



MINUTES

BOARD OF TRUSTEES MEETING

October 6, 2022

Call to Order/Roll Call

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

The following Trustees were present in person: Trustee Herold
The following Trustees were present via Microsoft Teams: Mayor Jones, Trustee Cockrell
Trustee Farreau, Trustee Goddard, Trustee Schultz and Trustee Thompson. A quorum was present.

Audience Participation

None

Consent Agenda

Mayor Jones moved, seconded by Trustee Herold, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – September 1, 2022

The motion passed by unanimous roll call vote.

For Possible Action

Resolution 06-2022 A Resolution Revisiting A Traffic Control Gate Policy

Town Administrator Proctor introduced the revised Policy. Mayor Jones moved approve to Resolution 06-2022 A Resolution Adopting a Traffic Control Gate Policy and Trustee Herold seconded the motion. The Motion passed by unanimous roll call.

Approval of Text Messaging Vendor—TextMyGov

Town Clerk Schmitz introduced a service proposal from TextMyGov. The proposal encompasses services related to text messaging between the Town and the citizens. After discussion, the Board agreed to discuss the proposal again once references have been validated.

Reports

Mayor

Mayor Jones noted that the Town would not be sponsoring a Trunk or Treat event this year. Given that the large majority of participants in years past were not Town of Foxfield residents, the planning and sponsorship of the event will be done by the Our Lady of Loreto staff.

Members of the Town Board

Trustee Cockrell advised that the Metro Vision Regional Transportation Plan was updated to eliminate five plans related to lane widening.

Trustee Farreau provided an update on the Carpool Pilot program: to-date 7 tags have been issued related to 4 carpools. Additionally, Trustee Farreau mentioned that the Town should discuss getting remote access to gate information; the access would require internet connectivity.

Trustee Goddard requested a review of cost-of-living increase in the proposed budget to align with current trends.

Staff

Town Administrator Proctor presented the potential for an ordinance to address short term rentals. After discussion, it was agreed that an ordinance to ban short term rentals would be drafted and presented for future discussion.

Town Clerk Schmitz noted that the Caselle cloud migration is complete. Ms. Schmitz Also provided an update on the Carpool Pilot program: to-date 7 tags have been issued related to 4 carpools. The Board agreed to keep the guidelines as written and will continue to monitor results.

Ms Schmitz also noted that the Town received \$7,222.68 related to the sales of the Denver Broncos. The Metropolitan Football Stadium District (MFSD) issued payments to municipalities which are entitled to a one-time sharing amount. The provision of use regarding the distribution requires the funds to be used on youth activity programs.

Ms. Schmitz suggested some possible uses for the funds:

- Open space horseshoe area
- Open space disc golf
- Open space kids picnic table
- Open space small garden area where kids can plant herbs, etc--but someone would have to be willing to help run Saturday clinics
- Children's Book depository in the open space and put install wood stumps for
- seats in the open space for a reading area
- Playground
- Astronomy classes

The Board suggested getting feedback from the community.

Lastly, Ms. Schmitz also informed the board of two audits. The first is an audit for the CBI, related to background checks. As part of the audit, Ms. Schmitz will be designated in several roles that are required (designated Agency Coordinator (TAC) and Local Agency Security Officer (LASO), Secure Document Delivery System (SDDS) Administrator, Primary Billing Contact). The Town will need to update several policies and procedures to abide but the strict use, retention and destruction and access requirements.

The second audit is the annual CIRSA audit.

Future Agenda Items:

Master plan study session

Textmygov feedback

Arapahoe Road

Draft short-term rental

SEH punch list

MFDS distribution follow-up

Fencing on property on Chenago

Adjournment

Mayor Jones adjourned the meeting at 8:23 pm.

Handwritten signature of Kathleen Schmitz in cursive script.

Kathleen Schmitz, Town Clerk

Handwritten signature of Lisa Jones in cursive script.

Lisa Jones, Mayor