



TOWN BOARD REGULAR MEETING AGENDA

Location: Hybrid
South Metro Fire Protection District Station #42
7320 South Parker Road

Or

[Meetings | Town of Foxfield \(colorado.gov\)](#)

Thursday, January 15, 2026: 6:30 p.m.

Call to Order

1. Pledge of Allegiance
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
 - a. Approval of Minutes – December 11th and 18th, 2025
 - b. Financials December 2025
5. For Discussion
 - a. Meet SafeBuilt Building Official, Tom Pitchford
 - b. Speed Data Collection Quotes
 - c. Terracare Recommendation and Quote for E Davies Ave and Salida St
6. For Approval
 - a. Resolution 2026-01 Posting of Meeting Notices
7. Reports
 - a. Members of Town Board
 - b. Staff

8. Future Agenda Items
 - a. MHFD public outreach
 - b. Culvert Clean-up
 - c. Land Use Code Final Draft
 - d. Speed Mitigation
 - e. Home Rule
 - f. Social Committee
 - g. Gate Fines
9. Adjournment



BOARD OF TRUSTEES MEETING MINUTES

December 11th, 2025

Call to Order

The meeting was called to order at 6:30 p.m. via Microsoft Teams.

1. Pledge of Allegiance

2. Roll Call

The following Trustees were present in person: Mayor Jones, Trustee Cockrell, Trustee Hodge, Trustee Lawrence, Trustee Pakanati, Trustee Schultz, and Trustee Thompson

A quorum was present.

3. Audience Participation

None

4. Consent Agenda

Trustee Thompson corrected the previous minutes to say Norfolk not Hinsdale.

Trustee Cockrell emphasized that the engineer report was the key part of the conversation in the previous minutes and that her statement on resident complaints was with the intent of providing more timely information to the board. Mayor Jones moved to approve, seconded by Trustee Lawrence. Passed unanimously.

5. For Approval

a. 2026 Agreement for Law Enforcement Services

Trustee Cockrell asked if the contracted amount changed based on the final valuation of properties. Ms. Proctor said the contract amount does not change when the final valuation is received. There was no change this year. Trustees discussion included the quality of service and potential relationships to reinforce with neighboring communities. Mayor Jones moved to approve the 2026 Agreement for Law Enforcement Services as presented, seconded by Trustee Cockrell . Passed unanimously.

b. 2026 Agreement with Safebuilt for Code Enforcement Services

Ms. Torres presented the new rates proposed to the board. The board discussed other options, what other towns are doing, the possibility of scheduling a ride along with the Code Enforcement Officer and staff to indicate priorities, the potential of adding more hours and asking to vary his schedule. The trustees talked about the

need for recurring issues to be formally submitted by using our online form in order to address them correctly. Ms. Proctor directed the conversation back to the contract. Trustees approved the rate change and asked for the 8-hour rate to also be included in the contract.

Mayor Jones moved to approve the 2026 Agreement for Safebuilt Code Enforcement Services with the following change: \$75 per hour for 5-hour schedules and \$70 per hour for 8-hour schedules, seconded by Trustee Schultz. Passed unanimously.

c. Resolution 2025-04 Levying Property Taxes for Fiscal Year 2026

Trustee Lawrence mentioned that the contract states we are to have liability reserve escrow fund for any issues not covered by insurance. Ms. Proctor said that there is an item in the general fund that is a police reserve for this and believes it is around \$20,000. Trustee Lawrence asked if it was a set amount or if there was a requirement to increase this amount. Ms. Torres will look for the original escrow agreement.

Mayor Jones moved to approve Resolution 04, Series 2025 levying property taxes for fiscal year 2026, seconded by Trustee Thompson. Passed unanimously.

6. For Discussion

a. Home Rule

Ms. Proctor mentioned she wanted to bring the Home Rule discussion back to the board to decide what the next steps should be. Trustee Schultz stated that a survey would be a good way to indicate what the town wants. Mayor Jones expressed that she feels the process is being rushed. Trustees discussion included the interest level of the Town, how informed residents are, the potential of different time frames to move this forward, the consequences of not doing this correctly, the Trustees level of knowledge on Home Rule, and speculating the outcome of the ongoing land use lawsuit with the state. Trustee Schultz reiterated that the request is if Trustees wanted to do anything at this moment, and stated he thinks the smart thing is to send out a survey and then go from there. Trustees expressed that this has to be citizen driven and that does not seem to be the case which could increase the potential of having an unfit charter commission. Trustees discussed what kinds of questions should be included in the survey. Staff asked Trustees to send Ms. Torres individual emails with their questions so that staff could put together a draft.

7. Reports

a. Members of Town Board

- i. Trustee Hodge asked if Corey gave us any feedback about the meeting to which staff replied no. He asked questions on how money is received from the Foxfield Village Center.
- ii. Trustee Thompson asked if the Home Rule meeting recordings can be sent to residents. Ms. Torres informed the board on technical issues she has faced in trying to do this. Trustees talked about Corey being biased in his presentation, but being transparent about it, and knowing Foxfield

very well. Kevin was not biased in his information but that correlated with the organization.

