



## MINUTES

### BOARD OF TRUSTEES MEETING

October 5, 2023

#### 1. Call to order:

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

#### 2. Roll Call:

The following Trustees were present via Microsoft Teams: Mayor Jones, Trustee Farreau.

Trustee Goddard and Trustee Schultz were not present for roll call but joined at 6:33 pm and 7:50 pm respectively.

The following Trustees were present in person: Trustee Thompson, Trustee Cockrell, Trustee Herold (Present for roll call via Microsoft Teams and joined in person at 6:37).

A quorum was present.

#### 3. Audience Participation

None

#### 4. Consent Agenda

##### a. Meeting Minutes – September 5, 2023

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Thompson. The motion passed by unanimous roll call vote.

#### 5. FEMA Tributary Study Update and Q&A with MHFD

Brooke Seymour, Stacy Thompson, Jim Watt, and Katie Kerstiens from Mile High Flood District ("MHFD"), along with Erica Olsen and David Hoesly from Short Elliott Hendersen ("SEH"), as well as Doug Mahan, from the Colorado Water Conversation Board attended the meeting to provide information on the Cherry Creek Minor Tributary Study. The team explained the purpose of Flood Hazard Area Delineation ("FHAD"), which is to identify and mitigate flood risks. The Cherry Creek Minor Tributary study included a FHAD study and identification of possible risk mitigation suggestions. The South Arapahoe Tributary and the Chenango Tributary both run through the Town of Foxfield. There were four structures identified as being in a high-risk area. The FHAD, which is used as future planning and permitting guide, has been submitted and approved by the Colorado Water Conservation Board. The study will also be submitted to FEMA. Community outreach will occur in the near future to educate the public on the impacts and tools that will be available to homeowners.

## 6. For Possible Action

a. Final Reading of Ordinance 03-2023 Amending Article 2 of Chapter 6 to Authorize Retail Establishment Permits and Allow the Town Clerk to Administratively Approve Such Permits

Mayor Jones moved to approve Ordinance 03-2023 Amending Article 2 of Chapter 6 to Authorize Retail Establishment Permits and Allow the Town Clerk to Administratively Approve Such Permits, with a second from Trustee Cockrell, the motion passed by unanimous roll call vote.

## 7. For Discussion

a. Village Center Incentives

Town Clerk Schmitz summarized potential options for business incentives including sales tax rebate, building permit waivers, or remodeling grants. After discussion, the Staff was asked to research the feasibility of sales tax rebates, building permit and use tax waivers, as well as special use grants.

b. Gate Carpool Program

Town Administrator Proctor asked the Board for guidance as to whether the Carpool Tag pilot program should be included as a part of the regular gate policy and if so whether the limitations on the per household use can be removed. Mayor Jones moved to approve the continuance of the carpool program with the removal of the per household limitation, with a second from Trustee Cockrell, the motion passed by unanimous roll call vote.

## Reports

a. Mayor's Report

i. No report

b. Members of the Town Board

ii. Trustee Herold noted that the barrels are lined up and offered to move the barrels into the choke point position.

iii. Trustee Thompson reported that the playground is ready to be installed and has drafted a report detailing the Town's use of the Mile High Football Stadium distribution. She also reported on the latest Centennial Airport updates, which included late evening and early morning flight monitoring and successful improvements stemming from the Minor Study Group recommendations.

iv. Trustee Farreau reported that a meeting with the new gate vendor occurred, and a follow-up inspection will be scheduled.

v. Trustee Cockrell will attend the Dove Valley Working Group meeting.

vi. Trustee Goddard noted that Terracare, during the most recent mowing, ran into and broke a fence post. Staff indicated that they will have Terracare review the claim once more details are provided.

c. Staff

i. Ms. Proctor reported that the fire department was at the gate meeting to test the fire-strobe. After an unsuccessful test, the Fire Department suggested that the Town should install a Knox switch, and generously donated two keys to the Town.

ii. Mrs. Schmitz reported that Bonnie's barn clean-up was completed. Ms. Schmitz also asked whether the Board wanted to sponsor the Trunk or Treat Event this year. After discussion, it was decided not to Sponsor the Trunk or Treat event. Additionally, Mrs. Schmitz suggested dates for the Clean-Up date (Saturday June 22, 2024), Community Garage Sale August 9<sup>th</sup> and 10<sup>th</sup>, and large item pick up day September 24, 2024. These suggested dates are tentative until confirm with Republic Services. Additionally, the Board provided guidance on the 2024 event budget and suggested including a budget amount for a spring and fall event.

Ms. Schmitz attended an ADA coordinator CIRSA training and will be integrating a few changes to event communications and website notifications to ensure compliance.

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. Barrel data final review
- c. Supplemental appropriation

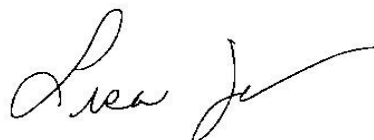
8. Adjournment

Mayor Jones adjourned the meeting at 9:06 p.m.



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Kathleen Schmitz, Town Clerk



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Lisa Jones, Mayor