



BOARD OF TRUSTEES MEETING

November 2, 2023

1. Call to order:

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

2. Roll Call:

The following Trustees were present via Microsoft Teams: Mayor Jones, Trustee Cockrell, Trustee Farreau, Trustee Goddard and Trustee Schultz* (Trustee Schultz began the meeting remotely)

The following Trustees were present in person: Trustee Thompson, and Trustee Shultz *(joined in person at 7:04 PM)

Trustee Herold was absent.

A quorum was present.

3. Audience Participation

None

4. Consent Agenda

a. Approval of Minutes – October 5, 2023

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Thompson. The motion passed by unanimous roll call vote.

5. For Possible Action

a. Approval of the Ninth Addendum for Services with Terracare

Town Administrator Proctor noted the 2024 contract prices increased approximately 10%. Trustee Thompson requested clarification on whether the new 2024 schedule supersedes the original cost schedule in the 2015 agreement. Staff will clarify the contract language. Mayor Jones moved to approve the Ninth Addendum for Services with Terracare as amended with a second from Trustee Goddard. The motion passed by unanimous roll call vote.

6. For Discussion

a. Attracting and Retaining Businesses

Town Clerk Schmitz provided an update on legally allowable business incentives and potential changes to the sign ordinance. While sales tax incentive or fee waivers would be possible there are restrictions. The business case for benefits to the Town must be met and the

application of rebates and waivers must be uniform. After discussion, the Board decided to take no further action on incentives, but to instead review and potentially update the sign ordinance. Staff will reach out to the legal team and Foxfield Village Center tenants to gather suggestions for more business-friendly sign rules.

Reports

a. Mayor's Report

i. No report

b. Members of the Town Board

i. Trustee Thompson noted concerns with communication. Particularly for gate issues and paving. Town administration Proctor responded that while we agree that the paving schedule should have been communicated, unfortunately, the vendor did not provide a schedule or timeline even after requests.

ii. Trustee Farreau questioned why the road closure sign near Arapahoe Road and Olathe is still in place. Mayor Jones indicated she will call Arapahoe County and inquire into the timeframe and project details. Ms. Farreau also asked for an update on the playground equipment installation. Trustee Thompson and Town Clerk Schmitz both suggested a spring installation given weather and volunteer considerations.

iii. Trustee Cockrell reported that the Easter Trail Study was formally adopted for Transportation Improvement Project ("TIP") and noted the related Intergovernmental Agreement will be sent to the Town for signature. The Foxfield funding match of \$7500 is included in the 2024 budget, while DRCOG and Arapahoe County will fund the remaining cost of the project. An engineering firm will be engaged to perform the study which is expected to take a year. As part of the study, which will assess feasibility and interest, public outreach will be done. Additionally, Trustee Cockrell attended the Dove Valley Working Group and reported that the Dove Valley Regional Park improvements are underway.

iv. Trustee Schultz requested an update on the gas-line project, and the new gate vendor.

c. Staff

i. Ms. Proctor updated the Board on the new gate vendor All Metro Door. Their initial inspection found that the Fremont gate loops are failing. We have received a quote but need more information before presenting the details to the Board.

ii. Mrs. Schmitz noted that a new safety checklist will be sent to all employees and volunteers. The checklist will include affirmations of understanding and will be utilized as audit backup for insurance purposes. Additionally, Mrs. Schmitz has begun a new round of accessibility updates to the website and related PDF documents. She is also contacting two accessibility vendors for a potential 2024 accessibility audit. Lastly, Mrs. Schmitz requested articles or topics for the next newsletter.

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. Barrel data final review
- c. Supplemental appropriation

8. Adjournment

Mayor Jones adjourned the meeting at 7:27 p.m.



Kathleen Schmitz, Town Clerk



Lisa Jones, Town Mayor