- iii. Trustee Pakanati updated the board on the traffic data analysis and different factors that were affecting the outcome such as duplicate car readings in the same short time frame. Trustee Thompson and Mayor Jones asked questions about the percentage of speeding above 33 mph. Trustee Cockrell pointed out that lower speeds are bringing down the average and that those need to be factored out. Discussion included points on data, where it should be measured, and what data should be factored in.

b. Staff

i. Town Administrator Proctor

- 1. Ms. Proctor updated the board on the speed data and informed the board that Arapahoe County did not answer the speed radar request, Terracare does not have the equipment, and SEH does have some contacts but the cost proposal for two corridors and two locations is \$2000 - \$2200. Ms. Proctor will bring this back after the new year. Ms. Proctor received an email from a resident regarding the corner of Sedalia and Davies and recurring accidents. One of the residents' suggestions was a speed limit sign. Trustee Lawrence said that he tested out the curve but could not see any dangers. Trustees discussed what can be done, the level of danger, and analyzed different factors. The concern was recognized and understood by Trustees, and they suggested reflectors as a solution. Ms. Proctor is going to investigate the cost and ask Terracare for a recommendation. Trustees are going to send info to Ms. Proctor regarding areas that need gravel to have Terracare address.

ii. Town Clerk Torres

- 1. Ms. Torres informed the board that there will be a meeting next Thursday to approve the budget.

8. Future Agenda Items

- a. Tunnel, sidewalk repairs
- b. MHFD public outreach
- c. Culvert Clean-up
- d. Land Use Code Final Draft
- e. Speed Mitigation
- f. Ward discussion
- g. Home Rule
- h. Social Committee
- j. Gate collections

9. Adjournment

Mayor Jones adjourned the meeting at 8: 12 pm.

A handwritten signature in black ink that reads "Monica Torres". The signature is fluid and cursive, with "Monica" on the top line and "Torres" on the bottom line.

Monica Torres, Town Clerk

A handwritten signature in black ink that reads "Lisa Jones". The signature is fluid and cursive, with "Lisa" on the top line and "Jones" on the bottom line.

Lisa Jones, Town Mayor



BOARD OF TRUSTEES MEETING MINUTES

December 18th, 2025

Call to Order

The meeting was called to order at 6:30 p.m. via Microsoft Teams.

1. Pledge of Allegiance

2. Roll Call

The following Trustees were present in person: Mayor Pro-Tem Thompson, Trustee Cockrell, Trustee Lawrence, Trustee Pakanati, and Trustee Schultz

A quorum was present.

3. Audience Participation

None

4. Public Hearing

Ms. Proctor stated that she summarized the budget in the memo, highlighted the changes from the last meeting, and noted there was no public at this hearing.

Trustee Thompson asked what caused the decrease in the roads fund revenue. Ms. Proctor mentioned we are about \$10,000 behind on sales tax at this point compared to last year. Trustee Lawrence asked if Home Rule were to proceed, \$10,000 would be the amount needed to complete this process, but questioned what would happen if we needed more. Ms. Proctor stated that we can appropriate more funds if necessary. Trustee Cockrell asked if there were any adjustments to personnel expenses and Ms. Proctor confirmed she had reduced that expense. Mayor Pro-Tem Thompson closed the public hearing.

5. For Approval

a. Resolution 2025-05 Adopting a Budget and Authorizing Appropriations for Fiscal Year 2026

Mayor Pro-Tem Thompson moved to approve the 2026 proposed budget, seconded by Trustee Schultz. Approved unanimously.

6. Reports

a. Members of Town Board

- i. Trustee Cockrell informed the board that DRCOG was cancelled due to power outages. She noted the rocks and boulders on Richfield. Trustee Thompson said this was taken care of.
- ii. Trustee Pakanati mentioned that he sent an email with the curb pictures that need gravel. He asked staff if there were quotes for the speed radar. Ms. Proctor said SEH did get quotes and bids for the collection of speed data and said this will be included in the first board meeting of January. Mayor Pro-Tem Thompson said that Arapahoe County has a stealth machine that hangs on a phone pole that can be placed in different locations to compile data. Trustees talked about there being several cars in one minute during key times of the day for the speed radar data. They did not recommend that Trustee Pakanati remove multiple cars from the data and asked if he could include his input in the report.
- iii. Trustee Schultz followed up on the survey for Home Rule. Ms. Torres informed the board of the time frame to deliver her the suggested survey questions.
- iv. Mayor Pro-Tem Thompson asked if the link had been delivered to residents for the Home Rule Meetings and Ms. Torres informed the board of the technical challenges she has faced.

b. Staff

i. Town Administrator Proctor

1. Ms. Proctor mentioned the upcoming items on the agenda. She informed the board that the first meeting falls on Jan 1st and we will not have a Board meeting that day. Staff and Trustees agreed to have the first meeting of January on the 15th.

7. Future Agenda Items

- a. Tunnel, sidewalk repairs
- b. MHFD public outreach
- c. Culvert Clean-up
- d. Land Use Code Final Draft
- e. Speed Mitigation
- f. Ward discussion
- g. Home Rule
- h. Social Committee
- j. Gate collections

8. Adjournment

Mayor Pro-Tem Thompson adjourned the meeting at 6:49 pm.

