



MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: January 09, 2020

RE: SEH 2020 Addendum to SEH Contract

DISCUSSION:

Attached is SEH's proposed 2020 rates and draft contract addendum. As in the past, the rate increases reflect annual salary adjustments. The Board is asked to acknowledge that the original signed contract and general conditions will remain and the Town of Foxfield is approving the rate increases through the end of 2020.

ATTACHMENTS:

Exhibit A – SEH 2020 Contract Addendum and Rates Letter Proposal



Building a Better World
for All of Us™

December 27, 2019

RE: Town of Foxfield 2020 On-Call
Engineering Services Contract

Ms. Karen Proctor
Town Administrator
Town of Foxfield
P.O. Box 461450
Foxfield, CO 80046

Dear Karen:

Please find attached SEH's proposed 2020 rates and draft contract addendum. Similar to past updates, the rate increases reflect annual salary adjustments.

After review of the statement below, if all looks acceptable, please sign and return a copy for my files acknowledging the originally signed contract and general conditions remains in force, and that the Town of Foxfield finds our rates to be acceptable through the end of 2020.

"The agreement entered into between Short Elliott Hendrickson Incorporated and the Town of Foxfield, signed and dated, December 14, 2014, is hereby extended through December 31, 2020, and SEH's attached 2020 Rate Schedule is hereby accepted".

Sincerely,

Short Elliott Hendrickson Inc.

Scott Jardine, PE (CO), LEED AP
Project Manager

Accepted for Town of Foxfield

By: _____

Title: _____

Date: _____

Attachments: 2020 Foxfield Contract Addendum, SEH 2020 Rate Schedule
Cc: Rick Coldsnow, PE, Principal – Short Elliott Hendrickson, Inc.

ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT

THIS ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT is made and entered into this ___ day of 2020, by and between the Town of Foxfield, Colorado (hereinafter referred to as the "Town") and Short Elliott Hendrickson, Inc. (hereinafter referred to as "Consultant").

RECITALS:

- A. Effective January 1, 2015, the Town and Consultant entered into a Professional Services Agreement (the "Agreement").
- B. The parties desire to extend the Agreement with this Addendum for one additional year.

AGREEMENT

NOW, THEREFORE, it is hereby agreed that for the consideration hereinafter set forth, Consultant shall provide to the Town, the additional work as needed in the manner provided in this Addendum.

- 1. The contract term for the Agreement is hereby extended by this Addendum for one additional year, from January 1, 2020, through and including December 31, 2020.
- 2. Consultant shall perform all work as set forth in the Agreement in accordance with Consultant's rate schedule attached hereto as **Exhibit A**, and incorporated by this reference.
- 3. The original Agreement is in full force and effect and is hereby ratified by the Town and the Consultant. The original Agreement and this Addendum constitute all of the agreements between the Town and the Consultant.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

TOWN OF FOXFIELD, COLORADO

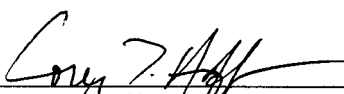
By:

Lisa Jones, Mayor

ATTEST:

Miranda Gallivan, Town Clerk

APPROVED AS TO FORM:



Corey Y. Hoffmann
Town Attorney

Exhibit B
Rate Sheet
Through December 31, 2020

Name	Title	Hourly Rate
Rick Coldsnow, Paul Wells, Chuck Gustafson	Principal / Group Manager	\$220.00
Scott Jardine, Jon Larson, Steve Kaye, Jason Triplett, Tom Wrona	Senior Project Manager	\$196.00
George Robinson	Survey Manager	\$200.00
Matt Massa, Mike Perez, Annette Marquez, Tim Nuetzel	Senior Project Engineer II	\$171.00
Erica Olsen, David Hoesly, Jimmie Hayson	Senior Project Engineer I	\$152.00
Scott Klinker, Kevin Martin	Survey Field Chief	\$142.00
Jennifer Russell, Kit Clunis	Professional Engineer II	\$131.00
Kevin Almada, Craig Sweney, Justin Jones, Karen Kulesza, Craig Burgess	Professional Engineer I	\$120.00
Mitch Wagner, Katie Croell	Staff Engineer II	\$109.00
Gavin Macwilliam, Craig Hayson	Staff Engineer I	\$104.00
Dan Sundeen, Stan Barnett	Senior Designer	\$141.00
William Brumbaugh	Designer	\$93.00
Suzie O'Connor	Accounting	\$125.00
Jessica Pease, Kari Young	Administration	\$92.00
Bob Ewing	Utility Locator	\$95.00
TBD	Engineer Intern	\$69.00
TBD	Survey instrument person	\$107.00
Expenses		
Tier 3 Drone		\$135.00/Hr
3D Scanner (SX-10)		\$35.00/Hr
Survey Equipment		\$30.00/Hr
Magnetometer		\$10.00/Hr
Subconsultants (preapproved)		Cost + 5%
Vehicle Mileage		Current IRS Federal mileage rate
Field Vehicle		\$4.50/Hr + mileage
All other expenses		At cost