



## TOWN BOARD REGULAR MEETING AGENDA

Location: Hybrid  
South Metro Fire Protection District Station #42  
7320 South Parker Road

Or

[Meetings | Town of Foxfield \(colorado.gov\)](#)

**Thursday, September 19, 2024: 6:30 p.m.**

Call to Order

1. Pledge of Allegiance
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
  - a. Approval of Minutes – September 5, 2024
  - b. Financials August 2024
5. For Discussion
6. Reports
  - a. Members of Town Board
  - b. Staff

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD public outreach
- c. Culvert Clean-up
- d. Land Use Code Final Draft
- e. Speed Mitigation
- f. 2025 Budget
- g. Wards Discussion

8. Adjournment

STUDY SESSION – Land Use Code Articles 1-3



## BOARD OF TRUSTEES MEETING MINUTES

September 5<sup>th</sup>, 2024

### Call to Order

The meeting was called to order at 6:30 p.m. via Microsoft Teams.

#### 1. Roll Call

The following Trustees were present via Microsoft Teams: Trustee Pakanati, Trustee Goddard.

The following Trustees were present in person: Mayor Jones, Trustee Thompson, Trustee Cockrell, Trustee Schultz, and Trustee Hodge.

A quorum was present.

#### 2. Audience Participation

None

#### 3. Consent Agenda

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Shultz. The motion passed unanimously.

#### 4. For Possible Action

##### a. Mile High Flood District Cherry Creek Tributaries Study Update

Erica Olsen, with SEH, presented the study update to the board. Mayor Jones and Trustee Shultz asked how other properties would be affected by this designation. Erica stated that designation would not take place for 7 or more years and that Mile High Flood District will set up an in person, or virtual means, to provide information to residents. A sub-committee of residents and trustees will be created in September to facilitate these means to the residents by fall or winter of 2024. Trustees followed with discussion on affected areas and how to determine where residents will be selected from. Erica updated the board on the culvert clean outs and shoulder work on the roads.

#### 5. Reports

##### a. Members of Town Board

- i. Trustee Hodge questioned if the retail parking lot is going to get fixed. He mentioned the situation in Aurora and asked how the Town will handle it if it migrates here. Discussion occurred about reporting incidents that

aren't necessarily a crime, safety in neighborhood, and using our reporting feature on our website for residents.

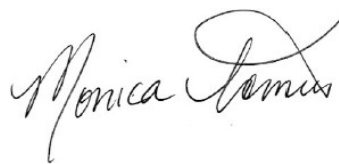
- ii. Trustee Thompson talked about reporting low planes, she stated our tunnel is clear of graffiti, gave an update on park, mentioned the barrels have been stored, and gave an update on the Wednesday walkthrough with Vance Bros and SEH. She suggested the Town ask Terracare to slow down when plowing. She reported that Labor Day weekend at Von Millers house created issues with residents.
- iii. Trustee Cockrell updated the board on gate tags and the importance of attaching them to the windshield. Gate times are getting earlier and closing sooner than the time they're supposed to. She gave an update on the need for speed mitigation.
- iv. Trustee Pakanati asked questions regarding the footage the cameras from the gates are collecting. Discussion was held on the cameras in the Chaparral neighborhood and what is being captured there. Trustee Pakanati asked a clarifying question about the lots affected by the flood plain. Mayor Jones and Trustee Thompson gave more information regarding historical flooding in Foxfield.
- b. Mayor Jones mentioned that Arapahoe County is going to put on the ballot to waive Tabor limits.
- c. Staff
  - i. Town Clerk Torres
    - 1. Republic Services gave dates for next year's curbside clean up and Roll off Clean up. Dates will be emailed to Trustee's.

## 6. Future Agenda Items

- a. Land Use Code Final Draft
- b. Tunnel, sidewalk repairs, and village center repair
- c. Speed mitigation
- e. Culvert follow-up
- f. MHFD public outreach
- j. Ward discussion
- g. 2025 Budget

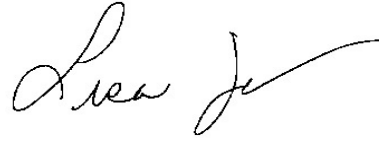
## 7. Adjournment

Mayor Jones adjourned the meeting at 7:06 p.m.




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Monica Torres, Town Clerk

A handwritten signature in black ink, appearing to read "Lisa Jones". The signature is fluid and cursive, with the first name "Lisa" written in a larger, more prominent script than the last name "Jones".

