



## BOARD OF TRUSTEES MEETING

September 7, 2023

### 1. Call to order:

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

### 2. Roll Call:

The following Trustees were present via Microsoft Teams: Trustee Farreau, Trustee Herold, and Trustee Schultz.

The following Trustees were present in person: Trustee Thompson, Trustee Cockrell, and Mayor Jones.

Trustee Goddard was not present.

A quorum was present.

### 3. Audience Participation

None

### 4. Consent Agenda

#### a. Meeting Minutes – August 17, 2023

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Cockrell. The motion passed by unanimous roll call vote.

### 5. For Possible Action

#### a. First Reading of Ordinance 03-2023 Amending Article 2 of Chapter 6 to Authorize Retail Establishment Permits and Allow the Town Clerk to Administratively Approve Such Permits

Mayor Jones moved to approve Ordinance 03-2023 Amending Article 2 of Chapter 6 to Authorize Retail Establishment Permits and Allow the Town Clerk to Administratively Approve Such Permits, with a second from Trustee Thompson. The motion passed by unanimous roll call vote.

#### b. Culvert Inspection

After discussion, it was agreed that the Supplemental Agreement should be amended to clarify that visual inspections of both culverts and drainage swales are included in the scope of work.

Mayor Jones moved to approve the 2023 Culvert Assessment Program Supplemental agreement as amended, with a second from Trustee Thompson. The motion passed by unanimous roll call vote.

## 6. For Discussion

### a. Bonnie's Barn Inventory

After discussion, it was agreed to have a roll off ordered for disposal of the Town owned items. The disposal will take place on October 1, 2023.

### b. ARP funds for FVC Incentive to Lease

Town Clerk Schmitz summarized that incentives are possible using general funds with proper justification. Staff will reach out to the realtor or the manager to get an update and report back.

### c. Municipal Land Use Code Organization

Town Clerk Schmitz demonstrated the proposed organization for the updated land use code. No changes were suggested, and the drafting work can continue as proposed.

### d. FEMA -Minor Tributary Study update

Town Administrator Proctor summarized that the State of Colorado has already adopted the Flood Hazard Area Delineation ("FHAD") as outlined in the Tributary study. The FHAD has been sent to the Federal Emergency Management Agency ("FEMA"), with the expectation of eventual adoption. However, the FEMA adoption could take years. The Mile High Flood District team recommended communication begin soon and offered to attend a Board meeting ahead of the Broader communication to help educate the Board.

## Reports

### a. Mayor's Report

#### i. No report

### b. Members of the Town Board

ii. Trustee Herold received an inquiry about whether code violation reporting can be anonymous. Legally any recipient of a violation has the right to know who reported the issue.

iii. Trustee Thompson reported that Centennial Airport has a number of new construction projects including additional hangars, and a new Tower. There is now a new committee which includes the airport operations team, community members, and local FAA staff who are working together in a study group. There is also a Par 150 study to collect data on noise and community impact.

iv. Trustee Schultz reported that he met with a local group of Cub Scouts, who offered their thoughts and suggestions for reducing speeding. He also inquired about the DGO contracts.

c. Staff

i. Ms. Proctor reported that the initial 2024 budget will be presented In October.

ii. Mrs. Schmitz reported that Terracare has removed the distressed Ring Road trees. The planting of new trees will take place once the heat subsides. Additionally, she reported that SIPA has done an RFP to identify vendors specializing in accessibility. She will gather information at the upcoming conference.

7. Future Agenda Items

- a. Tunnel and Sidewalk Repairs
- b. Flood Hazard Area Delineation (FHAD) overview
- c. Barrel data
- d. Supplemental appropriation
- f. Initial 2024Budget
- e. Foxfield Village Center update and vacancies

8. Adjournment

Mayor Jones adjourned the meeting at 8:16 p.m.



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Kathleen Schmitz, Town Clerk



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Lisa Jones, Mayor