

Mail completed application and payment to:
TOWN OF FOXFIELD
P.O. Box 461450
Foxfield, CO 80046



BUSINESS LICENSE APPLICATION

Type of Ownership Sole Proprietor Partnership Corporation LLC Other _____

Business Name _____

Trade Name (DBA) _____

Physical Address _____ Foxfield CO 80016
Street

Mailing Address _____
Street City State ZIP

Business Phone Number _____ Fax Number _____

Contact Person _____
Name Address City State ZIP Phone

First Day of Business in Foxfield _____ No. of employees: Full-time _____ Part-time _____

Website Address _____ E-mail Address _____

Type of Business _____

Product or Service Provided (be specific) _____

Business is in a: Commercial Location Private Residence

Do you lease or own the building? Lease Own Approx. sq. ft: _____

State of Colorado Sales Tax License No. _____ FEIN (or SS #) _____

I declare, under penalty of perjury, that this application has been examined by me and statements made herein are made in good faith pursuant to the State of Colorado and the Town of Foxfield laws and regulations, and to the best of my knowledge and belief, are true, correct and complete.

Signed _____ Title _____
Person who is legally responsible for the business (owner, partner, officer, etc.)

Printed Name _____ Date _____

Pursuant to Municipal Code Chapter 6, Article 1, every person must obtain a license from the Town before operating, conducting or carrying on any retail trade, profession or business with a physical storefront within the Town. Each license shall be granted and issued by the Town Clerk and shall be in force until December 31st of the year in which it is issued (unless sooner revoked). The license shall be granted or renewed upon receipt by the Town Clerk of a completed application and all appropriate fees.

The business license must be posted in a conspicuous location in the place of business. The license is not transferable.

It is the duty of each licensee to apply for a renewal of the license prior to January 1 if the licensee remains in business within the Town of Foxfield. Any applicant who fails to submit a renewal application and fee within the required time shall be subject to an additional 25% of the license fee for the first fifteen days and an additional 50% of the license fee thereafter.

FEE SCHEDULE

All licenses expire on December 31 of the year granted

Annual Business License for first year	\$50.00
Applications received after July 1 of first year	35.00
Renewal Fee for subsequent consecutive years	35.00

INSTRUCTIONS

Complete and sign the application. Any application that is incomplete will be returned to the applicant.

Submit the completed application and fees, payable to the Town of Foxfield, to:

Town Clerk
P.O. Box 461450
Foxfield, CO 80046

The license will be mailed to you upon approval by the Town Clerk.

If you have questions, please contact the Town Clerk at Clerk@TownofFoxfield.com or 303-680-1544.

