



**MEMORANDUM**

TO: Mayor Jones and Members of the Board

FROM: Kathleen Schmitz, Town Clerk/Treasurer

DATE: November 17, 2022

RE: Gate Tag Pilot Program for Chenango and Chapparral Residents Follow-up

**DISCUSSION:**

As a follow-up to the November 3, 2022 discussion on the Gate Study Group Non Resident Pilot Program, the staff drafted some initial administrative guidelines and sent a copy to both neighboring community HOAs. The intent was to determine if, given the draft requirements presented, the Chenango and Chapparral HOA Boards would agree to take ownership of tag administration for their respective communities.

The Chenango Board has responded and declined to administer the tag distribution and record keeping for the following reasons:

- The current Chenango Board may be able to enforce the HOA responsibilities, but they can't guarantee that future Boards will. The enforcement of their responsibilities is not sustainable over time.
- If the demand is greater than 25 units, the Chenango Board doesn't want to determine allocation and thus be subject to charges of favoritism.

While no response has been received from the Chaparral Board, if the program were to move forward consistent application is important. The staff is seeking direction on the next steps.