



## MINUTES

### BOARD OF TRUSTEES MEETING

November 3, 2022

#### **Call to Order/Roll Call**

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

The following Trustees were present in person: Trustee Herold, Trustee Schultz and Trustee Thompson.

The following Trustees were present via Microsoft Teams: Mayor Jones, and Trustee Farreau, Trustee Goddard.

The following Trustee was absent: Trustee Cockrell.

A quorum was present.

#### **Audience Participation**

None

#### **Consent Agenda**

Mayor Jones moved, seconded by Trustee Goddard, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – October 6 ,2022

The motion passed by unanimous roll call vote.

#### **For Possible Action**

##### **Approval of Text Messaging Vendor--TextMyGov**

Town Clerk Schmitz provided an update on the request for references for TextMyGov, a vendor that provides services related to text messaging between the municipalities and citizens. After discussion, Mayor Jones moved, seconded by Trustee Farreau, to approve the one-year contract for TextMyGov.

The motion passed by unanimous roll call vote.

### **Approval of the Eighth Addendum For Services with Terracare**

Town Administrator Proctor introduced the eighth addendum for the service contract with Terracare.

After discussion Mayor Jones moved, seconded by Trustee Goddard, to approve the Eighth Addendum for Services with Terracare.

The motion passed by unanimous roll call vote.

### **Resolution 2022-07 Approving the Intergovernmental Agreement with the Board of County Commissioners of Arapahoe County**

Town Administrator Proctor introduced Resolution 2022-07, which outlines the maintenance responsibilities for Arapahoe Road within The Town of Foxfield's jurisdiction. The Intergovernmental Agreement between The Town of Foxfield and the Arapahoe County addresses costs, access, funding, maintenance and improvements.

After discussion, there was a request to clarify what sections of Arapahoe Road are within Town of Foxfield's jurisdiction and have the language in the Intergovernmental Agreement match what the maps show. The item was tabled until the next Board meeting.

### **For Discussion**

#### **Ordinance 2022-02 Adding a Definition of Short-Term Rentals to Section 16-6-10 of the Foxfield Municipal Code**

Town Administrator Proctor introduced a draft for Ordinance 2022-02 Adding a Definition of Short-Term Rentals to Section 16-6-10 of the Foxfield Municipal Code. The ordinance, if passed, would ban all short-term rentals.

After discussion, it was concluded that the draft language was too vague; therefore, the Board requested revisions.

#### **Master Plan Proposal from SAFEbuilt**

Town Administrator Proctor introduced a proposal from SAFEbuilt for services relating to the Master Plan update and asked how the Board would like to proceed. Based on the proposal, the consensus was to pursue the administrative refresh, which was the middle tier of service.

#### **Gate Tag Pilot Program for Chenango and Chapparral Residents**

Trustee Farreau introduced a one-year Pilot Program, allowing a limited number of tags be made available to Chenango and Chapparral residents.

Allyson Zoellner, of E. Costilla Avenue, spoke in opposition to the program.

No decision was reached as questions regarding fees, administration, impact and community input were raised.

The matter will be discussed again after more data and input is gathered.

### **MFSD Funds for Youth Programs**

Town Clerk Schmitz updated the Board on the results of MFSD Fund usage survey. The survey results indicated a desire for community events with a focus on children's activities.

### **Reports**

#### **Mayor**

Mayor Jones noted additional Chaparral inquiries regarding gate usage.

#### **Members of the Town Board**

Trustee Thompson attended the recent Centennial Airport noise roundtable. She mentioned that complaints from surrounding communities have been growing.

Trustee Farreau reported that the the Town of Foxfield fulfilled a CORA request related to camera data. She also noted there are currently some issues with the gates related to RFID tags. The vendor is working to result the problem.

#### **Staff**

Town Administrator Proctor reported the Colorado Supreme Court denied the Petition for Writ of Certiorari in the Allen v. Town of Foxfield.

Ms. Schmitz updated the Board on the successful completion of the annual CIRSA audit and noted that the CBI audit is ongoing.

### **Future Agenda Items**

Gate Tag Pilot Program  
MFDS Funds  
IGA Arapahoe Road

### **Adjournment**

Mayor Jones adjourned the meeting at 8:22 pm.

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Kathleen Schmitz, Town Clerk

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Lisa Jones, Mayor