



TOWN BOARD REGULAR MEETING AGENDA

Location: Hybrid
South Metro Fire Protection District Station #42
7320 South Parker Road

Or

[Meetings | Town of Foxfield \(colorado.gov\)](https://www.colorado.gov/townoffoxfield/meetings)

Thursday, January 16, 2025: 6:30 p.m.

Call to Order

1. Pledge of Allegiance
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
 - a. Approval of Minutes – December 12th, 2024
 - b. December 2024 Financials
5. For Possible Action
 - a. Resolution 2025-01 Posting of Meeting Notices
6. Reports
 - a. Members of Town Board
 - b. Staff

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD public outreach
- c. Culvert Clean-up
- d. Land Use Code Final Draft
- e. Speed Mitigation
- f. Wards Discussion

8. Adjournment

Executive Session: Executive Session to hold a conference with the Town Attorney to receive legal advice on specific legal issues pursuant to C.R.S. § 24-6-402(4)(b) regarding (1) the legal implications of a potential amendment to the Town's Comprehensive Plan; (2) pending litigation regarding 17819 E. Easter Ave; and (3) regarding legal issues associated with seeking voter approval for becoming a home rule municipality.



BOARD OF TRUSTEES MEETING MINUTES

December 12, 2024

Call to Order

The meeting was called to order at 6:30 p.m. via Microsoft Teams.

1. Pledge of Allegiance

2. Roll Call

The following Trustees were present in person: Mayor Jones, Trustee Thompson, Trustee Cockrell, Trustee Hodge, Trustee Schultz, Trustee Pakanati. Trustee Goddard attended via Teams.

A quorum was present.

3. Audience Participation

None

4. Consent Agenda

- a. Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Thompson. The motion passed unanimously.

5. Public Hearing

a. 2025 Proposed Budget

Trustee Thompson had questions about police payment. Mayor Jones explained this process. Mayor Jones moved to approve the 2025 proposed budget, with a second from Trustee Schultz. The motion passed unanimously.

6. For Possible Action

a. Resolution 2024-06 Adopting a Budget and Authorizing Appropriations for Fiscal Year 2025

Mayor Jones moved to approve Resolution 06, Series 2024, adopting a budget and authorizing appropriations for fiscal year 2025, second by Trustee Cockrell. Passed unanimously.

- b. Ordinance 2024-02 Amending Article 4 of Chapter 16 of the Town of Foxfield Municipal Code by the Addition Thereto of a New Section 16-4-80 Entitled "Natural Medicine Businesses"

Discussion included questions about regulating distances from schools, businesses that are allowed to have natural medicine, business licenses, park distance regulation, the Foxfield Village Center being impacted by Regis, and hours of operation. Mayor Jones moved to approve Ordinance 2024-02 Amending Article 4 of Chapter 16 of the Town of Foxfield Municipal Code by the Addition Thereto of a New Section 16-4-80 entitled "Natural Medicine Businesses", seconded by Trustee Cockrell. Passed unanimously.

7. Reports

a. Members of Town Board

- i. Mayor Jones informed the board that there is work in town being done by Zayo. The board requested to have Code Enforcement Officer, Jake, attend a meeting in February or March. Mayor Jones informed the board that due to multiple requests to advertise non-town sponsored events, the policy going forward is that no requests will be accepted.
- ii. Trustee Thompson notified the board of residents that were intentionally crashing into the gates. The board and staff decided that repeat offenders will be fined. Trustees discussed actions taken to address gate issues and tags. Trustee Thompson asked what has been decided for trash services and Ms. Torres informed them that this will be decided in the new year. Trustee Cockrell requested the Clerk to inquire about composting. Trustee Thompson informed the board of information she received from a resident about a break-in.
- iii. Trustee Schultz updated the board on the previous meeting of the Floodplain committee.
- iv. Trustee Pakanati asked about the Chenango cameras. Mayor Jones said that they have not had any updates because they haven't had any crime.
- v. Trustee Hodge informed us that the U-turn sign was down at the Richfield Foxfield sign.

b. Staff.

i. Town Administrator Proctor

1. Ms. Proctor informed the board about the two individuals intentionally kicking open the gate on their scooters. The board and staff decided that an email would be sent out to inform residents of the incidents and penalties associated. Police have been notified. Ms. Proctor gave the board an update on the short-term rental with the court date now being moved to January 7th. The January 7th board meeting has been canceled. The next meeting is January 16th with potential for an executive session.