A handwritten signature in black ink that reads "Monica Torres".

Monica Torres, Town Clerk

A handwritten signature in black ink that reads "Lisa Jones".

Lisa Jones, Town Mayor

| Treasurer's Report | | | |
|---|--------------------|---------------------|---------------------|
| First Bank Checking | | 2025 | |
| Activity | Credit | Debit | Account Balance |
| Beginning Balance | - | - | \$ 42,168.35 |
| Colo Interac - gate tags | \$ 99.00 | - | - |
| Colo Interac - building permits | \$ 2,404.25 | - | - |
| Colo Interac- AC Use Payable Tax | \$ 245.26 | - | - |
| Business Licences | \$ 70.00 | - | - |
| Use Tax | \$ 1,125.00 | - | - |
| The Villager Legals | - | \$ 45.24 | - |
| adobe | | \$ 20.74 | - |
| Storquest | - | \$ 113.00 | - |
| Caselle - monthly support | - | \$ 450.00 | - |
| Microsoft Online email hosting | - | \$ 75.55 | - |
| Microsoft Phone | - | \$ 15.26 | - |
| First Bank Checking | - | \$ 2.00 | - |
| CORE- Irrigation | - | \$ 63.74 | - |
| CORE- Gate electricity Richfield | - | \$ 76.22 | - |
| CORE- Gate electricity Fremont | - | \$ 78.21 | - |
| CORE- Lewiston way lights | - | \$ 81.36 | - |
| HPWC, PC - legal services | | \$ 2,963.28 | - |
| Terracare Assoc - public works | | \$ 7,075.89 | - |
| SEH-Engineering | | \$ 10,476.75 | - |
| SafeBuilt - building, CE, P&Z | | \$ 999.85 | - |
| Colorado Mediation & Resolution Service-Municipal Judge | - | \$ 250.00 | - |
| ACWWA | - | \$ 79.53 | - |
| CORE - 6806 S Parker Road lights | - | \$ 92.13 | - |
| IIMC - Membership Dues | | \$ 195.00 | - |
| Trustee Repayment | \$ 4,649.85 | - | - |
| EFTPS | - | \$ 2,597.21 | - |
| Tim Schultz | | \$ 277.05 | - |
| Debby Farreau | - | \$ 23.09 | - |
| Ryan Tiraschi | | \$ 92.35 | - |
| George Poggioli | - | \$ 23.09 | - |
| Pamela Thompson | | \$ 277.05 | - |
| Frank Lawrence | | \$ 277.05 | - |
| Lisa Jones | | \$ 277.05 | - |
| Jeffrey Briar | - | \$ 300.14 | - |
| Karen Proctor | - | \$ 5,761.42 | - |
| Jithendar Pakanati | | \$ 277.05 | - |
| Doug Hodge | | \$ 277.05 | - |
| Monica Torres | - | \$ 3,248.97 | - |
| Ending Balance | \$ 8,593.36 | \$ 36,862.32 | \$ 13,899.39 |

| Dec | Treasurer's Report | | |
|--|---------------------------|--------------------|------------------------|
| | 2025 | | |
| ColoTrust General Fund | | | |
| Activity | Credit | Debit | Account Balance |
| Beginning Balance | - | - | \$ 2,318,958.08 |
| Sales Tax | \$ 41,043.41 | - | - |
| AC Property Tax | \$ 2,667.83 | - | - |
| Cigarette Tax | \$ 61.79 | - | - |
| Transfer from CTF to GF | \$ 5,024.21 | - | - |
| HUTF Distribution | \$ 3,321.21 | - | - |
| Public Service | \$ 718.50 | - | - |
| Interest Income | \$ 7,893.41 | - | - |
| Ending Balance | \$ 60,730.36 | \$ 0.00 | \$ 2,379,688.44 |
| ColoTrust CTF Fund | | | |
| Activity | Credit | Debit | Account Balance |
| Beginning Balance | - | - | \$ 18,922.39 |
| Transfer CTF to GF | | \$ 5,024.21 | - |
| Interest Income | \$ 50.76 | - | - |
| Ending Balance | \$ 50.76 | \$ 5,024.21 | \$ 13,948.94 |
| ColoTrust Open Space Fund | | | |
| Activity | Credit | Debit | Account Balance |
| Beginning Balance | - | - | \$ 333,998.38 |
| Open Space Distribution | \$ 102.32 | - | - |
| Interest Income | \$ 1,118.44 | - | - |
| Ending Balance | \$ 1,220.76 | \$ 0.00 | 335,219.14 |
| ColoTrust American Rescue Plan Fund | | | |
| Activity | Credit | Debit | Account Balance |
| Beginning Balance | - | - | \$ 2,120.21 |
| Interest Income | \$ 7.09 | - | - |
| Ending Balance | \$ 7.09 | \$ 0.00 | \$ 2,127.30 |

