



## ELECTION NOMINATION INSTRUCTIONS

CRS 31-10-302(2) Nomination petitions may be circulated and signed beginning on the 91<sup>st</sup> day (January 7, 2026) and ending on the 71<sup>st</sup> day (January 27, 2026) prior to the day of election.

**Petitions shall be filed with the clerk no later than January 27, 2026 at 4:00 p.m.**

Petitions require a minimum of ten (10) valid signatures, so collection of more than 10 signatures is recommended.

**SIGNATURES OF PETITIONERS** - Petitioners **MUST** live within the Town limits and must be registered to vote at the listed address.

Any registered elector residing in the Town may sign only one petition for each office to be filled by this election. For the 2026 election, that means one petition for At-Large Trustee, one petition for Ward 1, one petition for Ward 2, and no more than three petitions for Trustee-at-Large.

A petition circulator must personally observe every eligible voter who signs his/her petition. There can be only one circulator for each petition packet, but a candidate may have more than one petition packet.

If a signer is disabled, a **third party** should provide that assistance. The circulator cannot assist the signer. The person providing assistance shall sign and state that assistance was provided.

**No person may sign for another.**

**Please staple** all pages of the packet together prior to submission to the Town Clerk.

No additional signatures can be collected after the Affidavit of Circulator has been notarized.

### HOW TO SIGN

- A. Print clearly.
- B. Completely fill out the signature block. Do not use ditto marks.
- C. Use black or blue ink.
- D. List your residence address (including street name and number) where you are registered to vote.  
Do not use a post office box.

Return petition packet (with notarized Affidavit of Circulator if circulator is someone other than the candidate, notarized Acceptance of Nomination and notarized Candidate Affidavit) to Town Clerk no later than 4:00 p.m. on Tuesday, January 27, 2026.



## INSTRUCTIONS FOR PETITION CIRCULATORS

1. **If the circulator is not the candidate**, the Affidavit of Circulator form (attached) must be completed, signed and notarized.
2. **Use black ink.**
3. To sign a petition, a person must be an eligible voter within the Town of Foxfield as shown by the records of the Arapahoe County Clerk and Recorder. For a ward vacancy, the signer must reside within the boundaries of that ward.
4. A person can sign **only one petition for each separate office**. For example, only one petition for At-Large Trustee may be signed. If there are three at-large trustee vacancies, a person may sign three petitions for trustee. Each Ward trustee is a separate office so a person may only sign one petition for a candidate in their ward.
5. A petition circulator must personally observe every eligible voter who signs his/her petition. (Petition cannot be left on counters or desks unattended.)
6. There can be only **one circulator for each petition**. You may make additional copies of the signature page as necessary.
7. Make certain that all required information is complete. **A signer must use the address where he/she is registered to vote.**
8. **A post office box is not a place of residence.** A physical address must be used.
9. If a small correction is made, the signer should initial the change. If a large correction is made, the signer should cross out the entire entry, then proceed to the next line of the petition.
10. No additional signatures may be added once the petition has been verified by the Town Clerk.



## ELECTION NOMINATION

I, \_\_\_\_\_ who resides at \_\_\_\_\_  
(full name of candidate) (candidate's address)

in Foxfield, CO hereby petition to be a candidate for office of **At-Large Trustee** to be voted on at the Municipal Election to be held on the 7<sup>th</sup> day of April, 2026.



## ELECTION NOMINATION PETITION

Petitions require a minimum of ten (10) signatures

PETITION TO NOMINATE \_\_\_\_\_ for At-Large Trustee  
(name of candidate) (office)

1	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
2	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
3	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
4	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
5	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
6	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
7	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing

8	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
9	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
10	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
11	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
12	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
13	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
14	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing
15	Signature	Residence Address (Street & Number)	County
	Printed Name	City	Date of Signing



## INSTRUCTIONS FOR PETITION CIRCULATORS

1. If the **circulator is not the candidate**, the Affidavit of Circulator form (attached) must be completed, signed and notarized.
2. **Use black ink.**
3. To sign a petition, a person must be an eligible voter within the Town of Foxfield as shown by the records of the Arapahoe County Clerk and Recorder. For a ward vacancy, the signer must reside within the boundaries of that ward.
4. A person can sign **only one petition for each separate office**. For example, only one petition for At-Large Trustee may be signed. If there are three at-large trustee vacancies, a person may sign three petitions for trustee. Each Ward trustee is a separate office so a person may only sign one petition for a candidate in their ward.
5. A petition circulator must personally observe every eligible voter who signs his/her petition. (Petition cannot be left on counters or desks unattended.)
6. There can be only **one circulator for each petition**. You may make additional copies of the signature page as necessary.
7. Make certain that all required information is complete. **A signer must use the address where he/she is registered to vote.**
8. **A post office box is not a place of residence.** A physical address must be used.
9. If a small correction is made, the signer should initial the change. If a large correction is made, the signer should cross out the entire entry, then proceed to the next line of the petition.
10. No additional signatures may be added once the petition has been verified by the Town Clerk.



## AFFIDAVIT OF CIRCULATOR

CRS 31-10-302

I, \_\_\_\_\_ hereby certify that I circulated this  
(full name of circulator)  
petition and that each signature is the signature of the person whose name it purports  
to be and that each signer has stated that he or she is a registered  
elector of Foxfield, Colorado for which this nomination is made.

