



## MINUTES

### BOARD OF TRUSTEES MEETING

June 18, 2020

#### **Call to Order/Roll Call**

The virtual meeting was called to order at 6:30 p.m. via a conference call.

The following Trustees were present: Scott Freas, Debby Farreau, Pam Thompson, Amy Snell-Johnson, Josie Cockrell, Lori Finch and Mayor Lisa Jones. A quorum was present.

#### **Consent Agenda**

Mayor Jones moved, seconded by Trustee Finch, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – May 21, 2020
- b. Financial Reports – May 2020

The motion passed by unanimous roll call vote.

#### **Items Removed from Consent Agenda**

None

#### **For Discussion**

##### **Financial Forecast Update**

Town Administrator Proctor reported that we are beginning to receive sales tax from March when the pandemic began.. She believes the increase we received in sales tax may be due to panic and people stocking up on supplies in March. It will be several more months before an overall trend emerges.

##### **Rules of Procedure Draft**

Trustee Cockrell requested a new agenda item entitled Future Agenda Items. Trustee Farreau requested some research into Bob's Rules of Order rather than Robert's Rules of Order as the underlying guidelines for meetings. Allowing audience members to speak on specific agenda items during the discussion was considered.

#### **For Possible Action**

##### **Ordinance 2020-02 Authorizing a Temporary Allowance of Certain Additional Signs During the COVID-19 Pandemic**

After detailed discussion, Mayor Jones moved to approve Ordinance 2020-02 Authorizing a Temporary Allowance of Certain Additional Signs During the COVID-19 Pandemic as amended to remove the stipulation that banners must be free-standing and add businesses in Lot 5 can choose to place their one sign, not to exceed 30 square feet, on the rear of the building. The motion was seconded by Trustee Thompson and passed by a unanimous roll call vote.

## **Approval of the IGA with Arapahoe County for the CARES Act Local Government Distribution**

Town Administrator Proctor presented this Intergovernmental Agreement allowing businesses in the Town of Foxfield to apply for CARES funds through Arapahoe County, noting it had been approved by Town Attorney Hoffmann. A concern was raised regarding the Hold Harmless clause. An Addendum was suggested to address this concern. Town Administrator Proctor will talk with Town Attorney Hoffmann and bring it back to the next meeting.

## **Reports**

### **Members of the Town Board**

Trustee Thompson discussed the following:

- Spring Clean-Up was a success and the sign-up system worked very well. She suggested the Board consider using that for every clean-up event.
- Code Enforcement could use door hangers to inform residents their case has been closed
- The trees in the Open Space need to be sprayed
- Painting the bulletin boards, a project she would be willing to undertake
- The possibility of a 4<sup>th</sup> of July Town celebration. A majority of the Board decided the Town should not sponsor a parade or picnic this year.

Trustee Farreau discussed the following:

- Terracare mowing the Town ROWs a bit shorter
- If the Republic Services large item pickup would happen this year

Trustee Cockrell discussed the following:

- Attendance at the DRCOG Board of Directors meeting, noting that RTD has cancelled 60% of their routes due to the pandemic. Senior services are being cut.
- The planned library box program in Foxfield. Due to lack of serious interest, the Board decided not to pursue this program at this time.

## **Staff**

Town Administrator Proctor noted we are working on a better online meeting platform.

## **Adjournment**

Mayor Jones adjourned the meeting at 8:30 p.m.

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Randi Gallivan, Town Clerk

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Lisa Jones, Mayor