
jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. This ordinance shall become effective thirty (30) days after final publication.

Adopted as Ordinance No. ____ Series of 2024, by the Board of Trustees of Foxfield, Colorado, and signed and approved by its Mayor or presiding officers this ____ day of _____, 2024.

Lisa Jones, Mayor

ATTEST:

Kathleen Schmitz, Town Clerk

Town Seal

Corey Y. Hoffmann, Town Attorney
(Approved as to Form)