



## TOWN BOARD REGULAR MEETING AGENDA

Location: Hybrid  
South Metro Fire Protection District Station #42  
7320 South Parker Road

Or

[Meetings | Town of Foxfield \(colorado.gov\)](https://www.colorado.gov/govmeetings)

**Thursday, September 5, 2024: 6:30 p.m.**

Call to Order

1. Pledge of Allegiance
2. Roll Call of Board Members
3. Audience Participation Period (limit 4 minutes per speaker)
4. Consent Agenda
  - a. Approval of Minutes – August 1, 2024
5. For Discussion
  - a. Mile High Flood District Cherry Creek Tributaries Study Update
6. Reports
  - a. Members of Town Board
  - b. Staff

7. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD Report and Plan
- c. Culvert Clean-up
- d. Wards Discussion
- e. Land Use Code Final Draft
- f. Speed Mitigation
- g. 2025 Budget

8. Adjournment



## BOARD OF TRUSTEES MEETING MINUTES

August 1, 2024

### Call to Order

The meeting was called to order at 6:30 p.m. via Microsoft Teams.

#### 1. Roll Call

The following Trustees were present via Microsoft Teams: Mayor Jones

The following Trustees were present in person: Trustee Thompson, Trustee Pakanati, Trustee Hodge, and Trustee Schultz.

A quorum was present.

Also present Randi Gallivan, serving as an Administrative Assistant during the transition to a new Town Clerk/Treasurer.

#### 2. Audience Participation

None

#### 3. Consent Agenda

Mayor Jones moved to approve the Consent Agenda, with a second from Trustee Thompson. The motion passed unanimously.

#### 4. For Possible Action

##### a. Gate Policy Update

Town Administrator Proctor stated that this was brought to our attention that most carpools are four families, and our current policy only allows three families. That is the only change being made. Trustee Hodge moved to approve the Gate Policy updates as amended, with a second from Trustee Schultz. The motion passed unanimously.

##### b. 2024 Pavement Patching Crack Sealing & Surface Treatment Bid

Town Administrator Proctor discussed changes in the estimate from SEH to the bid received from Vance Brothers. ARP funds will need to be spent before next year and can be used towards this overage. The Board requested clarification about crack seal locations and the amounts for construction administration and traffic control. Town Administrator Proctor will ask Vance Brothers if these items can be adjusted. Mayor Jones moved to approve the Vance Brothers Bid for the 2024 Pavement Repair and Surface Treatment Program, to not exceed the amount of \$54,045. Trustee Shultz seconded the motion, which passed by unanimous roll call vote.

5. Reports

a. Members of Town Board

- i. Mayor Jones mentioned that Arapahoe County is struggling with their budget. They maintain Arapahoe Road and she wants to make sure they are keeping up maintenance.
- ii. Trustee Thompson noted the pledge of allegiance is not being done at the beginning of board meetings anymore. Barrels need to go to storage. The playground is being set up.
- iii. Trustee Schultz informed the board that mowing was done at the fire station and residents expressed appreciation.
- iv. Trustee Hodge questioned if there is a process for outside vendor review. A process will be created to not overspend.

b. Staff

i. Town Administrator Proctor

1. The next board meeting will be canceled, unless something urgent arises. Next meeting will be September 5<sup>th</sup>, 2024.

6. Future Agenda Items

- a. Tunnel and sidewalk repairs
- b. MHFD follow-up
- c. Speed mitigation
- e. Culvert follow-up
- f. Engineering RFP for 2025
- g. Study session for code definitions regarding accessory structures and vehicles
- h. Playground equipment
- i. Vendor Review Process

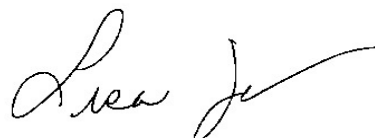
7. Adjournment

Mayor Jones adjourned the meeting at 7:06 p.m.



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Monica Torres, Town Clerk



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Lisa Jones, Town Mayor