



## BOARD OF TRUSTEES MEETING

January 4, 2024

1. Call to order:

The virtual meeting was called to order at 6:30 p.m. via Microsoft Teams.

2. Roll Call:

The following Trustees were present via Microsoft Teams: Mayor Jones, Trustee Farreau, and

The following Trustees were present in person: Trustee Thompson, Trustee Cockrell, Trustee Herold.

Trustee Goddard was absent, and Trustee Schultz joined remotely at 7:00 pm.

A quorum was present.

3. Audience Participation

None

4. Consent Agenda

a. Approval of Minutes – December 14, 2023

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Thompson. The motion passed by unanimous roll call vote.

5. For Discussion

a. SEH Culvert Assessment Findings

Erica Olsen, of Short Elliott Hendrickson Inc., introduced the findings and explained that assessment was a starting point. While the team did not find any immediate safety concerns there were areas that need to be addressed. It was discussed and agreed that any Town owned culvert work should be done prior to May. It was also agreed that American Rescue Plan Funds should be appropriated for the Town repairs. An action and communication plan for residential culverts will be developed in the near future.

## 6. For Possible Action

- a. Resolution 2024-01 Designating Public Places for the Posting of Meeting Notices  
Mayor Jones moved to approve Resolution 2024-01 Designating Public Places for the Posting of Meeting Notices, with a second from Trustee Thompson. The motion passed by unanimous roll call vote.
- b. Resolution 2024-02 Adopting a Property Tax Mill Levy  
Mayor Jones moved to approve Resolution 2024-02 Adopting a Property Tax Mill Levy, with a second from Trustee Farreau. The motion passed by unanimous roll call vote.

## Reports

- a. Mayor's Report
  - i. No report
- b. Members of the Town Board
  - i. Trustee Thompson noted the Centennial Airport Community Noise Roundtable will conduct a Part 150 Airport Noise Compatibility study. Trustee Thompson will be on the advisory committee.
  - ii. Trustee Farreau also reported a resident complaint about streets not being plowed.
  - iii. Trustee Cockrell reported a resident complained about cul-de-sacs not being plowed.
- c. Staff
  - i. Ms. Proctor will be trying to get a response from All Metro Door regarding gate repairs and will advise there are further vendor concerns. Ms. Proctor highlighted that Mr. Lawrence has been immensely helpful analyzing issues on the gates, and that Mr. Guzman did evaluate speed bumps and speed dips with a trailer and reported that he successfully navigated both the bumps and dips without issue.
  - ii. Mrs. Schmitz reported that the new email communication, which is sent via the website, is working. While there are limitations the tool will continue to be utilized.

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD follow-up
- c. Code Enforcement
- d. speed mitigation
- e. culvert follow-up

8. Adjournment

Mayor Jones adjourned the meeting at 7:15 p.m.



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Kathleen Schmitz, Town Clerk



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Lisa Jones, Town Mayor