TOWN OF FOXFIELD
BALANCE SHEET
DECEMBER 31, 2025

GENERAL FUND

ASSETS

| | | |
|----------|--------------------------------|--------------|
| 10-10220 | CASH ON DEPOSIT - 1ST BANK | (14,887.76) |
| 10-10310 | CASH - COUNTY TREASURER | (3,051.49) |
| 10-10410 | INVESTMENT ACCOUNT - COLOTRUST | 2,382,985.06 |
| 10-11500 | PROPERTY TAX RECEIVABLE | 856.06 |
| 10-13110 | DUUE FROM CTF | 31.87 |
| 10-13180 | DUUE FROM OPEN SPACE FUND | (410.00) |
| 10-13190 | DUUE FROM ARP FUNDS | (2,127.07) |

TOTAL ASSETS

2,363,396.67

LIABILITIES AND EQUITY

LIABILITIES

| | | |
|----------|--------------------------------|-------------|
| 10-20100 | ACCOUNTS PAYABLE | (5,240.02) |
| 10-21110 | PAYROLL TAXES PAYABLE | (75.36) |
| 10-22000 | A.C. USE TAX PAYABLE | 337.58 |
| 10-22210 | DEFERRED PROPERTY TAX | 856.06 |
| 10-22950 | LAND USE ESCROW- PHILLIPS | 232.50 |
| 10-22960 | LAND USE ESCROW-VANSTELLE | (733.50) |
| 10-22970 | LAND USE ESCROW - PATRICK | 25.00 |
| 10-22980 | STUDER | (361.00) |
| 10-22990 | LAND USE ESCROW - EDGAR YBARRA | 500.00 |

TOTAL LIABILITIES

(4,458.74)

FUND EQUITY

10-28970 FUND BAL RESRVD-LAW ENFORCEMNT 21,000.00

UNAPPROPRIATED FUND BALANCE:

10-29800 FUND BALANCE - UNRESTRICTED 1,987,405.14
REVENUE OVER EXPENDITURES - YTD 360,086.56

BALANCE - CURRENT DATE

2,347,491.70

TOTAL FUND EQUITY

2,368,491.70

TOTAL LIABILITIES AND EQUITY

2,364,032.96

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------------------------|-------------------------------|------------------|-------------------|-------------------|--------------------|--------------|
| TAXES AND FRANCHISE FEES | | | | | | |
| 10-31-111 | CURRENT PROPERTY TAX | .00 | 137,169.94 | 138,026.00 | 856.06 | 99.4 |
| 10-31-121 | SPECIFIC OWNERSHIP TAX | 649.11 | 7,502.04 | 7,000.00 | (502.04) | 107.2 |
| 10-31-161 | XCEL FRANCHISE FEE | 718.50 | 11,731.16 | 10,000.00 | (1,731.16) | 117.3 |
| 10-31-162 | CORE FRANCHISE FEE | .00 | 24,814.39 | 22,000.00 | (2,814.39) | 112.8 |
| 10-31-163 | CABLE TELEVISION FEES | .00 | 2,339.14 | 4,800.00 | 2,460.86 | 48.7 |
| 10-31-191 | CURRENT PROPERTY TAX INTEREST | .00 | 198.55 | 100.00 | (98.55) | 198.6 |
| 10-31-311 | SALES TAX | 41,043.41 | 494,272.76 | 570,000.00 | 75,727.24 | 86.7 |
| 10-31-312 | USE TAX | 1,125.00 | 11,184.48 | 25,000.00 | 13,815.52 | 44.7 |
| TOTAL TAXES AND FRANCHISE FEES | | 43,536.02 | 689,212.46 | 776,926.00 | 87,713.54 | 88.7 |
| LICENSES AND PERMITS | | | | | | |
| 10-32-211 | LIQUOR LICENSES | .00 | 745.00 | 350.00 | (395.00) | 212.9 |
| 10-32-215 | BUSINESS LICENSES | 70.00 | 295.00 | 280.00 | (15.00) | 105.4 |
| 10-32-221 | BUILDING PERMITS | 2,404.25 | 28,632.13 | 40,000.00 | 11,367.87 | 71.6 |
| 10-32-222 | STREET CUT PERMITS/ROW | .00 | 250.00 | 300.00 | 50.00 | 83.3 |
| 10-32-223 | GRADING PERMITS | .00 | .00 | 150.00 | 150.00 | .0 |
| 10-32-224 | ZONING REVIEW REVENUE | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-32-225 | ENGINEERING REVIEW REVENUE | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-32-226 | DRIVEWAY PERMITS | .00 | .00 | 250.00 | 250.00 | .0 |
| TOTAL LICENSES AND PERMITS | | 2,474.25 | 29,922.13 | 41,930.00 | 12,007.87 | 71.4 |
| INTERGOVERNMENTAL | | | | | | |
| 10-33-321 | MOTOR VEHICLE REGISTRATN FEES | 273.33 | 3,765.52 | 3,500.00 | (265.52) | 107.6 |
| 10-33-342 | CIGARETTE TAX | 61.79 | 839.66 | 1,000.00 | 160.34 | 84.0 |
| 10-33-350 | SEVERANCE TAX | .00 | 29.30 | 600.00 | 570.70 | 4.9 |
| 10-33-352 | HIGHWAY USER TAX | 3,321.21 | 41,689.99 | 25,672.00 | (16,017.99) | 162.4 |
| 10-33-360 | MINERAL LEASE | .00 | 150.09 | 200.00 | 49.91 | 75.1 |
| 10-33-371 | COUNTY ROAD/BRIDGE LEVY | .00 | 4,675.20 | 6,500.00 | 1,824.80 | 71.9 |
| TOTAL INTERGOVERNMENTAL | | 3,656.33 | 51,149.76 | 37,472.00 | (13,677.76) | 136.5 |
| CHARGES FOR SERVICES | | | | | | |
| 10-35-510 | TRAFFIC COURT REVENUES | .00 | 750.00 | 500.00 | (250.00) | 150.0 |
| 10-35-540 | CHARGEBACK ADMINISTRATION FEE | .00 | .00 | 150.00 | 150.00 | .0 |
| TOTAL CHARGES FOR SERVICES | | .00 | 750.00 | 650.00 | (100.00) | 115.4 |