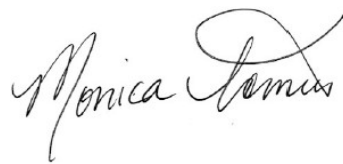
ii. Town Clerk Torres

1. Ms. Torres informed the board that an off-duty officer had been hired for two evenings to address individuals kicking down the gate.

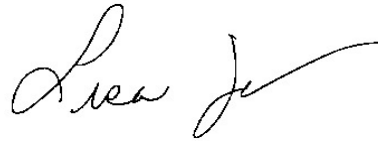
8. Future Agenda Items
 - a. Tunnel, sidewalk repairs
 - b. MHFD public outreach
 - c. Culvert Clean-up
 - d. Land Use Code Final Draft
 - e. Speed Mitigation
 - f. Ward discussion
 - g. Event Calendar

9. Adjournment

Mayor Jones adjourned the meeting at 7:13 p.m.



Monica Torres, Town Clerk



Lisa Jones, Town Mayor

Exhibit #3b		Treasurer's Report		2024
December				
First Bank Checking				
Activity	Credit	Debit	Account Balance	
Beginning Balance	-	-	\$ 43,952.88	
Colo Interac - gate tags	\$ 64.00	-	-	
Colo Interac - building permits	\$ 3,504.18	-	-	
Colo Interac- Use tax	\$ 2,136.00	-	-	
Colo Interac - Gate Violations	\$ 250.00	-	-	
Arapahoe County Use Tax	\$ 217.97	-	-	
Colo Trust Transfer	\$ 85,000.00		-	
Business Licences	\$ 105.00	-	-	
Core - refund for overpayment	\$ 49.63	-	-	
Storquest		\$ 97.00	-	
Caselle - monthly support	-	\$ 383.00	-	
Colorado Mediation & Resolution Service-Municipal Judge	-	\$ 500.00	-	
Microsoft Online email hosting	-	\$ 52.82	-	
Microsoft Phone	-	\$ 15.26	-	
CORE- Irrigation	-	\$ 23.99	-	
CORE- Gate electricity Richfield	-	\$ 31.51	-	
CORE- Gate electricity Fremont	-	\$ 31.51	-	
CORE- Lewiston way lights	-	\$ 34.25	-	
HPWC, PC - legal services		\$ 2096.00	-	
Terracare Assoc - public works		\$ 15899.88	-	
SEH-Engineering		\$ 4718.50	-	
Comcast - franchise fee	\$ 1,264.55		-	
Southwest Airlines		\$ 474.56	-	
ACWWA	-	\$ 88.51	-	
CORE - 6806 S Parker Road lights	-	\$ 88.95	-	
SafeBuilt - building, CE, P&Z		\$ 7152.28	-	
Wizard Works		\$ 248.00	-	
Costco		\$ 1906.28	-	
IIMC	-	\$ 650.00	-	
Vance Brothers	-	\$ 41587.00	-	
The Villager Legals		\$ 77.72	-	
Adobe		\$ 20.74	-	
Tim Schultz		\$ 277.05	-	
Kathleen Schmitz		\$ 14.14	-	
Ryan Tiraschi		\$ 161.61	-	
Josie Cockrell		\$ 277.05	-	
Debby Farreau		\$ 516.51	-	
Pamela Thompson		\$ 277.05	-	
David Goddard		\$ 277.05	-	
Lisa Jones		\$ 277.05	-	
Jeffrey Briar		\$ 369.40	-	
Karen Proctor		\$ 5,592.76	-	
Jithendar Pakanati		\$ 277.05	-	
Doug Hodge		\$ 277.05	-	
Monica Torres		\$ 2,718.01	-	
George Poggioli		\$ 69.26	-	
EFTPS		\$ 5,451.84	-	
State of Colorado		\$ 1,225.00	-	
Ending Balance	\$ 92,591.33	\$ 94,235.64	\$ 42,442.57	

December

Treasurer's Report

2024

ColoTrust General Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 1,913,378.83
Sales Tax	\$ 44,105.93	-	-
AC Property Tax	\$ 1,782.09	-	-
Cigarette Tax	\$ 63.48	-	-
HUTF Distribution	\$ 3,439.24	-	-
CTF Distribution transfer	\$ 2,220.01	-	-
Public Service	\$ 589.00	-	-
Interest Income	\$ 7,784.96	-	-
Ending Balance	\$ 59,984.71	\$ 0.00	\$ 1,973,363.54

