If you would like to receive information from the Town via email, our primary method of communication with residents, please send your email address to me at the address highlighted in <mark>yellow</mark> below.

Please see the enclosed FAQs for information regarding the RFID windshield tags to allow access to the gates.

Please note: The gates are not expected to be put into operation until the beginning of June at the earliest.

To apply for your RFID tags, please send me an email or letter with your name, address and number of vehicles you would like to register. The first two tags will be free; additional tags will cost $5.00 each.

For each vehicle, please include a copy of the registration showing that it is registered to a Foxfield resident. You may take a picture of the registration with your phone if that's easier than making a copy.

If you are requesting more than two tags, please mail a check payable to the Town of Foxfield to:

> Town of Foxfield
> P.O. Box 461450
> Foxfield, CO 80046

You may choose the option of paying online at the Town website (townoffoxfield.colorado.gov). On the bottom of each page is a Make a Payment button. Service Type is Miscellaneous Fee and Type of Fee is Gate Tag. The cost is $5.00 each and must be paid in full before any additional tags will be issued. There is a fee for this online payment (a percentage of the total for a credit card payment or a flat $1 fee for an electronic check).

Please send the requested information now so you can be entered into the system but the tags will be not be distributed immediately. We are looking into the possibility of scheduling a couple of days/times when you can pick up your tags. If you are not able to attend, or are not comfortable with picking them up, your RFID tags will be mailed to you.

If you still have questions, feel free to call or email me.

Thank you,

Randi Gallivan, CMC

Town Clerk/Treasurer
Office - 303-680-1544
<mark>clerk@townoffoxfield.com</mark>
townoffoxfield.colorado.gov

TRAFFIC CONTROL GATE FAQs

<u>What are the hours the gates will be operational?</u>
> Currently the plan is in the morning from 6:00 A.M. until 9:00 A.M and in the evening from 3:00 P.M. until 7:00 P.M, on weekdays only. These hours may be changed as determined by the Board.

<u>How does RFID work?</u>
> At each gate there is an RFID panel which is programmed to read the RFID tag. When the vehicle approaches, the panel reads the valid RFID tag and will automatically open the gate arm.

<u>Will it be clickers or stickers?</u>
> The RFID tags are stickers.

<u>How do I get an RFID tag?</u>
> Please see email sent to residents, visit the Town of Foxfield website or contact Town Clerk Gallivan to apply for resident tags. You will need to submit a copy of the registration for each vehicle.
>
> To receive tags, all vehicles must be registered to a Foxfield resident.
>
> If the vehicle is registered to a company, a letter must be presented with the vehicle from the company and on company letterhead stating that the vehicle is to be solely used by an eligible resident.

<u>How many RFID tags will residents receive?</u>
> Residents can receive two (2) tags at no cost and may purchase up to five (5) additional tags at the current cost of $5/each.

<u>Can I get an RFID tag for a vehicle I own, but is registered outside of Foxfield?</u>
> Yes, however you may be asked to provide proof of Foxfield residency.

<u>How do I get gate access if I rent a home in Foxfield?</u>
> The vehicle must be registered in the name of a Foxfield resident to receive a tag. If the vehicle registration does not show a Foxfield address, you will need to provide proof of residency (bank statement, utility bill, a letter or email from your landlord).

<u>How will the gates operate for visitors, deliveries, and housekeepers?</u>
> Visitors and deliveries during the hours that the gates are in operation will need to enter and exit though one of the non-gated streets.

Can the keypad be used for visitors and deliveries?
> No. The keypad will only be used by the Arapahoe County Sheriff's Department.

Can multiple RFID's mounted in a single vehicle cause them to be unreadable?
> The credentials from multiple tags will not interfere with each other. All the tags on the windshield will send their information if they are on the same format and the computer will only allow authorized credentials in. The reader will not be confused by other tags.

How will I know when my RFID tag expires?
> RFID tags for Foxfield residents will not expire but will be de-activated should you move out of Foxfield or sell your vehicle.

Do I remove my RFID tag when it expires?
> No, Foxfield resident tags will not expire as long as you remain a resident. Do not remove the RFID tag. Removed tags are subject to a $5 replacement fee.

My RFID tag isn't working, should I remove it?
No, do not remove the RFID tag. Removing the RFID tag will destroy it, and a replacement will need to be purchased. Please contact the Town of Foxfield so that staff may assist in troubleshooting the problem.

What do I do if I sell my vehicle?
> Upon the sale of your vehicle, please remove the tag and notify the Town of Foxfield so the RFID tag can be de-activated. The tags cannot be transferred to a new vehicle.

What do I do if I replace my windshield?
> Remove the tag from the old windshield and notify the Town of Foxfield so the RFID tag can be de-activated. The tags cannot be transferred to a new windshield. A new RFID tag can be purchased for a current $5 replacement fee.

What should I do if my RFID tag is destroyed?
> Please notify the Town of Foxfield if your tag has been destroyed so that the RFID tag can be de-activated. A new RFID tag can be purchased for a current $5 replacement fee.

How can I update the address on the vehicle registration?
> Go to https://mydmv.colorado.gov/ or your local DMV office to update your address.