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|----------------------------|----------------------------|------------------|-------------------|-------------------|---------------------|--------------|
| MISCELLANEOUS | | | | | | |
| 10-36-600 | GATE VIOLATION | .00 | 2,800.00 | 700.00 | (2,100.00) | 400.0 |
| 10-36-601 | GATE TAG REVENUE | 99.00 | 1,163.00 | 800.00 | (363.00) | 145.4 |
| 10-36-611 | INTEREST EARNINGS | 7,893.41 | 91,952.14 | 60,000.00 | (31,952.14) | 153.3 |
| 10-36-680 | MISCELLANEOUS/OTHER INCOME | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-36-683 | DOLA GRANT--MUNICIPAL CODE | .00 | 608.75 | .00 | (608.75) | .0 |
| TOTAL MISCELLANEOUS | | 7,992.41 | 96,523.89 | 62,500.00 | (34,023.89) | 154.4 |
| TOTAL FUND REVENUE | | 57,659.01 | 867,558.24 | 919,478.00 | 51,919.76 | 94.4 |

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------------|----------------------------|------------------|-------------------|-------------------|------------------|-------------|
| ADMINISTRATION | | | | | | |
| 10-41-110 | PERSONNEL EXPENSES | 7,808.07 | 151,309.77 | 167,760.00 | 16,450.23 | 90.2 |
| 10-41-116 | PAYROLL TAXES | (436.05) | 10,541.81 | 12,834.00 | 2,292.19 | 82.1 |
| 10-41-118 | WORKERS COMPENSATION INS. | .00 | 630.00 | 900.00 | 270.00 | 70.0 |
| 10-41-120 | SUPPLIES/MATERIALS | .00 | 235.80 | 1,500.00 | 1,264.20 | 15.7 |
| 10-41-130 | POSTAGE/BULK MAIL CHARGES | .00 | 382.00 | 550.00 | 168.00 | 69.5 |
| 10-41-140 | PRINTING | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-41-143 | MUNICIPAL CODE SUPPLEMENTS | .00 | 1,000.00 | 3,000.00 | 2,000.00 | 33.3 |
| 10-41-145 | LEGAL NOTICES | 45.24 | 176.00 | 250.00 | 74.00 | 70.4 |
| 10-41-148 | RECORDING FEES | .00 | .00 | 50.00 | 50.00 | .0 |
| 10-41-151 | AUDIT | .00 | 7,500.00 | 7,750.00 | 250.00 | 96.8 |
| 10-41-152 | LEGAL | 2,963.28 | 25,192.12 | 15,000.00 | (10,192.12) | 168.0 |
| 10-41-160 | COUNTY TREASURER FEES | .00 | 1,373.67 | 1,380.00 | 6.33 | 99.5 |
| 10-41-170 | COMMUNICATIONS/IT | 470.74 | 9,132.33 | 9,000.00 | (132.33) | 101.5 |
| 10-41-171 | TELEPHONE/INTERNET | 29.05 | 378.46 | 1,500.00 | 1,121.54 | 25.2 |
| 10-41-172 | E-MAIL SERVER | 61.76 | 559.12 | 550.00 | (9.12) | 101.7 |
| 10-41-180 | INSURANCE | .00 | 9,852.42 | 9,842.00 | (10.42) | 100.1 |
| 10-41-182 | MEMBERSHIP/DUES/TRAINING | 195.00 | 4,315.96 | 5,500.00 | 1,184.04 | 78.5 |
| 10-41-190 | MISCELLANEOUS EXPENSE | .00 | 1,098.72 | 5,000.00 | 3,901.28 | 22.0 |
| 10-41-192 | BANK SERVICE CHARGES | 2.00 | 12.00 | 24.00 | 12.00 | 50.0 |
| TOTAL ADMINISTRATION | | 11,139.09 | 223,690.18 | 242,490.00 | 18,799.82 | 92.3 |
| JUDICIAL | | | | | | |
| 10-44-211 | MUNICIPAL JUDGE | 250.00 | 3,250.00 | 3,000.00 | (250.00) | 108.3 |
| 10-44-220 | COURT RELATED EXPENSES | .00 | 35.06 | 5,000.00 | 4,964.94 | .7 |
| TOTAL JUDICIAL | | 250.00 | 3,285.06 | 8,000.00 | 4,714.94 | 41.1 |
| PUBLIC SAFETY | | | | | | |
| 10-46-311 | LAW ENFORCEMENT | .00 | 138,019.83 | 138,026.00 | 6.17 | 100.0 |
| 10-46-314 | OFF DUTY OFFICER PATROLS | .00 | 499.50 | 10,000.00 | 9,500.50 | 5.0 |
| 10-46-400 | ANIMAL CONTROL | .00 | 65.00 | 500.00 | 435.00 | 13.0 |
| TOTAL PUBLIC SAFETY | | .00 | 138,584.33 | 148,526.00 | 9,941.67 | 93.3 |