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Lisa Jones, Town Mayor























TOWN OF FOXFIELD  
BALANCE SHEET  
AUGUST 31, 2024

AMERICAN RESCUE PLAN FUND

ASSETS

23-10410	INVESTMENT ACCOUNT - COLOTRUST	89,824.93	
23-13120	DUE TO GENERAL FUND	( 1,167.00)	
	TOTAL ASSETS		<u>88,657.93</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
23-29800	FUND BALANCE	96,954.03	
	REVENUE OVER EXPENDITURES - YTD	( 8,296.10)	
	BALANCE - CURRENT DATE	<u>88,657.93</u>	
	TOTAL FUND EQUITY		<u>88,657.93</u>
	TOTAL LIABILITIES AND EQUITY		<u>88,657.93</u>



TOWN OF FOXFIELD  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

AMERICAN RESCUE PLAN FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>REVENUE</u>				
23-30-611 INTEREST INCOME	410.24	3,489.40	5,500.00	2,010.60	63.4
TOTAL REVENUE	410.24	3,489.40	5,500.00	2,010.60	63.4
TOTAL FUND REVENUE	410.24	3,489.40	5,500.00	2,010.60	63.4

TOWN OF FOXFIELD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

AMERICAN RESCUE PLAN FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOVERNMENT SERVICES</u>					
23-41-140 GOVT SERVICES- ADMIN EXP	1,167.00	7,935.50	91,381.00	83,445.50	8.7
23-41-148 MUNICIPAL CODE UPDATES	.00	3,850.00	.00	( 3,850.00)	.0
TOTAL GOVERNMENT SERVICES	<u>1,167.00</u>	<u>11,785.50</u>	<u>91,381.00</u>	<u>79,595.50</u>	<u>12.9</u>
TOTAL FUND EXPENDITURES	<u>1,167.00</u>	<u>11,785.50</u>	<u>91,381.00</u>	<u>79,595.50</u>	<u>12.9</u>
NET REVENUE OVER EXPENDITURES	<u>( 756.76)</u>	<u>( 8,296.10)</u>	<u>( 85,881.00)</u>	<u>( 77,584.90)</u>	<u>( 9.7)</u>

TOWN OF FOXFIELD  
 BALANCE SHEET  
 AUGUST 31, 2024

CTF

ASSETS

31-10410	INVESTMENT ACCOUNT - COLOTRUST	21,199.27	
	TOTAL ASSETS		21,199.27

LIABILITIES AND EQUITY

LIABILITIES

31-23110	DUE TO GENERAL FUND	1,438.80	
	TOTAL LIABILITIES		1,438.80

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	22,951.06	
	REVENUE OVER EXPENDITURES - YTD	( 3,190.59)	
	BALANCE - CURRENT DATE	19,760.47	
	TOTAL FUND EQUITY		19,760.47
	TOTAL LIABILITIES AND EQUITY		21,199.27

TOWN OF FOXFIELD  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2024

CTF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
31-30-611 INTEREST EARNINGS	97.83	813.79	800.00	( 13.79)	101.7
31-30-634 CTF DISTRIBUTION	.00	4,930.79	7,800.00	2,869.21	63.2
TOTAL REVENUES	97.83	5,744.58	8,600.00	2,855.42	66.8
TOTAL FUND REVENUE	97.83	5,744.58	8,600.00	2,855.42	66.8

TOWN OF FOXFIELD  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2024

CTF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
31-40-550 MAINTENANCE	1,438.80	8,935.17	13,000.00	4,064.83	68.7
TOTAL EXPENDITURES	1,438.80	8,935.17	13,000.00	4,064.83	68.7
TOTAL FUND EXPENDITURES	1,438.80	8,935.17	13,000.00	4,064.83	68.7
NET REVENUE OVER EXPENDITURES	( 1,340.97)	( 3,190.59)	( 4,400.00)	( 1,209.41)	( 72.5)

Exhibit #3b	<b>Treasurer's Report</b>		2024
August			
<b>First Bank Checking</b>			
<b>Activity</b>	<b>Credit</b>	<b>Debit</b>	<b>Account Balance</b>
<b>Beginning Balance</b>	-	-	<b>\$ 51,722.51</b>
Colo Interac - gate tags	\$ 203.00	-	-
Colo Interac - building permits	\$ 5,741.84	-	-
Colo Interac- Use tax	\$ 2,488.52	-	-
Arapahoe County Open Space Tax	\$ 409.01	-	-
Caselle - monthly support	-	\$ 383.00	-
Microsoft Online email hosting	-	\$ 52.73	-
Microsoft Phone	-	\$ 15.26	-
CORE- Irrigation	-	\$ 32.42	-
CORE- Gate electricity Richfield	-	\$ 30.94	-
CORE- Gate electricity Fremont	-	\$ 31.19	-
CORE- Lewiston way lights	-	\$ 24.08	-
ACWWA	-	\$ 380.65	-
CORE - 6806 S Parker Road lights	-	\$ 91.50	-
Comcast - franchise fee	\$ 1,386.69	-	-
Parker Court - Court Revenue	\$ 25.00	-	-
Gate Tag Violation	\$ 350.00	-	-
Kathleen Schmitz	-	\$ 516.14	-
Jeffrey Briar	-	\$ 300.14	-
Karen Proctor	-	\$ 5,592.76	-
Randi Gallivan	-	\$ 852.54	-
Monica Torres	-	\$ 2,478.51	-
EFTPS	-	\$ 2644.53	-
<b>Ending Balance</b>	<b>\$ 10,604.06</b>	<b>\$ 13,426.39</b>	<b>\$ 47,765.40</b>

