



**MEMORANDUM**

TO: Mayor Jones and Members of the Board

FROM: Randi Gallivan, Town Clerk

DATE: January 7, 2021

RE: Resolution 2021-01 Establishing a Designated Place for the Posting of Meeting Notices Pursuant to C.R.S. § 24-6-402(2)(c)

**DISCUSSION:**

Attached for Board consideration is Resolution 2021-01 designating the Town website as the official posting location for meeting notices. The Town may additionally post notices on any Town social media sites and at the three physical bulletin boards but that is not required by state statute.

**RECOMMENDED MOTION:**

*"I move to approve Resolution 2020-01 Establishing a Designated Place for the Posting of Meeting Notices Pursuant to C.R.S. § 24-6-402(2)(c)."*

**ATTACHMENT:**

Exhibit A: Resolution 2021-01

Trustee's Resolution

Resolution No. 01, Series 2021

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD  
DESIGNATING PUBLIC PLACES FOR THE POSTING OF MEETING NOTICES AS  
REQUIRED BY THE COLORADO OPEN MEETINGS LAW**

**WHEREAS**, C.R.S. §24-6-402, the Open Meetings Law, requires that the public place or places for posting notices of public meetings shall be designated annually at the local public body's first regular meeting of each calendar year;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FOXFIELD, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees of the Town of Foxfield, in compliance with C.R.S. § 24-6-402(2)(c) of the Open Meetings Law, hereby designates the Town website at <https://townoffoxfield.colorado.gov> as the official place for posting notices. The Town may additionally post notices at any Town social media accounts and at the bulletin boards at the following locations:

- a. The east side of East Easter Way at its intersection with East Fremont Avenue.
- b. The east side of South Richfield Street just north of its intersection with East Davies Avenue.
- c. The east side of South Waco Street just south of its intersection with East Davies Avenue.

The Town Clerk shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of the meeting. All meeting notices shall include specific agenda information, where possible.

PASSED ON FIRST AND FINAL READING THIS \_\_\_\_\_ day of January, 2021.

BOARD OF TRUSTEES,  
TOWN OF FOXFIELD, COLORADO

\_\_\_\_\_  
Lisa Jones, Mayor

ATTEST:

\_\_\_\_\_  
Randi Gallivan, Town Clerk