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|------------------|-------------------|-------------------|----------------------|--------------|
| PUBLIC WORKS | | | | | |
| 10-48-451 PLANNING | 402.50 | 5,013.75 | 5,000.00 | (13.75) | 100.3 |
| 10-48-452 ENGINEERING | 1,468.50 | 18,329.25 | 20,000.00 | 1,670.75 | 91.7 |
| 10-48-453 CODE ENFORCEMENT | 273.75 | 9,033.75 | 10,000.00 | 966.25 | 90.3 |
| 10-48-454 SNOW REMOVAL | .00 | 10,430.00 | 35,000.00 | 24,570.00 | 29.8 |
| 10-48-455 ROW AND ISLAND MAINTENANCE | 5,523.54 | 55,315.73 | 80,313.00 | 24,997.27 | 68.9 |
| 10-48-456 TRAFFIC CONTROL/SIGNAGE | 494.20 | 3,520.77 | 3,810.00 | 289.23 | 92.4 |
| 10-48-457 BUILDING PERMIT EXPENSES | 323.60 | 17,484.70 | 35,000.00 | 17,515.30 | 50.0 |
| 10-48-458 ST. CUT/ROW PERMIT EXPENSES | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-48-459 STREET LIGHTS | 173.49 | 1,578.69 | 1,400.00 | (178.69) | 112.8 |
| 10-48-460 ENGINEERING ROAD MAINTENANCE | 1,127.00 | 7,655.00 | 12,500.00 | 4,845.00 | 61.2 |
| 10-48-461 GATE ELECTRICITY & MAINTENANCE | 154.43 | 4,845.12 | 11,000.00 | 6,154.88 | 44.1 |
| 10-48-500 COMM EVENTS (PARADE, DIRECTORY) | .00 | 3,075.85 | 8,000.00 | 4,924.15 | 38.5 |
| 10-48-600 STORAGE UNIT | 113.00 | 1,212.00 | 924.00 | (288.00) | 131.2 |
| TOTAL PUBLIC WORKS | 10,054.01 | 137,494.61 | 223,447.00 | 85,952.39 | 61.5 |
| CAPITAL EXPENDITURES | | | | | |
| 10-58-800 CAPITAL EXP > \$5,000.00 | .00 | 4,417.50 | 86,312.00 | 81,894.50 | 5.1 |
| TOTAL CAPITAL EXPENDITURES | .00 | 4,417.50 | 86,312.00 | 81,894.50 | 5.1 |
| TOTAL FUND EXPENDITURES | 21,443.10 | 507,471.68 | 708,775.00 | 201,303.32 | 71.6 |
| NET REVENUE OVER EXPENDITURES | 36,215.91 | 360,086.56 | 210,703.00 | (149,383.56) | 170.9 |

TOWN OF FOXFIELD
BALANCE SHEET
DECEMBER 31, 2025

OPEN SPACE FUND

ASSETS

| | | |
|--------------|--------------------------------|-------------------|
| 22-10410 | INVESTMENT ACCOUNT - COLOTRUST | 334,809.14 |
| 22-13120 | DUE TO GENERAL FUND | (1,911.24) |
| TOTAL ASSETS | | <u>332,897.90</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | |
|-------------------|------------------|---------------|
| 22-20100 | ACCOUNTS PAYABLE | 410.00 |
| TOTAL LIABILITIES | | <u>410.00</u> |

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

| | | |
|------------------------------|---------------------------------|-------------------|
| 22-29800 | FUND BALANCE | 289,296.32 |
| | REVENUE OVER EXPENDITURES - YTD | 42,555.29 |
| BALANCE - CURRENT DATE | | <u>331,851.61</u> |
| TOTAL FUND EQUITY | | <u>331,851.61</u> |
| TOTAL LIABILITIES AND EQUITY | | <u>332,261.61</u> |

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

OPEN SPACE FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--|-----------------|------------------|------------------|--------------------|--------------|
| REVENUES | | | | | |
| 22-30-130 ARAPAHOE CO OPEN SPACE DISTRIB | 102.32 | 29,544.52 | 25,000.00 | (4,544.52) | 118.2 |
| 22-30-611 INTEREST EARNINGS | 1,118.44 | 13,647.06 | 10,000.00 | (3,647.06) | 136.5 |
| TOTAL REVENUES | 1,220.76 | 43,191.58 | 35,000.00 | (8,191.58) | 123.4 |
| TOTAL FUND REVENUE | 1,220.76 | 43,191.58 | 35,000.00 | (8,191.58) | 123.4 |