August	<b>Treasurer's Report</b>		2024
<b>ColoTrust General Fund</b>			
Activity	Credit	Debit	Account Balance
<b>Beginning Balance</b>	-	-	<b>\$ 1,764,649.90</b>
Severance Tax	\$ 662.97	-	-
Mineral Tax	\$ 126.51	-	-
Sales Tax	\$ 43,086.10	-	-
Arapahoe County	\$ 2,611.42	-	-
HUTF	\$ 3,448.59	-	-
Public Service	\$ 336.07	-	-
CTF Distribution transfer	-	-	-
Ttransfer from Open space	-	-	-
ARP transfer for municipal code updates & accessibility audit	-	-	-
Transfer to checking	-	\$ 35,000.00	-
Interest Income	\$ 8,264.77	-	-
<b>Ending Balance</b>	<b>\$ 58,536.43</b>	<b>\$ 35,000.00</b>	<b>\$ 1,788,186.33</b>
<b>ColoTrust CTF Fund</b>			
Activity	Credit	Debit	Account Balance
<b>Beginning Balance</b>	-	-	<b>\$ 21,332.84</b>
Transfer to Open Space Fund	-	\$ 231.40	-
Interest Income	\$ 97.83	-	-
<b>Ending Balance</b>	<b>\$ 97.83</b>	<b>\$ 231.40</b>	<b>\$ 21,199.27</b>
<b>ColoTrust Open Space Fund</b>			
Activity	Credit	Debit	Account Balance
<b>Beginning Balance</b>	-	-	<b>\$ 283,009.78</b>
Arapahoe County Road and Bridge Shareback due to General Fund	\$ 369.19	-	-
Transfer from CTF	\$ 231.40	-	-
Interest Income	\$ 1,229.82	-	-
<b>Ending Balance</b>	<b>\$ 1,830.41</b>	<b>\$ 0.00</b>	<b>284,840.19</b>
<b>ColoTrust American Rescue Plan Fund</b>			
Activity	Credit	Debit	Account Balance
<b>Beginning Balance</b>	-	-	<b>\$ 89,414.69</b>
Interest Income	\$ 410.24	-	-
<b>Ending Balance</b>	<b>\$ 410.24</b>	<b>\$ 0.00</b>	<b>\$ 89,824.93</b>

### 2022 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	35,322	25,179	18,488	23,894	27,061	22,707	21,535	18,366	21,373	17,317	17,534	16,310	265,086
Remote	12,097	7,822	8,154	11,229	17,329	18,912	18,539	9,342	11,280	10,096	9,500	14,780	149,080
FVC	23,767	18,843	15,448	18,191	10,044	10,627	8,637	17,200	22,278	18,142	17,887	18,659	199,722
<b>Totals</b>	<b>71,185</b>	<b>51,843</b>	<b>42,091</b>	<b>53,314</b>	<b>54,434</b>	<b>52,245</b>	<b>48,711</b>	<b>44,908</b>	<b>54,931</b>	<b>45,555</b>	<b>44,922</b>	<b>49,749</b>	<b>\$ 613,887.62</b>

### 2023 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	18,032	17,726	15,741	21,479	17,504	19,576	20,521	24,972	16,358	22,882	23,518	20,217	238,526
Remote	11,157	10,836	9,389	10,254	9,137	9,814	10,219	9,738	10,138	13,692	37,948	12,476	154,799
FVC	21,366	17,696	15,181	12,957	13,369	14,164	13,845	17,690	23,338	18,077	17,088	16,572	201,344
<b>Totals</b>	<b>50,555</b>	<b>46,258</b>	<b>40,310</b>	<b>44,691</b>	<b>40,010</b>	<b>43,553</b>	<b>44,585</b>	<b>52,401</b>	<b>49,834</b>	<b>54,651</b>	<b>78,555</b>	<b>49,266</b>	<b>\$ 594,668.90</b>

### 2024 Town of Foxfield Sales Tax Revenue

Location	Nov Tax (Jan)	Dec Tax (Feb)	Jan Tax (Mar)	Feb Tax (Apr)	Mar Tax (May)	Apr Tax (Jun)	May Tax (Jul)	Jun Tax (Aug)	Jul Tax (Sep)	Aug Tax (Oct)	Sep Tax (Nov)	Oct Tax (Dec)	TOTALS
Colorado	28,432	18,598	17,046	27,273	23,107	18,861	20,127	9,325	-	-	-	-	162,769
Remote	11,302	10,141	10,135	9,679	10,679	11,411	12,774	12,233	-	-	-	-	88,354
FVC	15,739	12,391	11,505	14,993	12,117	11,819	10,185	22,784	-	-	-	-	111,533
<b>Totals</b>	<b>55,473</b>	<b>41,130</b>	<b>38,685</b>	<b>51,945</b>	<b>45,903</b>	<b>42,091</b>	<b>43,086</b>	<b>44,342</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ 362,655.40</b>