\_\_\_\_\_  
Signature of Circulator

Date \_\_\_\_\_, 2026

**STATE OF COLORADO**

**County of \_\_\_\_\_**

Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**(SEAL)**

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



## WRITTEN ACCEPTANCE OF NOMINATION PETITION

**TO: Monica Torres, Town Clerk, Town of Foxfield**

This is to certify that I, \_\_\_\_\_, hereby accept the  
(full name of  
candidate)

nomination for the office of At-Large Trustee. My place of residence is  
\_\_\_\_\_ in the Town of Foxfield, Colorado.

I have resided within the Town of Foxfield, Colorado for a period of 12 consecutive  
months immediately preceding this election and am 18 years of age or older.

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Signature of Candidate

My name should appear on the ballot as follows: \_\_\_\_\_

(Degree or Title is not permitted.)

STATE OF COLORADO )  
                         ) ss  
COUNTY OF           )

Before me, a Notary Public, in and for the County and State above, personally appeared  
\_\_\_\_\_, whose name is subscribed to the above  
Acceptance of Nomination of Office and who being first duly sworn upon oath, deposes and  
says that the foregoing statements are true and that he/she acknowledges the execution of said  
instrument to be his/her free act and voluntary deed for the uses and purposes therein set forth.

In witness whereof, I have hereunto set my hand and affixed my notarial seal this  
\_\_\_\_ day of \_\_\_\_\_, 2026 .

My commission expires: \_\_\_\_\_.

(SEAL)

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Notary Public

**FILE WITH**

Town of Foxfield  
P.O. Box 461450  
Foxfield, CO 80046  
Ph: (303) 680-1544  
www.colorado.gov/townoffoxfield



Space Below For Office Use Only

**CANDIDATE AFFIDAVIT**

[Art. XXVIII, Sec. 2(2) &amp; 1-45-110(1), C.R.S.]

**➤ Municipal Candidates file with the Municipal Clerk**

This affidavit certifies that I, \_\_\_\_\_, am a candidate for the 2026 election, [Art. XXVIII, Sec. 2(2)] for the office of At-Large Trustee, Town of Foxfield.

I understand that campaign finance activities in Colorado are governed by Article XXVIII of the Colorado Constitution, Article 45, Title 1 of the Colorado Revised Statutes (C.R.S.) (also known as the Fair Campaign Practices Act (FCPA)), and the Secretary of State's Rules Concerning Campaign and Political Finance.

I further certify that I am familiar with the provisions of the Colorado Fair Campaign Practices Act (FCPA) as required in §1-45-110 of the Colorado Revised Statutes.

Signature of Candidate\* \_\_\_\_\_ Date\*: \_\_\_\_\_

Physical Address of Candidate\*: \_\_\_\_\_  
(Street/City/St/Zip\*)

Mailing address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone\*: \_\_\_\_\_

Fax: \_\_\_\_\_ Web Address: \_\_\_\_\_

E-Mail Address\*: \_\_\_\_\_

Fields marked with \* are required unless they do not apply to the race for which you are submitting this affidavit. The notary section below must be completed in full.

STATE OF COLORADO

COUNTY OF \_\_\_\_\_

Before me, \_\_\_\_\_, a notary/officer duly authorized to administer oaths, in and for said State, personally appeared \_\_\_\_\_, whose name is subscribed to the foregoing Candidate Affidavit, and who affirms, that said statements are true and that he/she acknowledges the execution of said instrument to be of their own free act and voluntary deed for the uses and purposes therein set forth.

Subscribed and affirmed to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(Seal)

\_\_\_\_\_

(Notary/Official Signature)

\_\_\_\_\_

(Commission Expires)

## **CANDIDATE AFFIDAVIT INSTRUCTIONS**

Colorado Constitution Reference: Section 2(2), article XXVIII

Colorado Revised Statutes: Section 1-45-110(1), C.R.S.

**Who uses this form?** All candidates for public office.

**Purpose of form:** This form is to be used by all candidates seeking an elected office.

**Is this form required for all candidates?** YES, except that candidates in special district elections may file a self-nomination and acceptance form instead.

**When should this form be filed?** Form must be filed with the Town Clerk within 10 days of becoming a candidate.

**When does an individual become a candidate?** When the individual publicly announces an intent to seek public office and thereafter receives a contribution or makes an expenditure in support of the candidacy.

**What is the definition of Public announcement?** Campaign and Political Finance Rule 1.12 states: “ ‘Publicly announced an intention to seek election to public office or retention of a judicial office’ means that a person has made a statement signifying an interest in the office by means of a speech, advertisement, or other communication reported or appearing in public media or in any place accessible to the public. Such statement includes a stated intention to explore the possibility of seeking an office. The registration of a candidate committee shall also constitute a public announcement of an intention to seek election or retention.”

### **COMPLETING THE FORM**

Print or type the name of candidate on the first line.

Print or type the year the office is up for election and the office being sought.

The candidate must sign and date the form. **Signature must be notarized.**

Print or type the physical address of the candidate. Include street, city, state and Zip Code (all are required).

Print or type the mailing address of the candidate if different than physical address.

Print or type the candidate’s business or residential telephone number.

Print or type the candidate’s E-Mail address. The Town Clerk’s office will use this address to send notices and correspondence.

**The remainder of the form must be completed by a Notary Public.**

**Please note that this form and the information contained within are considered public information.  
All information is required.**