ColoTrust CTF Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 23,384.75
Interest Income	\$ 93.39	-	-
Ending Balance	\$ 93.39	\$ 0.00	\$ 23,478.14

ColoTrust Open Space Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 288,847.32
Arapahoe County Open Space Distribution	\$ 51.61	-	-
Interest Income	\$ 1,153.60	-	-
Ending Balance	\$ 1,205.21	\$ 0.00	290,052.53

ColoTrust American Rescue Plan Fund

Activity	Credit	Debit	Account Balance
Beginning Balance	-	-	\$ 69,066.14
Interest Income	\$ 275.81	-	-
Ending Balance	\$ 275.81	\$ 0.00	\$ 69,341.95

2022 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	35,322	25,179	18,488	23,894	27,061	22,707	21,535	18,366	21,373	17,317	17,534	16,310	265,086
Remote	12,097	7,822	8,154	11,229	17,329	18,912	18,539	9,342	11,280	10,096	9,500	14,780	149,080
FVC	23,767	18,843	15,448	18,191	10,044	10,627	8,637	17,200	22,278	18,142	17,887	18,659	199,722
Totals	71,185	51,843	42,091	53,314	54,434	52,245	48,711	44,908	54,931	45,555	44,922	49,749	\$ 613,887.62

2023 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	18,032	17,726	15,741	21,479	17,504	19,576	20,521	24,972	16,358	22,882	23,518	20,217	238,526
Remote	11,157	10,836	9,389	10,254	9,137	9,814	10,219	9,738	10,138	13,692	37,948	12,476	154,799
FVC	21,366	17,696	15,181	12,957	13,369	14,164	13,845	17,690	23,338	18,077	17,088	16,572	201,344
Totals	50,555	46,258	40,310	44,691	40,010	43,553	44,585	52,401	49,834	54,651	78,555	49,266	\$ 594,668.90

2024 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	28,432	18,598	17,046	27,273	23,107	18,861	20,127	22,784	27,680	21,615	21,790	27,737	275,051
Remote	11,302	10,141	10,135	9,679	10,679	11,411	12,774	9,325	10,667	10,467	9,620	11,035	127,235
FVC	15,739	12,391	11,505	14,993	12,117	11,819	10,185	12,233	11,346	10,948	12,695	12,409	148,381
Totals	55,473	41,130	38,685	51,945	45,903	42,091	43,086	44,342	49,693	43,030	44,106	51,181	\$ 550,666.14



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Monica Torres, Town Clerk

DATE: January 16, 2024

RE: Resolution 2025-01 Designating Public Places for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law

DISCUSSION:

Attached for Board consideration is Resolution 2025-01 designating the Town website as the official posting location for meeting notices. The Town may additionally post notices on any Town social media sites and at the three physical bulletin boards but that is not required by state statute.

RECOMMENDED MOTION:

"I move to approve Resolution 2025-01 Designating Public Places for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law".

ATTACHMENT:

Exhibit A: Resolution 2025-01

Trustee's Resolution

Resolution No. 01, Series 2025

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD
DESIGNATING PUBLIC PLACES FOR THE POSTING OF MEETING NOTICES AS
REQUIRED BY THE COLORADO OPEN MEETINGS LAW**

WHEREAS, C.R.S. §24-6-402, the Open Meetings Law, requires that the public place or places for posting notices of public meetings shall be designated annually at the local public body's first regular meeting of each calendar year;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees of the Town of Foxfield, in compliance with C.R.S. § 24-6-402(2)(c) of the Open Meetings Law, hereby designates the Town website at <https://townoffoxfield.colorado.gov> as the official place for posting notices. The Town may additionally post notices at any Town social media accounts and the bulletin boards at the following locations:

- a. The east side of East Easter Way at its intersection with East Fremont Avenue.
- b. The east side of South Richfield Street just north of its intersection with East Davies Avenue.
- c. The east side of South Waco Street just south of its intersection with East Davies Avenue.

The Town Clerk shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of the meeting. All meeting notices shall include specific agenda information, where possible.

PASSED ON FIRST AND FINAL READING THIS 16th day of January 2025.

BOARD OF TRUSTEES,
TOWN OF FOXFIELD, COLORADO

Lisa Jones, Mayor

ATTEST:

Monica Torres, Town Clerk