



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: September 1, 2022

RE: Gate Study Group Carpool Proposal

DISCUSSION:

The Gate Study Group had a meeting on Tuesday, August 23, 2022. There were several residents in attendance from Foxfield, Chenango and Chaparral that shared the difficulties they are having with carpools taking place during the gate operation times.

To address this problem, the Gate Study Group is proposing the following Carpool Pilot Program:

- 1) The pilot program will be one year and will be reevaluated at the end of the first year.
- 2) A maximum of 40 tags will be available to carpool participants (this is about 5 % of tags already provided to Foxfield residents).
- 3) There will be a \$25 yearly fee and \$8 per RFID tag
- 4) A Foxfield resident must be a participant of the carpool
- 5) The Foxfield resident participating in the carpool, that uses a route affected by the gates, will need to complete a document (which staff will create and ask Attorney Hoffmann to review) that lists all carpool participants' (names and addresses) and purpose for carpool (ie. school, work, after school activities). The Foxfield resident will need to attest that the information on the document is correct. They will be responsible for making the payment and delivering RFID tags to the carpool participants.

The Gate Study Group is seeking approval from the Board to move forward with this proposal. If approved, Staff will update the Gate Policy and will draft the Carpool document.