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

OPEN SPACE FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------------|-----------------|------------------|------------------|---------------------|--------------|
| EXPENDITURES | | | | | |
| 22-40-511 MAINTENANCE | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 22-40-530 PLANNING | .00 | .00 | 7,500.00 | 7,500.00 | .0 |
| 22-40-620 IMPROVEMENTS | .00 | 636.29 | 10,000.00 | 9,363.71 | 6.4 |
| TOTAL EXPENDITURES | .00 | 636.29 | 21,500.00 | 20,863.71 | 3.0 |
| TOTAL FUND EXPENDITURES | .00 | 636.29 | 21,500.00 | 20,863.71 | 3.0 |
| NET REVENUE OVER EXPENDITURES | 1,220.76 | 42,555.29 | 13,500.00 | (29,055.29) | 315.2 |

TOWN OF FOXFIELD
BALANCE SHEET
DECEMBER 31, 2025

AMERICAN RESCUE PLAN FUND

ASSETS

| | |
|---|--------|
| 23-10410 INVESTMENT ACCOUNT - COLOTRUST | .23 |
| 23-13120 DUE TO GENERAL FUND | 753.55 |

TOTAL ASSETS

753.78

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

| | |
|---------------------------------|--------------|
| 23-29800 FUND BALANCE | 24,201.67 |
| REVENUE OVER EXPENDITURES - YTD | (23,447.89) |

BALANCE - CURRENT DATE

753.78

TOTAL FUND EQUITY

753.78

TOTAL LIABILITIES AND EQUITY

753.78

TOWN OF FOXFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

AMERICAN RESCUE PLAN FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-----------------------|---------------------------|---------------|---------------|-----------------|-----------------|-------------|
| <u>REVENUE</u> | | | | | | |
| 23-30-611 | INTEREST INCOME | 7.09 | 792.90 | 5,500.00 | 4,707.10 | 14.4 |
| | TOTAL REVENUE | 7.09 | 792.90 | 5,500.00 | 4,707.10 | 14.4 |
| | TOTAL FUND REVENUE | 7.09 | 792.90 | 5,500.00 | 4,707.10 | 14.4 |

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

AMERICAN RESCUE PLAN FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|------------------------------------|---------------|--------------|--------------|--------------|---------|
| GOVERNMENT SERVICES | | | | | |
| 23-41-140 GOVT SERVICES- ADMIN EXP | 2,127.07 | 24,240.79 | 67,554.00 | 43,313.21 | 35.9 |
| TOTAL GOVERNMENT SERVICES | 2,127.07 | 24,240.79 | 67,554.00 | 43,313.21 | 35.9 |
| TOTAL FUND EXPENDITURES | 2,127.07 | 24,240.79 | 67,554.00 | 43,313.21 | 35.9 |
| NET REVENUE OVER EXPENDITURES | (2,119.98) | (23,447.89) | (62,054.00) | (38,606.11) | (37.8) |

TOWN OF FOXFIELD
BALANCE SHEET
DECEMBER 31, 2025

CTF

ASSETS

| | |
|---|-----------|
| 31-10410 INVESTMENT ACCOUNT - COLOTRUST | 12,779.39 |
| TOTAL ASSETS | 12,779.39 |

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

| | |
|---------------------------------|-------------|
| 31-29800 FUND BALANCE | 20,194.52 |
| REVENUE OVER EXPENDITURES - YTD | (7,415.13) |
| BALANCE - CURRENT DATE | 12,779.39 |
| TOTAL FUND EQUITY | 12,779.39 |
| TOTAL LIABILITIES AND EQUITY | 12,779.39 |

TOWN OF FOXFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

CTF

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-----------------|---------------------------|---------------|-----------------|-----------------|-----------------|-------------|
| REVENUES | | | | | | |
| 31-30-611 | INTEREST EARNINGS | 50.76 | 833.67 | 1,000.00 | 166.33 | 83.4 |
| 31-30-634 | CTF DISTRIBUTION | .00 | 4,311.78 | 7,800.00 | 3,488.22 | 55.3 |
| | TOTAL REVENUES | 50.76 | 5,145.45 | 8,800.00 | 3,654.55 | 58.5 |
| | TOTAL FUND REVENUE | 50.76 | 5,145.45 | 8,800.00 | 3,654.55 | 58.5 |

TOWN OF FOXFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2025

CTF

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------|-------------------------------|---------------|-------------|-------------|------------|---------|
| EXPENDITURES | | | | | | |
| 31-40-550 | MAINTENANCE | 6,193.76 | 12,560.58 | 16,000.00 | 3,439.42 | 78.5 |
| | TOTAL EXPENDITURES | 6,193.76 | 12,560.58 | 16,000.00 | 3,439.42 | 78.5 |
| | TOTAL FUND EXPENDITURES | 6,193.76 | 12,560.58 | 16,000.00 | 3,439.42 | 78.5 |
| | NET REVENUE OVER EXPENDITURES | (6,143.00) | (7,415.13) | (7,200.00) | 215.13 | (103.0) |



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: January 15, 2026

RE: Speed Data Collection Quotes

DISCUSSION:

ATD: Hinsdale only \$1,000 for 2 sites for 7 days. Same price for the 2nd corridor. Total \$2,000

IDAX: Hinsdale only \$1,200 for 2 sites 7 days. Hinsdale and second roadway (4 sites 7 days) total \$2,200

This is the scope that was provided:

1. Speed data along at two locations, one eastbound and one westbound, on Hinsdale Ave between Richfield St and Yampa St
 - 7 days of 24-hour speed data collection at two locations along the corridor including total traffic counts to determine average daily traffic
 - Speed summary of collected data including speed range breakdown of all vehicles, average speed, 50th percentile, 85th percentile, 95th percentile speeds.
2. For the second location we can direct the location

If the Town would like to proceed, we can subcontract them under SEH sub agreement, or the Town could contract with them directly.



