MINUTES

FOXFIELD BOARD OF TRUSTEES MEETING

April 16, 2020

Call to Order/Roll Call
The virtual meeting was called to order at 6:30 p.m. via a conference call.

The following Trustees were present: Scott Freas, Debby Farreau, Pam Thompson, Lori Finch, Dave Goddard, Amy Snell-Johnson and Mayor Lisa Jones. A quorum was present.

Consent Agenda
Mayor Jones moved, seconded by Trustee Finch, to approve the following item as corrected on the Consent Agenda:

a. Approval of Minutes – March 26, 2020

The motion passed by unanimous roll call vote.

Mayor Jones moved, seconded by Trustee Farreau, to approve the following item on the Consent Agenda:

b. Treasurer's Report – March 2020

The motion passed by unanimous roll call vote.

Items Removed from Consent Agenda
None

For Possible Action
Ordinance 2020-01 Amending Chapter 11 of the Foxfield Municipal Code by the Addition of a New Article Prohibiting Camping on Public Property
Trustee Farreau noted the omission of the word "agent" in section D.1. Mayor Jones moved to approve Ordinance 2020-01 Amending Chapter 11 of the Foxfield Municipal Code by the Addition of New Article Prohibiting Camping on Public Property as amended. The motion was seconded by Trustee Goddard and passed by unanimous roll call vote.

Adjournment
The Major adjourned the meeting *sine die* at 6:38 pm.

Oaths of Office
Newly elected Mayor Lisa Jones and Trustees-at-Large Debra Farreau, Pamela Thompson and Josie Cockrell read their oaths of office into the record and were duly sworn in.

Call to Order/Roll Call
Mayor Jones called the meeting to order at 6:41 pm.

The following trustees were present: Josie Cockrell, Amy Snell-Johnson, Scott Freas, Debby Farreau, Pam Thompson, Lori Finch and Mayor Lisa Jones. A quorum was present.

Mayor Pro Tem
Trustee Cockrell moved to appoint Lori Finch to serve as Mayor Pro Tem, seconded by Trustee Freas. The motion passed by unanimous roll call vote.

For Discussion
2020 Preliminary Financial Forecast
Town Administrator Proctor presented a preliminary financial forecast with five options based on the potential reduction of sales tax collections due to the COVID-19 pandemic resulting in curtailment of retail sales and closures of other businesses. The immediate impact on Foxfield finances won't be known until sometime this summer. Administrator Proctor will present a financial report each month based on updated data. Administrator Proctor recommended the gates project be delayed due to the unknown impact of the financial disruption.

Reappointment of Town Clerk/Treasurer
Mayor Jones moved to re-appoint Randi Gallivan as Town Clerk and Town Treasurer, seconded by Trustee Snell-Johnson. The motion passed by unanimous roll call vote.

Reappointment of Town Attorney
Mayor Jones moved to re-appoint Corey Hoffmann as Town Attorney, seconded by Trustee Finch. The motion passed by unanimous roll call vote.

For Possible Action
Approval of Fifth Addendum to Terracare Agreement
Town Administrator Proctor noted that Terracare Associates will maintain 2019 prices for 2020 in an effort to help mitigate the financial impact of the pandemic on the Town of Foxfield. Mayor Jones moved to approve the Fifth Addendum to the Terracare Agreement, seconded by Trustee Freas. The motion passed by unanimous roll call vote.

Approval of First Addendum to Republic Services Agreement
Mayor Jones moved to approve the First Addendum to the Republic Services Agreement, seconded by Trustee Farreau. The motion passed by unanimous roll call vote.

Resolution 2020-04 Consenting to a Second Extension to the Order Declaring A Local Disaster Emergency In and For The Town of Foxfield, Colorado
This resolution would extend the emergency order until it is no longer needed. The Town has the option to rescind the order at any time. Mayor Jones moved to approve Resolution 2020-04 Consenting to a Second Extension to the Order Declaring A Local Disaster Emergency In and For The Town of Foxfield, Colorado. Following a second by Trustee Cockrell, the motion passed by a unanimous roll call vote.

2020 Pavement Repair and Surface Treatment Program
Town Administrator Proctor noted the Town has secured permission to tag onto the Town of Parker paving repair by Vance Brothers, saving $35,000 from the original estimate for this work. The Board agreed to accept this estimate from SEH and Vance Brothers and proceed with this program.

Reports
Members of the Town Board
Trustee Finch asked about the status of a code enforcement action and was told the investigation is ongoing.

Trustee Freas requested an updated Code Enforcement report, which will be provided. He also requested a study session with the Code Enforcement Officer, perhaps quarterly.

Trustee Thompson requested an extension of open permits if necessary to accommodate any delays caused by the pandemic. The Board agreed these will be granted as needed.

Trustee Thompson reported the Metroplex plans for Centennial Airport are underway and there may be changes in flight patterns over the next year.

Trustee Cockrell requested that she become Foxfield's liaison to DRCOG, noting they have many programs available that could help the Town. Town Clerk Gallivan will reach out to the organization.

Trustee Cockrell would like to revisit the issue of a Code of Conduct for staff and elected officials. She would like the Board to go back to two meetings each month.

Trustee Snell-Johnson would like to institute a written policy of requiring a second reading of ordinances.

Staff

Town Clerk Gallivan reported on the unusual yet successful election, with a drive-through/walk-up polling place. There were 182 absentee ballots and 22 in-person voters at the polls.

The Spring Cleaning event will be postponed from May 16 to a later date.

The next meeting on May 7 will be a study session regarding code enforcement.

Adjournment

Mayor Jones adjourned the meeting at 8:29 p.m.

Randi Gallivan

Randi Gallivan, Town Clerk

Lisa

Lisa Jones, Mayor