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: January 15, 2026

RE: Terracare Recommendation and Quote for E Davies Ave and Salida St

DISCUSSION:

Terracare is proposing the following to help with the accidents occurring at East Davies Avenue and Salida Street: Install two (2) curve signs in each direction, with the speed limit that the Town decides on. In addition, install five (5) metal delineators on the curve near the corner where the fence was damaged, see the attached map attached as Exhibit A.

The total bid price (Exhibit B) is \$1,259.70. The 2026 approved budget has \$1,500 for traffic control/signage.

ATTACHMENTS:

Exhibit A: Map of proposed delineator locations

Exhibit B: Davies signs and delineator quote





7272 S. Eagle St. Centennial CO. 80112

| | | | |
|--------------------------|--|--------------------|---------------|
| To: | Town Of Foxfield | Contact: | Karen Proctor |
| Address: | P.O. Box 461450 Foxfield, CO 80046 | Phone: | 303-680-1544 |
| Project Name: | Davies Signs & Delineators | Fax: | |
| Project Location: | Davies And S. Salida St., Foxfield, CO | Bid Number: | 060 |
| Attachments: | | Bid Date: | 12/17/2025 |
| Attachments: | | | Map.pdf |

| Item Description | Estimated Quantity | Unit | Unit Price | Total Price |
|--|---------------------------|-------------|-------------------|--------------------------|
| Install 2 New W1-2A Right And Left Curve Sign With Speed Limit On Signs, One On The West Of 17417 E. Davies Ave. And 1 On The East Of 17617 Davies Ave. Includes Signs, Posts, Sleeves And Hardware. | 2.00 | EACH | \$479.85 | \$959.70 |
| Install Metal Delineators With Reflectors 5 Ea. | 5.00 | EACH | \$60.00 | \$300.00 |
| Total Bid Price: | | | | <u>\$1,259.70</u> |

Notes:

- The signs & delineators will be installed when the ground is not frozen.
- No permits or fee's included.
- No testing of concrete, asphalt, or soils included.
- We are not responsible for acts of God, or weather protection, working in freezing conditions frost/snow mitigation.
- **The Town will decide what they want the speed limit to be before we order the signs.**

Payment Terms:

Pricing for this proposal is valid for 30 days. Terracare reserves the right to revise or withdraw this proposal if pricing is not accepted within 30 days of receipt.

| | |
|---|---|
| ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. | CONFIRMED: Terracare Associates |
| Buyer: _____ | |
| Signature: _____ | Authorized Signature: _____ |
| Date of Acceptance: _____ | Estimator: Scott Siskind (303) 419-4020 scott.siskind@myterracare.net |



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Monica Torres, Town Clerk

DATE: January 15, 2026

RE: Resolution 2026-01 Designating Public Places for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law

DISCUSSION:

Attached for Board consideration is Resolution 2026-01 designating the Town website as the official posting location for meeting notices. The Town may additionally post notices on any Town social media sites and at the three physical bulletin boards but that is not required by state statute.

RECOMMENDED MOTION:

"I move to approve Resolution 2026-01 Designating Public Places for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law".

ATTACHMENT:

Exhibit A: Resolution 2026-01

Trustee's Resolution

Resolution No. 01, Series 2026

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD
DESIGNATING PUBLIC PLACES FOR THE POSTING OF MEETING NOTICES AS
REQUIRED BY THE COLORADO OPEN MEETINGS LAW**

WHEREAS, C.R.S. §24-6-402, the Open Meetings Law, requires that the public place or places for posting notices of public meetings shall be designated annually at the local public body's first regular meeting of each calendar year;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees of the Town of Foxfield, in compliance with C.R.S. § 24-6-402(2)(c) of the Open Meetings Law, hereby designates the Town website at <https://townoffoxfield.colorado.gov> as the official place for posting notices. The Town may additionally post notices at any Town social media accounts and the bulletin boards at the following locations:

- a. The east side of East Easter Way at its intersection with East Fremont Avenue.
- b. The east side of South Richfield Street just north of its intersection with East Davies Avenue.
- c. The east side of South Waco Street just south of its intersection with East Davies Avenue.

The Town Clerk shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of the meeting. All meeting notices shall include specific agenda information, where possible.

PASSED ON FIRST AND FINAL READING THIS 15th day of January 2026.

BOARD OF TRUSTEES,
TOWN OF FOXFIELD, COLORADO

Lisa Jones, Mayor

ATTEST:

Monica Torres, Town Clerk